



(CALCULATOR LOANER IS VALID FOR ONE ACADEMIC SEMESTER. A NEW FORM MUST BE SUBMITTED EACH SEMESTER PER STUDENT.)

Eligibility to Receive a Loaner Graphing Calculator for the Semester:

- 1) You must be a current student of the Alamo Colleges enrolled in a math course at Palo Alto College.
- 2) You must show your student ID.
- 3) You must fill out the following form in its entirety.
- 4) You must read and understand your responsibilities and sign the certification and acknowledgment below.
- 5) Only 1 calculator may be checked out to a student at a time. You must not currently be in possession of another loaner calculator from the department or must not owe the institution back for a calculator in a previous semester

Student Information

Semester: Fall / Spring

(Students, please fill this part out and write legibly)

Basic Info

First Name (print): \_\_\_\_\_ Last name (print): \_\_\_\_\_

Banner ID: \_\_\_\_\_ Alamo Colleges Email: \_\_\_\_\_@alamo.edu

Math Course Info

Course Number: \_\_\_\_\_ Course Section: \_\_\_\_\_ Course CRN: \_\_\_\_\_

Course Instructor: \_\_\_\_\_ Location: \_\_\_\_\_

Contact Info

Student Primary Address

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Primary Phone Number: (\_\_\_\_\_) - \_\_\_\_\_ - \_\_\_\_\_

Secondary Phone Number: (\_\_\_\_\_) - \_\_\_\_\_ - \_\_\_\_\_

(For Official Use Only)

Calculator Information

Calculator ID: \_\_\_\_\_ Check-Out Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Expected Date of Return: \_\_\_\_/\_\_\_\_/\_\_\_\_ Student Returned Calculator On Time (circle one): Yes No

Person Calculator Was Returned To (print name): \_\_\_\_\_

Signature of Person Calculator Was Returned To: \_\_\_\_\_

Student Signature Upon Return: \_\_\_\_\_ Check-In Date: \_\_\_\_/\_\_\_\_/\_\_\_\_



**TERMS AND CONDITIONS**

*Please Read the Following Carefully*

**The undersigned accepts fiduciary responsibility for the calculator borrowed from the Math Learning Center. If damaged, lost or stolen, or if I am no longer enrolled, I will surrender the calculator upon request or I will reimburse the Alamo Colleges District \$150 for the replacement cost of the calculator. Further, I understand and agree the calculator must be made available at any time for inventory audit or inspection to inventory personnel if requested. The calculator must be secured and safeguarded at all times.**

**I understand that use of calculator is meant to help me in my math course while enrolled at Palo Alto College. Unless my instructor requires it, I am not allowed to download any additional programs onto the device. If it is found that any programs or content were downloaded onto the device without the guidance of my math instructor, I may be subject to disciplinary action. At the end of the semester I understand that I must erase the memory on the calculator before returning it.**

By signing this form, I AGREE and UNDERSTAND my RESPONSIBILITIES.

**CERTIFICATION & ACKNOWLEDGEMENT**

\_\_\_\_ **(Initials)** I certify that I have read and understand the above terms and conditions outlined within this Math Learning Center Semester Calculator Loaner Form.

\_\_\_\_ **(Initials)** I agree that the equipment will be used for academic activities (specifically for my math course) and not be used for personal gain, unlawful purposes or activities inconsistent with Palo Alto College's mission, goals, and college procedures.

\_\_\_\_ **(Initials)** I accept full responsibility for the above equipment and I fully understand that if I do not return equipment by the expected return date, I may be subject to disciplinary actions, have a hold placed on my student account, and/or have a charge of \$150 filed for not returning Alamo Colleges' property.

\_\_\_\_ **(Initials)** I, the **UNDERSIGNED**, requests authorization to **BORROW** from the **Math Learning Center**, the graphing calculator with ID \_\_\_\_\_ until \_\_\_\_ / \_\_\_\_ /20 \_\_\_\_ (date of return).

**Student's Name (print):** \_\_\_\_\_

**Student's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Additional Notes (if any):**

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