

**Texas Higher Education  
Coordinating Board**  
Community and Technical Colleges Division

**Report of the  
Institutional Effectiveness Information and Data Review of  
Instructional Programs in Workforce Education offered by**

**Alamo Community College District – San Antonio College**

**Cycle 3, Year 1  
(2002–2003)**

**Statutory Authority**

By authority of *Texas Education Code*, Section 61.051(e), Texas Senate Bill 642 adopted in June 1993, and the Carl D. Perkins Vocational and Applied Technology Education Act of 1990, the Texas Higher Education Coordinating Board established and implemented a state-level institutional effectiveness evaluation system for the purpose of assuring:

- continuous improvement of Texas public community and technical colleges;
- accountability for expenditures of public higher education funds; and
- quality and responsiveness of public community and technical colleges to the educational needs of the people of Texas.

**Critical Success Factors**

The Community and Technical Colleges Division staff reviewed the following critical success factors:

- institutional purpose and published mission/role statement
- access/participation \*
- achievement/success
- continuing education/workforce development
- quality of workforce education programs

Each workforce education program was assigned a status recommendation based on the review (see Table II).

The Annual Data Profile facilitated the review process by providing certified data previously submitted to the Coordinating Board by Alamo Community College District (ACCD) – San Antonio College.

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\* Not applicable during the 2002-2003 institutional information and data review process.

Institutional Purpose and Published Mission/Role Statement

*The college met the standard for this area.*

ACCD – San Antonio College's mission and role statement published in the 2001-02 catalog complies with all statutory requirements.

Access/Participation

Not applicable to year 2002–2003 information and data reviews.

Achievement/Success

**Completion rates for full-time ( $\geq 12$  SCH), first-time-in-college students not receiving remediation:**

*The college met the standard for this area.*

Forty-nine percent (49%) of full-time, first-time-in-college students not receiving remediation received a degree or certificate or transferred within three years. The established standard is 35.87 percent.

**Completion rates for full-time ( $\geq 12$  SCH), first-time-in-college students receiving remediation:**

*The college did not meet the standard for this area.*

Twenty-nine percent (29%) of full-time, first-time-in-college students receiving remediation received a degree or certificate or transferred within four years. The established standard is 35.87 percent.

**Recommendation 1:** ACCD – San Antonio College should identify and implement strategies to ensure that full-time, first-time-in-college students receiving remediation receive a degree or certificate or transfer within four years at a rate consistent with or in excess of the established standard.

**Retention rates from fall semester to spring semester of full-time ( $\geq 12$  SCH), first-time-in-college students:**

*Overall, the college met the standards for retention rates of full-time, first-time-in-college students who did and did not receive remediation in the fall semester and returned the following spring semester.*

The college reported the following information:

Fall 2000	Spring 2001	Percent of Students Returning	State Average
2,006	1,566	78%	78%

The established standard is that the retention rates of full-time, first-time-in-college students who did and did not receive remediation in the fall semester and returned the following spring semester must not be more than 5 percentage points below the state average. The Perkins standard is 70 percent.

The college reported the following information for full-time, first-time-in-college students who received remediation in the fall semester and returned the following spring semester:

Fall 2000	Spring 2001	Percent of Students Returning	State Average
1,400	1,049	75%	77%

The following information for full-time, first-time-in-college students who did not receive remediation in the fall semester and returned the following spring semester was also reported:

Fall 2000	Spring 2001	Percent of Students Returning	State Average
606	517	85%	79%

**Number of graduates from CB-approved technical and academic programs:**

*The college met the standard for this area.*

The number of certificate completers and number of associate degree graduates from CB-approved technical and academic programs increased by 9.71 percent. The established standard is an increase of 1 percent over the average of the last three years.

**Course completion:**

*The college did not meet the standard for academic contact hours completed.*

The college reported the following information:

Academic Contact Hours Completed		Technical Contact Hours Completed	
ACCD-San Antonio College Average	State Average	ACCD-San Antonio College Average	State Average
73%	79%	85%	87%

The standard is that the percentage of contact hours completed must not be more than 5 percentage points below the state average.

**Recommendation 2:** ACCD – San Antonio College should identify and implement strategies to ensure that the percentage of course completion, particularly in academic programs, is consistent with or exceeds the established standard.

Continuing Education/Workforce Development

*The college met the standard of 90 percent for continuing/workforce education contact hours completed.*

Ninety-nine percent (99%) of continuing education/workforce education contact hours were completed.

Quality of Workforce Education Programs

**Number of graduates over a three-year period:**

*The college did not meet the overall standard for graduation rate.*

The following programs did not produce 15 graduates over a three-year period:

Program	Number of Graduates in Three Years
CIP 15.0700 Quality Control & Safety Technologies	13
CIP 52.0800 Financial Management & Services	2
CIP 52.1500 Real Estate	11

**Recommendation 3:** ACCD – San Antonio College should identify and implement strategies to ensure that all active workforce education programs (except new programs approved by the CB for implementation on or after September 1, 1998) produce 15 or more graduates over a three-year period.

**Placement of graduates/completers within one year of graduation/completion (a three-year average):**

*The college met the overall standard for placement of program graduates/completers.*

However, the following programs did not place 90 percent of graduates/completers within one year of graduation/completion:

Program	Percent of Graduates/Completers Placed Within One Year (Three-Year Average)
CIP 13.1500 Teacher Assistant/Aide	85.71%
CIP 22.0100 Law & Legal Studies	87.50%

## Licensure Exam Pass Rate

*The college did not meet the standard for this area.*

For the period 1999-2001, the following information relating to licensure exam pass rates was reported to the CB:

Program	ACCD-San Antonio College Percent Passing (2001)	State Three-Year Average Percent Passing (1999-2001)
CIP 12.0300 Funeral Srv. & Mortuary Science	*40.00%	47.66%
CIP 43.0100 Criminal Justice & Corrections	82.30%	71.00%
CIP 43.0200 Fire Protection	93.02%	90.68%
CIP 51.0200 Comm. Disorders Sciences	55.56%	52.38%
CIP 51.0801 Medical Assistant	*0.00%	49.38%
CIP 51.0904 Emergency Medical Technology <sup>1</sup>	*0.00%	86.33%
CIP 51.1601 Nursing, General	88.08%	87.56%
CIP 52.0405 Court Reporting	*10.00%	20.92%

\* Did not meet standard.

<sup>1</sup> College did not submit data although the CB staff contacted the college several times.

To meet the standard, 90 percent of the students tested on each licensure exam must pass the exam as reported for the most recent year for which data is available (Perkins standard)

OR

the percentage of students who take licensure exams and pass is not more than 5 percentage points below state average for last three years for a specific licensure exam.

**Recommendation 4:** ACCD – San Antonio College should identify and implement strategies to ensure that 90 percent of the students tested on a specific licensure exam pass the exam as reported for the most recent year for which data are available (Perkins standard) or the percentage of students who take licensure exams and pass is consistent with or in excess of the established standard.

## Enrollment in Non-Traditional Workforce Education Programs

*The college met the standard for this area.*

For the period 1999-2001, ACCD – San Antonio College reported the following enrollment information for non-traditional workforce education programs:

Year	Total Enrollment	Non-Traditional Enrollment	Outcomes	Increase/Decrease
1999-2000	5,310	820	15.44%	
2000-2001	4,640	734	15.82%	0.38%

The established standard for enrollment of underrepresented gender in non-traditional workforce education programs requires the number of students enrolled in those programs to increase by .25 percent per year.

## Success Rate of Students Graduating from Non-Traditional Workforce Education Programs

*The college did not meet the standard for this area.*

For the period 1999-2001, ACCD – San Antonio College reported the following graduate information for non-traditional workforce education programs:

Year	Total Graduates	Non-Traditional Graduates	Outcomes	Increase/Decrease
1999-2000	421	65	15.44%	
2000-2001	417	54	12.95%	-2.49%

The established standard for graduates of underrepresented gender in non-traditional workforce education programs requires the number of graduates in those programs to increase by .25 percent per year.

**Recommendation 5:** ACCD – San Antonio College should identify and implement strategies designed to increase graduates of underrepresented gender in non-traditional programs to a rate consistent with or in excess of the established standard.

### Program-Specific Findings

The program-specific findings are based on the measures and standards that all community and technical colleges in Texas are required to meet. A rating of each measure indicates whether the college meets the standard. Each umbrella program and each award (A.A.S. degree or certificate) received one of the following status recommendations.

**EP – Exemplary Program.** Program meets all and exceeds most standards and is considered a model program.

**CO – Continue the Program.** Program meets all standards.

**CI – Continue the Program with Improvement.** Some standards are not met. Progress toward meeting standards must be made to bring the program into compliance.

**CR – Continue the Program with Revision.** Plans for formal program revision must be filed with the Texas Higher Education Coordinating Board within three months of the date of this report. This status is recommended for programs that should be revised for reasons indicated on the instrument.

**DE – Deactivation.** Program does not meet most standards and must suspend enrollment while concerns are addressed. The college must submit deactivation forms to the Texas Higher Education Coordinating Board within three months of the date of this report.

**CL – Closure.** Program must be removed from inventory within three months of the date of this report. Students currently enrolled may be taught out. The college must submit closure forms to the Texas Higher Education Coordinating Board within three months of the date of this report.

Of the 29 umbrella programs reviewed at ACCD – San Antonio College, 21 are recommended the status "CO" and eight are recommended the status "CI." Table II describes the recommended status of each award and umbrella program.

**Follow-Up Procedures**  
**(Due April 25, 2003)**

The response to this report should be *brief and specific* and should follow the format outlined in the attached sample response (see Table III).

1. Submit the college's plan for addressing the recommendations noted in the General Observations section.
2. Submit appropriate forms for the program(s) and/or award(s) identified as "DE."
3. No response is required for the program(s) and/or award(s) identified as "CO" and "CI."