

# ASSESSMENT OFFICE - TESTING SCHEDULE

Manzanillo Hall, Room 106A

*All testing times effective until Aug. 31<sup>st</sup> 2007  
Students must bring a valid picture ID to every exam*

## ACCUPLACER (Alternative THEA & Assessment)

- Exams is taken on the Computer & you will get your results immediately
- Exams are offered on a walk-in basis during the week and by appointment on Saturday
- Exam fee is \$15 for initial exam for Alternative THEA purposes (all sections) and allow 2 hours for the exam
- Exam fee is \$5 per section (Math, Reading, Writing, & Essay) for retake purpose. Allow 45 minutes for each section
- Testing office closes at 7 PM. Examinees should plan for enough time to complete their exam by 7 PM.

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	SATURDAY
N/A	9:30 AM – 7 PM	9:30 AM – 7 PM	9:30 AM – 7 PM	8:30 AM by Appt*

## CLEP EXAM

- Appointments must be made in advance at the Assessment Office or 348-2059
- A \$15 fee to NVC along with a \$65 fee to CLEP is required on the day of the exam. Payment may be made by check, money order, MasterCard or VISA.

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	SATURDAY
2 PM*	N/A	2 PM*	N/A	N/A

## ESL (English as a Second Language) / MICHIGAN EXAM

- Appointments must be made in advance at the CWCE office located in Pecan Hall or 348-2400
- There is no fee for the Michigan Exam

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
5 PM*	N/A	N/A	N/A	9 AM*

## QT

- Appointments must be made in advance at the Assessment Office or 348-2059
- The fee for the exam is \$29, to be paid on the day of the exam by check, money order, MasterCard or VISA (NO CASH)

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	SATURDAY
N/A	8:30 AM *	8:30 AM *	8:30 AM *	N/A

## MAKE-UP EXAMS

- Students must schedule exam with instructor first
- Instructor need to complete an Exam Information Form and drop off the form along with exam at the Student Success Assessment Office at least 24 hours in advance
- Testing office closes at 7 PM. Examinees should plan for enough time to complete their exam by 7 PM.

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
2 PM – 7 PM	8 AM – 7 PM	8 AM – 7 PM	8 AM – 7 PM	8 AM – 12 PM	9:30 AM – 12 PM

**\*Testing is by appointment**

Appointments must be made in advance with the Assessment Office

To make an appointment or for questions please call 210-348-2059, email at [aguillen@accd.edu](mailto:aguillen@accd.edu), or visit our website at <http://www.accd.edu/nvc/success/assessment.htm>

Students requiring pre-approved special accommodations must contact the Assessment Office at least four days prior to the intended exam time.

Testing services will not be available when school is closed due to holidays.

**On May 2<sup>nd</sup> Testing services will start at 1 PM on that day.**