

Personal Computer Skills Level I Certificate (3518)

First Semester – 6 Hours

ITSC	1301	Introduction to Computers	3
ITSC	1309	Integrated Software Applications I	3

Second Semester – 9 Hours

ITSW	1310	Introduction to Presentation Graphics Software	3
ITSW	2334	Advanced Spreadsheets	3
ITSW	2337*	Advanced Database	3

* Capstone Course

Total Hours **15**