St. Philip’s College
New Student Orientation
Dispatch Numbers

Non Emergency: 210-485-0099

Emergency: 210-485-0911

Weather Line: 210-485-0189
Alamo College Police Officers

- Alamo Colleges Police Officers are state licensed “Peace Officers”
- They have the same authority as municipal officers
- They are empowered by The State of Texas to enforce all local, state and federal laws
- They may arrest individuals found in violation of these laws on or off district property
They may issue citations for applicable offenses that are covered by state law to include offenses listed under the Texas Education Code.

These citations are filed with the City of San Antonio Municipal Court.

They are equipped with radios that are interoperable with the San Antonio Police Department, Bexar County Sheriff’s Office, and the San Antonio Fire Department/EMS.

Alamo Colleges Police Officers carry the necessary equipment to effectively perform their job.
Campus Police Hours

- **Alamo Colleges Police** operate 24 hours a day, 365 days a year, to include weekends, and ALL district holidays.

- **SPC Police Clerk** Monday thru Friday 8AM to 5PM. Closed on ALL district holidays.
Police Services

Police Escorts  
Vehicle Accident reports  
Criminal Reports  
Dead Battery

Lock/Unlock Doors  
Sick/Injured Reports  
Information Reports  
Flat Tire

Please provide your name, call back number type of vehicle, location and service needed.
Campus Parking

- **Students** - No longer need parking permits to park in Student Parking Lots.
  Parking areas for St. Philip’s College students: 1, 2, 5, 6, 8, 9, 11, 14, 17, 21, 22, 23.

- **Faculty/Staff** - Must have parking permits to park in Faculty/Staff Parking Lots.
  Parking areas for St. Philip’s College Faculty/Staff: 3, 4, 10, 11, 12, 13, 15, 16.

- **Motorcycles** - designated spots in lot 4

- **Parking Rules and Regulations** -
Campus Citation
Fines and Appeals

• **Campus Citations issued for violations of policy**
  - No permit
  - Parked in unauthorized lot/space
  - Parked in no parking area

• **Fines**
  - $16 if paid within 10 working days of issuance
  - $21 if paid after 11 and before 21 working day of issuance
  - $27 if paid after 21 working days of issuance
Appeal Form

Appeal form can be found at www. alamo.edu click on Business and Community, then click on Departmental Forms and find Citation Appeal Form-PDF

Email your completed form to:
spc-citationappeal@Alamo.edu

Type “CITATION APPEAL” in the subject block of email and CC yourself.
Unpaid Campus Citations

• Unpaid campus citations you may have, will place a hold on your academic status.

• This will prevent you from being able to register for classes, obtain your grades, financial aid or transcripts until all the fines are paid in full.
Disabled Parking Areas

It is an offense to park in a Disabled Parking Space without a current handicap placard registered in your name, or proper handicap or disabled vet plates. "Vehicle MUST be registered in your name"

Fines range from $230.00 to $240.00

This includes the improvements designed to aid vehicles with ramps or other devices.

Citations are sent to the San Antonio Municipal Court at 401 S. Frio Street.
Off Campus Parking

If you park on a city street you may be subject to parking fines issued by the City of San Antonio Parking Enforcement Division.
Smoke-Free Environment

- Smoking is prohibited on all Alamo Colleges property. “Including parking lots”
- Smoke-Free Environment includes the prohibited use of tobacco products and vapor or e-cigarettes.
- Reminder smoking on Alamo Colleges Property may cause you to receive a Campus Citation.
While on Campus

**Weapons**

*Alamo Colleges Policy F.4.2.1 (Procedure) Student Code of Conduct prohibits students from possessing weapons on campus.

**Bikes and Skateboards**

*Bikes, skateboards, and other personal motorized vehicles on campus are not allowed to be ridden in the interior of the campus.

**Pets**

*No pets of any kind are allowed on Alamo Colleges Property. The only exceptions are service animals.*
Campus Information

Sex Offenders:
Texas laws require sex offenders to inform the campus administration, (police department) of their presence on Campus.

Cameras:
Officers taking reports will not be able to tell you what is on the cameras or if they have been reviewed. After the officer completes the report it will be assigned to an investigator. The investigator will contact you with any progress on your case.
Emergency Phones

Emergency phones are located at various locations throughout St. Philip’s College. Including elevators, stairwells, and parking lots.

The emergency phone is a direct link to the Alamo Colleges Police Dispatch.

Emergency phones are like calling 911...**DO NOT** play with them or use them for non emergencies!!!
By pushing the red button you have dialed the Alamo Colleges Dispatch emergency line.

The phones are numbered to determine location.

An officer will be dispatched to that location, even if you don’t speak to the dispatcher.

If someone is trying to harm you DO NOT stand near the phone and wait for an officer.

Keep running and screaming for help.

Screaming “FIRE” is a good way to get attention.

Push the button on the next phone as you pass it if possible.

WE WILL FIND YOU!!!
Campus Safety / Crime Prevention Tips

- Keep your vehicle locked at all times and your personal property out of sight.
- Do not leave your personal belongings unattended.
- Travel in well-lit areas and do not walk alone if possible. Avoid “shortcuts”.
- Avoid walking with your headphones on or while preoccupied with your phone such as texting.
- Familiarize yourself with the campus and emergency phone locations.
- Before getting into your vehicle, visually inspect the interior for anything suspicious.
Campus Safety /Crime Prevention Tips Cont.

- Have your keys in your hand so that you don’t have to search for them when you reach your vehicle.
- When you know you will be returning to your vehicle late at night, try to park in a well-lit area.
- Be alert to suspicious people or circumstances. If someone or something doesn’t seem right to you, notify the police immediately.
- Reports suspicious activity/people to Campus Police immediately with a description of the person and their clothing.
- “Pay attention to what’s going on around you”

If you have a “gut feeling” that something is wrong there probably is...REPORT IT!!!
Would like to thank you for your attendance and participation during this presentation.

For questions or comments on the level or quality of service you received from the Alamo Colleges Police Department, please contact Chief of Police Don Adams at 210-485-0088 or by email at dadams@Alamo.edu.

We are a public service organization and your views, critiques or comments are valued.

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