ALAMO COLLEGES

MEMORANDUM

To: Alamo Colleges Family

From: Leo Zuniga, Associate Vice Chancellor of Communications

Date: December 13, 2011

Subject: Board Meeting Report

On behalf of Dr. Leslie, the following is a summary of proceedings of the Alamo Colleges Board of Trustees meeting of December 13, 2011.

Link: **December 13, 2011 - Board Agenda**

Ceremonials

Recognition of Dr. Robert Aguero, Vice Chancellor for Academic Success and Retha Karnes, Alamo Colleges General Counsel as they complete their service at Alamo Colleges. Dr. Aguero assumes an administrative position at Texas Southmost College in Brownsville, Texas, and Ms. Karnes moves to Ohio.

Recognition of Eric Perez, San Antonio College student as winner of the 2011 Alamo Colleges E-Holiday Card Contest

Recognition of Special Guests, Faculty and Staff

Student of the Month – November 2011

Paula Englebert, Northwest Vista College, is the recipient of a $500 La Prensa Foundation Inspirational Scholarship, courtesy of the La Prensa Foundation founded by Tino and Amelia “Millie” Duran.

Alamo Colleges Employee of the Month – November 2011

Natasha Schmittou, Instructional Designer, St. Philip's College

Emeritus Status approved by the board for:

Dr. Richard L. Brougham, Professor Emeritus of the Foreign Languages, ESLA and Philosophy, Department, San Antonio College, 21 years of dedicated service

Paul Browning, Professor Emeritus of the History Department, San Antonio College, 45 years of dedicated service

Ronald M. Coleman, Professor Emeritus of the Mathematics and Computer Science Department, San Antonio College, 43 yearws of dedicated service

Dr. Ronald R. Cox, Professor Emeritus of the Foreign Languages, ESLA and Philosophy Department, San Antonio College, 27 years of dedicated service

John R. Deosdade, Professor Emeritus of the Library Department, San Antonio College, 27 years of dedicated service

Dr. Richard L. Oliver, Professor Emeritus of the Foreign Languages, ESLA and Philosophy Department, San Antonio College, 30 years of dedicated service

Candy Peterson, Professor Emeritus of the Library Department, San Antonio College, 35 years of dedicated service

Jerry Purcell, Professor Emeritus of the Biological Department, San Antonio College, 41 years of dedicated service

George A. White, Professor Emeritus of the Mathematics and Computer Science Department, San Antonio College, 41 years of dedicated service

Chairman's Report

Chairman of the Board Gary Beitzel recognized and thanked Dr. Bruce Leslie on his five year anniversary as Chancellor of Alamo Colleges.

Chairman reported on board training activities of trustees.

Approval of travel authorization for trustees to attend the Community College Futures Assembly for January 29-3, 2012, in Orlando, Florida.

Chancellor's Report

Alamo College Employee Giving Back campaign raised $200,145 a significant increase from last year's contributions of $162,000.The Regional Centers fall 2011 enrollment is 3,972. Regional Center staff attended the Eagle Ford Shale Symposium held at Northeast Lakeview College. The Hal and Charlie Peterson Foundation contributed $23,400 for an RN faculty member in Kerrville. Construction status report and an Information Technology Systems report was provided.

Program Highlights

Dr. Claunch made a presentation on Northwest Vista College with the theme "Innovating for Student Success Part II

Academic

Alamo Colleges' Core Curriculum, Fall 2012

The Board approved the Alamo Colleges' Core Curriculum component area semester hour requirements of 42 semester credit hours effective Fall 2012 as specified.

Reevaluating the Alamo Colleges Strategic Plan

The Board charged administration and staff with reevaluating and updating the strategic plan and its related objectives, to include the concept of completion, at the upcoming Alamo Colleges Strategic Planning retreat in February 2012. To update the Alamo Colleges 2009-2012 Strategic Plan, including the five strategic priorities and related objectives.

Development of an Academic and Student Success Conceptual Design Model for a Future College was tabled.

Audit, Budget and Finance

2011 Tax Assessment Roll

The Trustees approved the 2011 Tax Assessment Roll for the Alamo Colleges as of October 1, 2011. To comply with the State Property Tax Code requirement that the 2011 tax roll prepared by the Bexar County Tax Office be approved by the Board of Trustee of the Alamo Colleges.

FY2010-11 Comprehensive Annual Financial Report

The Trustees approved the draft of the Comprehensive Annual Financial Report for year ended August 31, 2011; and accepted the drafts of the 1) Report of Independent Auditors; 2) Report on Internal Control Over Financial Reporting and on Compliance and other matters based on an Audit of Financial Statement Performed in Accordance with Government Auditing Standards; 3) Report on Compliance with Requirements Applicable to Each Major Program and on Internal Control Over Compliance in Accordance with OMB Circular A-133; 4) Report on Compliance with Requirements Applicable to Each Major Program and on Internal Control Over Compliance with Texas Single Audit Circular; and 5) Letter on Conduct of Audit and Management Letter Comments.

FY 2011-2012 Budget: Amendment No. 1

The Trustees accepted the FY 2011-2012 Budget: Amendment No. 1 as presented that signifies changes to the FY2011-2012 Budget which has been updated to reflect final August 31, 2011 audited beginning fund balances.

FY 2011-12 Budget: Amendment No. 2

The Trustees accepted the FY 2011-12 Budget Amendment No. 2 as presented that signifies changes to the FY 2011-12 Budget which has been updated to allow for the use of carryover balances for student activity fees, scholarships and other special accounts based on final August 31, 2011 audited ending fund balances.

Military Waiver of Transfer / Transient Fee

The Board approved the waiver of the $100 transfer/transient fee for active duty military students, including National Guard and Reservists on active duty orders, effective Spring 2012.

Exempt Dual Credit Students Enrolled in the Phoenix Curriculum and Program of Studies at St. Philip's College from Paying Tuition and Fees

In addition to the three programs previously exempted by the Board, effective Fall 2012, the Board authorized and approved dual credit students enrolled in the Phoenix curriculum and program of study at St. Philip's College to be exempted from assessment of tuition and fees in accordance with the specific terms waiving such tuition and fees under prior Board action(s).

2011 Risk Assessment and the 2012 Internal Audit Plan was deferred for consideration in January.

Facilities

Palo Alto College Capital Improvement Program Construction Manager at Risk SpawGlass Construction - Cost Savings

The Trustees approved the cost savings in the amount of $600,000 and authorized for the Chancellor or his designee to execute documents necessary to acknowledge and reapply the cost savings toward completion of the remaining projects at Palo Alto College.

Naming of Alamo Colleges Property at San Antonio College

The Board approved the renaming of the existing Academic Instruction Center at San Antonio College to the Susan R. and Jesse H. Oppenheimer Academic Center.

Purchase of a Maintenance Work Order Tracking Software License and Maintenance Agreement Renewal for Alamo Colleges

The Trustees approved a contract to Computerized Facility Integration, L.L.C. (CFI) providing for the purchase of a Maintenance Work Order Tracking Software License and Maintenance Agreement Renewal in the amount of $192,000 annually as requested by the Facilities Department.

Monument Signs at Northeast Lakeview College Kitty Hawk, Old Converse Road and Palisades Road Entrances

The Trustees approved the award of the contract for the Monument Signs at Northeast Lakeview College Kitty Hawk, Old Converse Road and Palisades Road Entrances, including all add alternates, to R. L. Rohde General Contracting, of Adkins, Texas, having submitted the lowest responsive and responsible bid of $94,700. A 10% contingency of $9,470 is also recommended.

Interagency Cooperation Contract between Alamo Colleges on behalf of Palo Alto College and Texas A&M University – Corpus Christi

The Trustees approved the Alamo Colleges' participation on behalf of Palo Alto College in Interagency Cooperation Contract with Texas A&M University – Corpus Christi.

Agreement for No-Cost Transfer of Building and Land Located at 203 Norton, San Antonio, Texas

The Board approved the purchase of the property known as the Air Force News Building located at 203 Norton, San Antonio, Texas. No cash will be due at closing and 100% of the Agreed to Purchase Price of $5,126,608 will be financed by Port Authority over 15 years with the debt retired by applying Workforce Credits.

Funding for 203 Norton Renovations

The Board approved the funding for the renovations of 203 Norton, San Antonio, Texas, the property known as the Air Force News Building. The Port of San Antonio has proposed a “no-cost transfer” to Alamo Colleges of the building and land at 203 Norton to establish a Workforce Training Center of Excellence to include spaces for the Information Technology Security Academy (ITSA), Small Business Incubator Space, Conference Center Space, Faculty Staff Administration Space, and other spaces as necessary to support these programs. This minute order authorizes funding in the estimated amount of

$1,750,000 for renovation expenses for Furniture, Fixtures and Equipment, Information Technology Infrastructure, ADA and Building Code compliance.

Alamo Colleges’ Participation on Behalf of St. Philip’s College in the Interlocal Agreement with the City of San Antonio for a Joint Use Veterans Outreach and Transition Center

The Trustees approved the Alamo Colleges’ participation on behalf of St. Philips College in the Interlocal Agreement with the City of San Antonio for oversight of the construction of a Joint Use Veterans Outreach and Transition Center (“Center”) located at 1602 Dakota, San Antonio, Texas, in the neighborhood of St. Philip’s College. Approval of operating the Center is contingent upon St. Philip’s College obtaining grant funding. On October 25, 2011, the Alamo Colleges Board of Trustees approved the draft agreement. Authorizes the Chancellor or his appointee to designate procedures, processes and fee structures that will facilitate relations with the City of San Antonio for a Joint Use Agreement to plan, design, renovate and operate a Veterans Outreach and Transition Center at the site of the former Good Samaritan Hospital at 1602 Dakota, San Antonio, Texas.

Personnel

Appointment of Administrators

The Trustees approved the recommendation of employment for the following administrative position:

Alcausin (Art) Hall, Dean of Workforce and CE, St. Philip's College, effective January 3, 2012.

Consent Agenda – Approved

Next Regular Board Meeting Date: Tuesday, January 24, 2011.

END OF-REPORT