MEMORANDUM

To: Alamo Colleges Family

From: Chancellor, Presidents, Vice Chancellors

Re: PVC Summary of Actions

DATE: February 25, 2014

Below are the summary of actions agreed upon by the Chancellor, Presidents and Vice Chancellors on Monday, February 24, 2014.

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<thead>
<tr>
<th>Summary of Actions by the PVC</th>
<th>February 24, 2014</th>
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<td><strong>1. New Programs Process Approval</strong></td>
<td>Dr. Zaragoza presented a New Program Process Approval. PVC approved the process with modifications. Once modified, Zaragoza will present the plan to the Board of Trustees.</td>
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<td><strong>2. New Program Approval - SPC Vision Care Technology</strong></td>
<td>Program approved by PVC, subject to further analysis by Finance and HR.</td>
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<td><strong>3. Execution/Cadence of Accountability</strong></td>
<td>Going forward, at the beginning of each PVC meeting, each president will provide an update on how their respective college is progressing towards the 4DX WIG.</td>
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<td><strong>4. Establishment of a Faculty Innovation Fund</strong></td>
<td>$25,000 of the $2 million Student Success Fund to be dedicated to strategically-aligned faculty driven innovative initiatives. Next step: Chancellor to convene a small group of faculty and administrators to develop criteria and parameters.</td>
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<td><strong>5. Co-branding</strong></td>
<td>PVC agreed to work collaboratively to ensure consistent message with partner high schools; Alamo Colleges to be included in program titles.</td>
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<td><strong>6. Instructional Materials Plan Update</strong></td>
<td>The Instructional Materials (IM) program begins in Fall 2014. Decision by presidents that each will work with college leadership to propose courses from the Top 30 Enrollment courses to be implemented in the first phase of the IM plan in the Fall 2014 term. The list of courses will be selected next Monday. IM are to be selected across the colleges for all courses by March 15. Each college’s selection for the identified IM set of courses will be linked with the sections in the Fall schedule.</td>
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7. **SACS reaffirmation considerations including AA & AS concentrations**

Discussed and clarified reaffirmation concerns, presented by Dr. Fabianke. Group approved recommendations include: Beginning Fall 2014, the AA and AS concentrations will be used as advising guides to assist students in selecting courses that will be accepted toward a 4-year degree. Faculty qualifications for college preparatory courses will be included in the Board Policies.

8. **Fall 2014 Admission and Registration Process**

Discussed several initiatives for Fall 2014. The colleges will be developing requests for implementing in Fall 2014 math and reading/writing support labs and computer needs for math college preparatory courses. Refreshers will be required at no charge of students who score below college-level on the TSI Assessment. McClenny will be working with a cross college group on March 5 to define objectives for three advising points and how they will be integrated into the admission and initial registration processes. The group will identify any resources required to implement the advising points. A cross-college group will be identified to work on the Student Development/Learning Framework curriculum on March 28 and April 11. Certificate program leads and math/English leads will be developing supplemental contextualized materials to be used to assist students in entry courses.

9. **Summer 2014 Registration Calendar**

Approved as presented by Dr. Silva.

10. **Update on meeting with Commencement Team**

Per the PVC, Dr. Contreras met with commencement reps from all the colleges. PVC agreed to the following:

1. GED students recognized at Alamo College Commencements
2. SLI students should be identified/acknowledged in the commencement booklet/program
3. Dual credit students to receive a cord from their respective college to wear at their high school graduation
4. Recognition of veterans at commencement to be broaden to include active military.

Thank you.

Dr. Bruce Leslie, Chancellor
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