## TRAINING CALENDAR

**MAY 2018** 

DATE	TIME	TECHNOLOGY WORKSHOPS	DESCRIPTION	PLACE
5/1	1:00 PM - 2:00 PM	Canvas Quickie for F2F Teaching Faculty	Focuses on essential tools and requirments for faculty who teach students Face to Face.	MLC712
5/2	10:30 PM- 11:30 PM	BioSig ID Training	BioSig-ID is the enabling technology supporting verification of identity for online students.	MLC712
5/3	10:00 AM - 11:00 AM	Prezi Basics	Prezi is a visual storytelling software and an alternative to traditional slide-based presentation formats.	MLC712
5/14	10:30 AM - 11:30 AM	"ACCESS"-ERIZE YOUR COURSE!	Five tips for addressing accessibility in an online course.	MLC712
5/15	9:30 AM - 10:30 AM	Word 2016 - The Basics	For those who are new to Word and need the basics for producing professional-looking documents.	MLC712
5/18	8:00 AM - 5:00 PM	Applying the QM Rubric (Face2Face)	Introduces faculty to the Quality Matters rubric and how you can apply it to online courses.	MLC712
5/22	10:00 AM - 11:00 AM	BioSig ID Training	BioSig-ID is the enabling technology supporting verification of identity for online students.	MLC712
5/24	10:30 AM - 11:30 AM	Intro to Windows 10	This workshop will help familiarize the user with the operating interface and find key services and programs after logging on.	
5/29	1:00 PM - 2:00 PM	"ACCESS"-ERIZE YOUR COURSE!	Five tips for addressing accessibility in an online course.	MLC712
5/30	1:00 PM - 2:00 PM	Audacity	Learn how to record and edit your own lessons with this free, open source, cross-platform audio software.	MLC712

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\* One of a three-step process to certification.