

#### **D.5.1.4 (Procedure) Full-Time Faculty Pay Schedule**

Responsible Department: Human Resources

Based on Board Policy: [D.5.1](#) Employee Compensation and Exempt/Non-Exempt Status

Approved on: 5-29-13

Last Amended:

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Salary payments shall be made to full-time faculty and faculty chairs in 24 equal installments distributed over a 12-month period as a condition of employment.

Full-time faculty and chairs who elected salary payment over 9-months or 10.5 months for the 2012-2013 Academic Year shall have a one-year option to continue that schedule through the end of Academic Year 2013-2014. After Academic Year 2013-2014, salary payments to all full-time faculty and chairs will be made over 12-months.

Should an appointment be terminated before the end of the contract period, salary will be paid pro-rata as provided by the policies of the College District. If an appointment starts after an Academic Year has begun, the faculty member will be placed on a 12-month schedule at the beginning of the next Academic Year.