

F.6.1.5 (Procedure) Student Success: Comprehensive Monitoring/Advising System

Responsible Department: Vice Chancellor for Student Success, Vice Chancellor for Academic Success

Based on Board Policy: [F.6.1](#) – Student Success

Approved: 7-26-11

Last Amended: 9-17-13

The organizational structures, policies, and practices that support student success values and priorities include the following set of actions. These policies and practices are based on research from the Achieving the Dream initiative and other education strategies identified as promoting increased success for all students. The Alamo Colleges are instituting long-term, institution-wide practices that support and promote student engagement and commitment to learning while requiring strategies that are proven to increase student success.

Comprehensive Monitoring/Advising System

- Students should be actively engaged in learning during enrollment at the Alamo Colleges. Students are expected to attend class on the first day and throughout the semester. Students who do not attend the first class meeting or make contact with the instructor, regarding the absence, will be dropped.
- Students who find they cannot complete the requirements for a class should drop the class prior to the census date to avoid the penalties of various state-mandated requirements (e.g., 27-hour developmental education limitation, three-peat requirements, and the six-drop rules).

Students' progress will be monitored through any college preparatory requirements and progress toward the intended goal during each semester and across the semesters until the goal is achieved. Students will be advised both face-to-face and through on-going emails through the Alamo Colleges' email system. Students will receive feedback from faculty on progress in the class and will be advised when they need to be more actively involved in the class.