

## Students with Residency Questions

The Alamo Community Colleges must comply with [Texas Education Code, §54.052 and 54.053](#), [Texas Higher Education Coordinating Board Rules, Chapter 21, Subchapter X](#) and [Chart III](#) on residency. State Law requires that residency be determined by student self-report on the admission application.

- In District (1C) residency status is based on U.S. Postal Service data ([www.usps.com](http://www.usps.com)) and County assignment.
- In District county: Bexar. All students who are residents of Bexar county are 1C- In District. All others must provide copy of tax bill showing ACCD taxes to prove In District status.
- Residency status can only be changed when all required documents have been submitted. Residency changes must be made by Census Date (varies by session).

Your Current Status is:	You want to change to:	Documents Required to Change Residency
<p>2, Out of district (Verification =F)</p>	<p><u>1, In District (Verification =C)</u> Proof of in district residence</p>	<ul style="list-style-type: none"> <li>• copy of current lease 1<sup>st</sup> and last page Student's name Match address on 103 Occupancy dates must match census dates for term</li> <li><b>OR</b></li> <li>• copy of TX DL w/ current address</li> <li><b>OR</b></li> <li>• Update TX DL address and submit confirmation <a href="http://texasonline.state.tx.us/NASApp/rap/apps/dpsdl/jsp/eng/welcome.jsp">http://texasonline.state.tx.us/NASApp/rap/apps/dpsdl/jsp/eng/welcome.jsp</a></li> </ul> <p>Fee:\$11, pay by check or credit card online</p> <p>Fax to Records office, 210-486-9256</p>
<p>5, Out of State Temporary</p> <p>1. Error on application OR</p> <p>2. Missing data</p> <p>Out of State</p>	<p><u>1, In District or 2, Out of District</u></p> <ul style="list-style-type: none"> <li>• <i>ACCD staff will review notes on Passport 148</i></li> </ul>	<p>Chart II document(s)</p> <ul style="list-style-type: none"> <li>• Employer's statement on letterhead verifying 12 months employment</li> <li>OR</li> <li>• Paystubs (for 12 months)</li> <li>OR</li> <li>• 1040 Taxes</li> <li>AND/OR</li> <li>• Chart II Statement</li> <li>OR</li> <li>• 1 item each from Chart II</li> </ul> <p><b>OR</b></p> <p>Core Residency Questions (to reclassify)</p> <p><b>OR</b></p> <p>Military: Active duty Military ID Retired military: DD214 (HOR: TX) Dependent Military: Military Verification Form (MVF) and copy of Military ID Texas Reservist only: MVF All other Reservists must prove 12 months in Texas (see Chart II) Permanent Resident Card <b>OR</b> Affidavit <b>OR</b> INS documentation</p>