ALAMO COLLEGES

Northwest Vista College
Palo Alto College
St. Philip's College
San Antonio College

I-20 Application Checklist

1 Admissions Application

- Decide on your Alamo College
- Apply online: **www.applytexas.org**

2 I-20 Application Form

- Download and print application: **alamo.edu/international**
- Complete, sign and mail to:

Northwest Vista College
International Student Services
Student Success, Cypress
Campus Center
3535 N. Ellison Dr.
San Antonio, TX 78257

3 Financial Statements

We will accept copies of your financial documents. However, we do not accept copies sent by fax. Students must provide documentation that verifies ability to pay the cost of attending college for a year. Costs of caring for dependent(s) are additional:

$22,000 student
$ 5,000 per spouse/children

- Provide official bank letter verifying savings or checkings account(s). Letter must be dated within 60 days.
- Bank statements will not be accepted.
- Affidavit of Support-Immigration may be required. Please keep a copy for your records.

4 Official Academic Record

- Original documents from high school or all colleges or universities attended
- Original translation and evaluation of foreign transcripts by a member of the National Associate of Credential Evaluation Services (NACES)
- Visit **www.naces.org** for list of members

5 English Proficiency:

TOEFL or IELTS scores are required to enroll in college level courses. Students enrolling in the English as a second language (ESL) program are not required to TOEFL or IELTS scores

Note: ESL program is only available at San Antonio College.

6 Passport & Photo

Please provide a copy of your passport and attach a passport-size photo to your application.

7 Statement of Understanding

Please read and sign the statement of understanding that is included in this application.

8 Processing Fee:

- $100.00 U.S. Dollars (non-refundable) Attach a money order to application
- Online credit card payment visit alamo.edu/district/virtual-business-official
- Alamo Colleges Market Place (select; "click here")
- Select Alamo Colleges International Services
- Select International Application Fee
- Print receipt and attach copy

9 Transfer Students:

Submit copies of the following:

- Current and previous I-20
- Form I-94
- Passport
- Visa

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Attach Passport Size Photograph

I-20 Application

STUDENT INFORMATION
(PLEASE PRINT INORMATION AS LISTED ON PASSPORT)

Last Name: _____

First Name: _____

Middle Name: _____

Date of birth: Month Day Year

Gender: ☐ Male ☐ Female

Country of birth:

Home country:

Country of citizenship:

Address in home country: Street Address:_____ City:_____

State/Province:_____ Postal Code:_____ Country/Territory_____

Local address: Street Address:_____ City:_____

State/Province:_____ Postal Code:_____ Country/Territory_____

Email address:

Telephone number:

ADMISSION INFORMATION
(PLEASE PRINT)

Apply for:
Fall (August) 20_____
Spring (January) 20_____

Alamo College you want to attend:
- ☐ Northwest Vista College
- ☐ Palo Alto College
- ☐ St. Philip's College
- ☐ San Antonio College

You are applying as:
- ☐ New Student
- ☐ Transfer Student
- ☐ ESL (San Antonio College or Palo Alto College ONLY)

Program of Study/Major:

Previous college or university:

Knowledge of English: ☐ Excellent ☐ Good ☐ Average ☐ Poor

TOEFL Score: Attach original TOEFL score report. TOEFL not needed if enrolling in ESL program.

This application is to obtain the Form I-20 and request your F-1student visa.
Apply for admissions to any of the Alamo Colleges at www.ApplyTexas.org.

VISA INFORMATION

Are you currently in the United States? **If yes, what type visa do you have?**

**If you have an F-1 visa, attach copies of ALL I-20's from each school attended and your I-94, passport and F-1 visa.*

Will you go to your home country to apply for the F-1 visa?

Delivery of I-20:

☐ Mail to home country address ☐ Mail to the following representative ☐ Following representative will pick up Form I-20.

I _____, hereby authorize the following representative to receive or collect my Form I-20.

Signature Required:_____ **Date:**:_____

Last name: **First name:**

Address: Street Address:_____ City:_____

State/Province:_____ Postal Code:_____ Country/Territory_____

Relationship: **Telephone number:**

EMERGENCY CONTACT INFORMATION

(PLEASE PRINT, CONTACT SHOULD BE A PERSON WHO CAN BE CONTACTED IN THE USA)

Last name: **First name:**

Address: Street Address:_____ City:_____

State/Province:_____ Postal Code:_____ Country/Territory_____

Relationship: **Telephone number:**

I CERTIFY THAT THE INFORMATION ON THIS APPLICATION IS CORRECT. I UNDERSTAND THAT CANCELLATION OF MY APPLICATION MAY RESULT IF ANY INFORMATION IS FOUND TO BE INCOMPLETE OR INACCURATE.

_____ _____

Signature of Student **Date**

Dependent Form

You must complete this form if your spouse or children will accompany you to the U.S.

DEPENDENT 1 (Please Print)

Last Name: _____

First Name: _____

Middle Name: _____

Date of birth: Month Day Year

Gender: ☐ Male ☐ Female

Country of birth:

Country of citizenship:

Relationship to student:

DEPENDENT 2 (Please Print)

Last Name: _____

First Name: _____

Middle Name: _____

Date of birth: Month Day Year

Gender: ☐ Male ☐ Female

Country of birth:

Country of citizenship:

Relationship to student:

DEPENDENT 3 (Please Print)

Last Name: _____

First Name: _____

Middle Name: _____

Date of birth: Month Day Year

Gender: ☐ Male ☐ Female

Country of birth:

Country of citizenship:

Relationship to student:

This form will be used to identify family members who need to apply for the F-2 dependant visas. A Form I-20 will be issued to eligible dependents. For additional dependents, please print additional copies of this page.

Financial Resources and Requirements

Please provide documentation that you meet the financial requirements to pay for the cost of attending the Alamo Colleges.

Estimated Cost of Attendance Per Year

Tuition & Fees	$8,400
Books & Supplies	$2,000
Housing/Rent	$7,600
Living Expenses (food, gas, etc.)	$4,000
Total	**$22,000**

Financial Resource Requirement

A bank letter verifying proof of financial resources of at least $22,000 U.S. is required. An additional $5,000 U.S per dependent is required if a spouse or children will accompany the F-1 student. Please have your bank, parent's bank, or sponsor's bank draft an official letter pn bank letterhead to the Internantional Student Services. The letter should include the following information:

- Name of person who holds account
- Bank account number
- Type of account(s) - checkings or savings
- Date account(s) were established
- Current account balance within 60 days.
- Current official rate of exchange from local currency to U.S. dollar.
- Title and signature of bank official
- Telephone number and email address of bank official
- **Bank statements will not be accepted**

Confirmation of Financial Resources

The Alamo Colleges requires comfirmation of financial resources of all applicants who are not United States citizens or do not hold permanent residence (immigrant) visas. Evaluation for admission will not begin until the proper financial statements are on file. Students are encouraged to pay tuition, fees, and other charges at the beginning of each term. Installment payments are available through the Alamo Colleges Business Office. It is the responsiblity of the international student to meet these financial obligations.

Financial Guarantee Statement

I certify that I will have the minimum of $22,000 and an additional $5,000 for each of my dependents in U.S. currency available to me each year I am studying at one of the Alamo Colleges. This amount is exlusive of travel funds. These funds will be provided by the following:

Check all that apply:

☐ **Self** ☐ **Parent** ☐ **Sponsor** ☐ **Other (specify)**_____

I certify that I have adequate funds for my travel to and from the United States.

_____ _____

Signature of Student **Date**

Statement of Financial Support

To be completed by parent, sponsor or funding sources. If funding is provided by a U.S. citizen or permanent resident this form must be notarized.

Affidavit of Support

I,_____residing at
(sponsor's name)

_____
(street address) (city) (state) (postal code) (country)

Certify:

That I am _____years of age, and do ☐ do not ☐ reside in the United States since (date)_____.

This Affidavit is executed on behalf of the following person:

_____
Name of student

_____ _____
Relationship to sponsor **Student country of citizenship**

Additional dependents: Spouse or children_____

☐ I certify that I will make available to the student listed above the total sum of $22,000 and the additional $5,000 for each of the dependents for each year of study at one of the Alamo Colleges. This money is in addition to any travel funds needed to travel to and from the student's home country. I understand that I am solely responsible for the financial support of this student and will be held accountable by the Alamo Colleges for maintaining the terms of this statement. If I am a U.S. citizen or permanent resident, I will have this Affidavit of Support notarized.

☐ I certify that I will make available for partial monetary contribution to the above mentioned student in the sum of $_____.

☐ I certify that I will provide the following specific contributions to support the person(s) listed above:

Please indicate type of contribution, amount and duration.

Type of Contribution	Duration	Amount or value
_____	_____	_____
_____	_____	_____

I affirm that the contents of this Affidavit (signed by me) and the attached document(s) are true and correct.

_____ _____

Signature of Sponsor **Date**

*** If Sponsor is U.S. citizen or permanent resident this Affidavit must be notorized.**

Signed before me this _____day of_____of 20___ in _____, County.

_____

Notary Public

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International Student Statement of Understanding

1. I will have sufficient funds for tuition, fees, and living expenses each year I attend one of the Alamo Colleges. I understand the cost of living may be high. International students are not allowed to work and financial aid for international students is not available at the Alamo Colleges.

2. I understand meeting the international student admission requirement does not guarantee admission to the programs offered by the Alamo colleges. I further understand that programs offered in specific areas, such as allied health or nursing, have separate application and admission requirements.

3. I understand if the college placement exam scores in reading, English, and math are not at college level, I must enroll in developmental courses.

4. I will enroll full-time (12 semester hours or more) every fall and spring semester.

5. I understand all student tuition must be paid in full by the payment deadline at the beginning of each semester. I also understand that payment plans are available to me and arrangements can be made with the Alamo Colleges Business Office.

6. I authorize all Alamo Colleges to release any information required by the United States Citizenship and Immigration Services (USCIS) to determine my compliance with U.S. immigration laws. I further understand that Alamo Colleges must report in the Student and Exchange Visitor Information System (SEVIS) those students who are not registered for classes or who are not pursuing a full-time course of study.

7. I certify that the Alamo Colleges nor any of its member colleges are not liable, legally or otherwise, under any circumstances for any expenses or problem difficulties (financial, health related, legal) I may incur while in the United States.

8. I certify that I have read and understand all the information on this form and that all documents I have submitted to support the information given are correct and true. I further understand that false information could result in my dismissal from the Alamo Colleges in accordance with the colleges rules and regulations.

9. Students who were placed on academic dismissal or academic suspension at their previous institutions and are seeking transfer to the Alamo Colleges must follow the academic dismissal policy outline in the Alamo college's catalog.

10. I understand that a minimun of one-half of my coursework must be completed on campus.

11. I understand that I can only take one internet course per semester.

12. I understand the I may be dropped from my courses for non-attendance. I also understand that dropping below the full-time course load may affect my visa status.

_____ _____

Student's Signature **Date**