



The deadline for accepting candidates is March 1, 2018 to assure adequate time for admission, coursework, training, and field-based experience requirements prior to a clinical teaching or internship experience for the 2018-2019 school year.

APPLICATION FOR ADMISSIONS

Please Select Certification Area(s):
Core Subjects EC-6
Core Subjects 4-8
Mathematics 4-8 7-12
Science 4-8 7-12
Social Studies 4-8 7-12
ELAR 4-8 7-12
Bilingual Supplemental
ESL Supplemental
Special Education EC-12 Supplemental
Health Science 6-12
Business Education 6-12
Trade and Industrial Education 6-12
Family and Consumer Sciences
JROTC

Last Name First Name Middle Name
Gender: Female Male Date of Birth
Current Mailing Address City State Zip Code County
Day Phone Evening Phone Cell E-Mail Address
Ethnicity: African American Asian Native American Hispanic Caucasian Other
Marital Status: Single Married Divorced Widower

Have you ever been convicted of a felony or misdemeanor? Yes No If yes, please attach written explanation.

Other Name(s), which might appear on previous academic records:

(1) (2) (3)

Do you currently possess a valid teaching certificate or license? Yes No

Certificate: Area: Date Issued: State:

Have you been issued an emergency permit? Yes No If yes, please indicate:

When Where Subject

Have you ever applied for any Educator Preparation Program before? Yes No
If yes, please specify when, where, and why you did not complete the program.

Have you ever been suspended, dismissed or forcibly withdrawn from an institution for non-academic reasons? Yes No
If so, explain:

Do you have any special needs with which the college might be able to assist you?

Are you a U.S. citizen? Yes No SOCIAL SECURITY #

U. S. Citizenship: If you checked "No" to being a U.S. citizen above, complete this section:

Are you a U.S. Citizen by naturalization Yes No If Yes: A# Date of Approval

Are you a resident alien? Yes No If Yes: # Date of Approval

If no to either, do you have or will you apply for student (F-1) visa or any other type of temporary non-immigrant visa?

Yes No Type of Visa

What is the country of your birth? What is the country of your citizenship?

If international, give date of birth: _____ Place of birth: _____

Country of citizenship (if different from place of birth): _____

Do you require a student I-20 A/B through the college? Yes No

Can you submit verification of your legal right to work in the U.S. if required? Yes No

Native Residency: Which state do you claim as your legal residence? _____

How long have you continuously lived in Texas? _____ Years _____ Months

Are you fluent in English? Yes No

Are you fluent in a language other than English? If yes, please specify other language: _____

FINANCIAL AID:

- Applying for:
- (1) Personal Bank Loan? Yes No
 - (2) CAL Loan? Yes No
 - (3) Sallie Mae Loan (Career /Continuing Education Student Loan? Yes No
 - (3) Continuing Education / Career Loan? Yes No
 - (4) VA Benefits? Yes No If yes, please check one
 - Chapter 30
 - Rehab Chapter 31
 - Troops to Teachers

Emergency Contact Information: _____
Name Relationship to Applicant

Address, Street and Apt. Number City State Zip County (if outside USA) Phone (____)

IMPORTANT: Official transcripts must be submitted from all regionally accredited colleges and universities attended with this application. Transcripts from countries outside the United States must be *translated and evaluated* by a United States evaluation service.

(Most Recent First)

Name of Institution	Address, City, & State	Dates Attended From: To:	Major/Degree	Date Awarded

Semester hours completed: _____ Cumulative GPA _____ GPA of "C" in English? _____

Major Studies: _____ Minor: _____

I submit the following three professional recommendations:

- | | <u>Name</u> | <u>Address</u> | <u>Phone</u> |
|----|-------------|----------------|--------------|
| 1. | _____ | _____ | _____ |
| 2. | _____ | _____ | _____ |
| 3. | _____ | _____ | _____ |

SECTION III EMPLOYMENT HISTORY (Most Recent First):

(1) Job Title _____ Hire date: _____ End date: _____ Full-Time Part-Time
Duties: _____
Employer: _____ Phone: () _____
Address: _____ City: _____ State: _____ Zip: _____
Supervisor: _____ Phone: () _____
Final base pay: _____ Reason for Leaving: _____

(2) Job Title _____ Hire date: _____ End date: _____ Full-Time Part-Time
Duties: _____
Employer: _____ Phone: () _____
Address: _____ City: _____ State: _____ Zip: _____
Supervisor: _____ Phone: () _____
Final base pay: _____ Reason for Leaving: _____

(3) Job Title _____ Hire date: _____ End date: _____ Full-Time Part-Time
Duties: _____
Employer: _____ Phone: () _____
Address: _____ City: _____ State: _____ Zip: _____
Supervisor: _____ Phone: () _____
Final base pay: _____ Reason for Leaving: _____

TEACHING EXPERIENCE(S)

Location: _____	When: _____	Position: _____
Location: _____	When: _____	Position: _____
Location: _____	When: _____	Position: _____
Location: _____	When: _____	Position: _____

I certify that the information on this application is complete and correct and understand that the submission of false information is grounds for denial of my application, withdrawal of any offer of admission, cancellation of enrollment, or appropriate disciplinary action. I understand that the Alamo Colleges expect a high standard of conduct from its students, and if accepted for admission, I will abide by all rules and regulations of the college as set forth in college publications. I authorize the college to verify the information I have provided. I agree to notify the college Program Manager of any changes in the information submitted.

If my application is not complete, it will delay the ACEPP personnel from reviewing my application and the application will be placed on a waiting list until all documents are received. I also understand that the application fee, and documents submitted to the ACEPP will not be returned.

I hereby affirm that I do not possess a certificate which is currently suspended, revoked, or pending any such citation in any state. Any criminal act preventing me from achieving teacher certification is not the responsibility of the Alamo Colleges Educator Preparation Program (ACEPP).

I understand that I must secure placement as the teacher-of-record in a Texas Education Agency (TEA) accredited school within the subject and grade level I am seeking in order to fulfill internship requirements within the 50 miles radius from the home campus. I understand that acceptance into and completion of the program does not guarantee employment by a school district. I also understand that I must abide by the attendance and refund policy of Alamo Colleges.

Applicant's Signature: _____ Date: _____

It is the policy of the Alamo Colleges not to discriminate on the basis of, age, color, handicap or disability, ancestry, national origin, marital status, race, religion, sex, or political affiliation in its activities.

Bacterial Meningitis Information

This information is being provided to all new college students in the state of Texas. Bacterial Meningitis is a serious, potentially deadly disease that can progress extremely fast so take utmost caution. It is an inflammation of the membrane that surrounds the brain and spinal cord. The bacteria that cause meningitis can also infect the blood. This disease strikes about 3,000 Americans each year, including 100-125 on college campuses, leading to 5-15 deaths among college students every year. There is a treatment, but those who survive may develop severe health problems or disabilities.
Additional information will be provided with the admissions application when you register.

PLEASE MAIL, SCAN, FAX, E-MAIL, OR BRING IN APPLICATION PACKETS TO:

Alamo University Center
Alamo Colleges Educator Preparation Program
8300 Pat Booker Road
Live Oak, TX 78233
Phone: (210) 486-5902
Fax: (210) 486-9866

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REFERENCE FORM

The following information is essential for the consideration of qualified applicants to the **Educator Preparation Program**. Please complete all sections accurately and promptly. Thank you.

SECTION 1: TO BE COMPLETED BY THE APPLICANT

<ul style="list-style-type: none"> ✓ Complete reference information ✓ Read and sign the authorization statement ✓ <u>YOU MUST HAVE 3 REFERENCES</u> 	Applicant Name: _____
---	-----------------------

Reference Name: _____ Title in relationship to applicant: _____

Company/School _____ Address _____ City/State/Zip _____ Telephone _____

AUTHORIZATION STATEMENT

I have applied for admission into the Alamo Colleges Educator Preparation Program. I authorize ACEPP to collect any information orally or written about my qualifications and past performance. I will not hold you or the organization liable for supplying any information regarding my employment/education. Thank you for your assistance.

Date: _____ Applicant Signature: _____

SECTION 2: TO BE COMPLETED BY REFERENCE

Please circle your evaluation of this candidate.

	1	2	3	4	5
Personal appearance	Poor taste in dress and grooming		Usually Makes a good impression		Excellent appearance; always appropriately dressed
Health and absenteeism	Lacks vitality; frequently absent		Usually well; meets demands		Vigorous; buoyant; energetic
Apparent emotional stability	Moody, unwilling to face reality		Well-balanced emotionally		Emotionally secure; good sense of humor; realistic
Communication skills	Incorrect speech; limited vocabulary		Adequate oral and written skills		Effective communication and expression; skillful
Interpersonal relationships	Cold, hostile, critical; disrespects peers		Usually has respect of peers; sociable		Warm, outgoing kind; always has respect of peers
Dependability	Unpredictable; does not follow through		Usually can be relied upon		Always reliable and punctual

TEACHING EFFECTIVENESS (Circle N/A if Not Observed):

	1	2	3	4	5
Knowledge of subject matter	Inadequate knowledge of content		Acceptable knowledge of subject field		Thorough knowledge of subject; up-to-date N/A
Knowledge of professional education	Narrow/superficial knowledge of concepts		Satisfactory knowledge of concepts		Thorough/workable knowledge of concepts N/A
Attitude toward professional help	Resents suggestions; reluctant to change		Accepts suggestions; adaptable		Profits from help; shows initiative; progressive N/A
Planning and presentation	Lacking in organization; poor continuity		Generally well organized		Timely planning/execution; creative/flexible N/A
Student management	Unable to control pupils in activity		Able to control pupils in activity		Exceptional learning climate N/A
Parent and community relationships	Uninvolved; unconcerned; ignores parents		Cooperative with parents		Active in community; initiates parent contacts N/A

SECTION 3: TO BE COMPLETED BY REFERENCE FOR ALL APPLICANTS

How long have you have you known this applicant? _____ Would you recommend this applicant into this program? _____

What is your official relationship to the applicant? _____

Any comments regarding your knowledge of the applicant's professional expertise are appreciated:

Signature: _____ Date: _____

Official Title: _____ Organization: _____

Address: _____ Phone: _____

PLEASE EMAIL, SCAN, OR FAX TO:

pramirez43@alamo.edu

FAX: (210)486-9866

Alamo University Center

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Live Oak, TX 78233

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FERPA Consent to Release Educational Records and Information

This release represents your written consent to permit Alamo Colleges Educator Preparation Program to disclose educational records and any information contained therein to the specific individual(s) identified below. Please read this document carefully and fill in all blanks.

I, _____ [print full name] am a candidate at Alamo Colleges Educator Preparation Program and hereby give my voluntary consent to officials:

A. To disclose the following records:

- Records relating to any of my field-based experiences
- Records relating to my performance in the field
- TExES test score results

B. To the following person(s):

- School districts or other agencies associated with field-based experiences
- School-based/Agency-based administrators
- School-based/Agency-based cooperating teachers/mentors
- Program faculty

C. These records are being released for the purpose of:

- Conversing and reviewing performance
- Acquiring feedback
- Procuring required signatures

I understand that under the Family Educational Rights and Privacy Act of 1974 (“FERPA” 20 USC 123g; 34 CFR §99; commonly known as the “Buckley Amendment”) no disclosure of my records can be made without my written consent unless otherwise provided for in legal statutes and judicial decisions. I also understand that I may revoke this consent at any time (via written request to the educator preparation program) except to the extent that action has already been taken upon this release. Further, without such a release, I am unable to participate in any field-based experiences including 30 clock hours of observation, clinical teaching, student teaching, or internship.

_____ I **agree** to allow the Alamo Colleges Educator Preparation Program to provide my personal contact information (phone number and email address) and qualifications to prospective employers. I understand that my information will only be given out to further my employment opportunities.

Signature of Candidate

Date

Candidate TEA ID Number:

Date of Birth:

Student Contact Information:

Email:

Phone Number: