

## ENHANCE YOUR BUSINESS EXPERTISE with Business & Industry Solutions

## Leadership & Business Finance

Business Writing | Critical Thinking | Effective Meeting Guidelines | Making Effective Group Decisions | Creating a Respectful Workplace | Leadership Skills for First Time Supervisors | Occupational Spanish | Building Winners | Reviewing Performance Progress | Conducting Effective Performance Reviews | Conflict Resolution | Business Ethics | New Leaders | Managing Customer Service | Employee Dispute Resolution | Facilitating Change | Project Management | Teamwork: Building Better Teams | Motivating your Workforce | Retaining Talent | Selling Smarter | Setting Performance Expectations | Translating Strategy into Results | Building Relationships for Success

