



In accordance with Texas Senate Bill 1091, dual credit enrollment is limited to courses within the Northwest Vista College Core Curriculum, Career and Technical Education (CTE) courses, and foreign language courses that are part of the core curriculum.

## What to Know Before You Enroll

- Courses taken for dual credit must align with your high school graduation requirements.
- Dual credit course eligibility is determined by review of your high school transcript.
- Dual credit students cannot register themselves – registration requests must be sent via ACES email to the NVC High School Programs Office.
- Tuition is \$100 per course.

## How to Apply for Dual Credit admission as a Home School student

**STEP 1:** Submit an application [here](#).

- Be sure to select the correct entry term
- Once you submit your application, please allow 5 business days for the application to be processed - then proceed to Step 2.

**STEP 2:** Log into [ACES](#).

- Make sure you have access to your college email.
- Complete the Test Prep module located in ACES (if you plan to take the TSI exam).

### Testing Information

Although testing requirements have changed, college-level rigor and curriculum standards have not. Dual credit students are beginning their official college transcript which is a permanent academic record. Students are fully responsible for their academic performance and grades earned as well as withdrawing themselves within the academic deadlines set for the college. Students need to take the TSI exam after their application has been processed and they receive their Banner ID and username (typically within 5 business days). [Click here for more information on testing and score requirements](#).

Please note:

- Some dual credit courses require that students meet specific course prerequisites. If a prerequisite is in place, it must be satisfied before enrolling in that course.
- If you have previous course history **at any college**, you will need to request an official, sealed transcript or electronic transcript from each college be sent to Northwest Vista College. Transcripts may take up to 4 weeks to be received and uploaded into our system. Transcripts must be on file by the deadlines posted on the NVC High School Programs website.

**STEP 3:** Submit Bacterial Meningitis documentation or exemption.

[Click here for information on how to submit your documentation or exemption.](#)

- If you plan to take in-person classes, Texas law requires you to provide bacterial meningitis vaccination documentation.
- If you qualify for an exemption, you may submit a Bacterial Meningitis Exception Form. You can find the Exemption Form in your ACES student portal by searching “**Bacterial Meningitis.**”

*Taking only online classes? You do not need to provide vaccination documentation – Skip STEP 3.*

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**Once you have completed the above steps, send all admission documentation below to: [nvc-highschoolprograms@alamo.edu](mailto:nvc-highschoolprograms@alamo.edu)**

**(REQUIRED)** [NVC HSP Consent Form](#)

**(REQUIRED)** *\*Notarized high school transcript* that includes anticipated date of graduation, all high school courses completed and the courses in progress for the current school year.

**(REQUIRED)** [Parent Invoice Registration Form](#)

**(Optional)** [FERPA Consent Form](#) and additional paperwork/supporting documentation. [Click here](#) for more information on the Family Educational Rights and Privacy Act.

*\*For students that are following the graduation requirements of and will be awarded a high school diploma from an online high school program, please request an **official** electronic transcript from the high school be emailed to [nvc-highschoolprograms@alamo.edu](mailto:nvc-highschoolprograms@alamo.edu).*

Once all documentation is received and reviewed, a course eligibility will be sent to the student's **ACES email**. This email will contain all the information on how to search for your courses and how to submit registration requests.

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Have questions about Dual Credit for Home School students? We're here to help!

Email us at [nvc-highschoolprograms@alamo.edu](mailto:nvc-highschoolprograms@alamo.edu)