Dear Parent/Guardian:

Thank you for your interest in our C3 Club! We provide classes aimed to promote learning in many areas that motivate students to learn while having fun. Classes are kept small to facilitate the hands-on learning experience and project work.

Space is limited, so register today to reserve a seat! Parents will need to submit a completed registration form for each child. Once completed, you may submit by email, fax, mail, or deliver in person to the following:

Northeast Lakeview College
Workforce Development & Community Education
Career and Technology, (CATE), Building #800, Suite #210
1201 Kitty Hawk Road
Universal City, TX 78148

As an added bonus we are extending to parents of students of the C3 Club Program the FREE usage of our Wellness Exercising Gym Facility during the time their children are attending!

If you have any questions regarding the program guidelines and regulations, you may contact anyone of the following:

NLC Workforce Development & Community & Continuing Education Department Contact:
WDCE Department  nlc-workforce@alamo.edu  (210) 486-5321
Moses Thompson  CE Specialist  mthompson153@almo.edu  (210) 486-5784
Connie Ramirez  Senior Secretary  cramirez387@alamo.edu  (210) 486-5310

We welcome and congratulate all students who are about to embark on this new and exciting journey with NLC!

Kathi Ashworth

Kathi Ashworth, Dean
Workforce Development & Community Education
This document is a searchable document in pdf form. The Index page is linked to its listed pages. Click on a page and it will take you to that page. There are “return to index” links on each page. These are located at in the right hand and corner or the bottom middle of pages.

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Section 3: The Registration Packet (The forms that must be filled out & returned):
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Release & Indemnification Letter & Agreement .......................................................................................Go here
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C3 Club Attendance Schedule .......................................................................................................................Go here

Campus Location: 1201 Kitty Hawk Road, Universal City, TX 78148
Phone: General Information 210-486-5321

Workforce Development & Community & Continuing Education Department Offices Location:
Suite 210 on 2nd floor of Career & Technology Building (CATE):

Campus Abbreviations:
CATE (Career & Technology Building: Building 800)
WLNS (Wellness Building: Building 100)

Who to contact for C3 Club Program:
NLC Workforce Development & Community & Continuing Education Department Contact:
WDCE Department nlc-workforce@alamo.edu (210) 486-5321
Moses Thompson CE Specialist mthompson153@alamo.edu (210) 486-5784
Connie Ramirez Senior Secretary cramirez387@alamo.edu (210) 486-5310

Workforce Development & Community & Continuing Education Department Youth Program Webpage Link:
http://www.alamo.edu/mainwide.aspx?id=18103

Campus Safety:
Campus Security Contact Number: 210-486-0099

Student Handbook:
All Information regarding Rules, Regulations, Academic Information, and other information about NLC, (not expressed within this Catalogue of the Workforce Development & Community Education Department), can be found in the student handbook. Be sure to read. Link to Student Handbook:

Title IX:
The Alamo Colleges are an EOE. For any special accommodation issues or an alternate format, contact the Title IX Coordinator at (210) 485-0200
C3 Creativity, Critical Thinking, Collaboration Clubs information is as follows:

**Grade Level Key:**
- Early Elementary: K – 2nd Early age students MUST be 5 years of age by Sept. 1st and NO older than 7 years of age to begin classes.
- Elementary: 3rd – 5th Elementary Students MUST be 8 years of age and NO older than 11 years of age to begin classes.
- Middle School 6th – 8th Middle School Students MUST be 12 years of age and NO older than 14 years of age to begin classes.
- High School 9th – 12th High School Students MUST be 15 years of age and NO older than 18 years of age to begin classes.

All Classes currently meet every 2nd and 4th Saturday or EVERY month with the exception of Holidays and reserved College closure days. (Where noted, some classes may meet the 1st and 3rd Saturday.)

All Meeting times are from 8:30 am to 12:00 pm noon, unless noted differently for each class. Earliest arrival for any student is 8:15 am, and all students MUST be picked up by 12:15 pm. (If a class meets at a different time it will be noted on the registration for that class.) All regular classes are 1 hour and 45 minutes long. Tier classes are 3 ½ hours long.

**How C3 Club Works:**
C3 Club works in Semesters. We have a Fall and Spring Semester. The C3 Club tuition is based on a club membership format. 1 semester is $189. If tuition is paid for 2 semesters at the same time (fall/Spring) the cost is $359. If paying for tuition by single semester only the cost is greater than paying for both semesters. Due to the nature of the NLC registration system, each student signing up for a NON-TIER class must register for 2 classes within their grade range for the entire semester. Students cannot change classes at will. Please note that TIER classes build over the course of the semester. Due to the time, nature and intricacies of the projects in these classes, and so the student may glean the maximum amount of information from the class, we request the student commit to the class for the total 3.5 hours of the semester.

**Dropping/Changing a class**
A student may opt to drop/change a class and move to another class. Only ONE (1) class drop/change is allowed in each semester and must be requested by the Parent/Legal Guardian in writing, and can only be done in the first 2 sessions of any semester. This would be the 2nd & 4th Saturday’s of the beginning of either of one of the two semesters. (September or January) September begins the Fall semester. January begins the Spring semester. The drop/change class form is located near the end of this packet.

**Conditions for Dropping/Changing a class**
1) Change is done within the first 2 sessions of a semester
2) It must be in their grade level age range as defined in this packet. (Age grade requirements defined above.)
3) The class they want to go to must have an available slot.

**Example Scenario for Drop/Change of a class:**
It’s the 1st session of the first semester of C3 Club. A Student Member who is in the Middle School age range signed up for Principles of Flight Aviation and Rhapsodic Rhythms. The student realizes that the Principles of Flight & Aviation was not of interest to them, and wants to drop/change to another class. Because the student is still within the first 2 sessions of the semester they still have an opportunity to drop/change that class and enroll into another. They look over the registration packet to see what other classes are taught, and would like to try the Roller Coaster & Bridge Building class instead. They have their parents/legal guardian inquire about the seating availability in this class. They find out that there are still some available seats. Since the new class he/she wants to try is in the same semester, is being offered in the Middle School grade range class he/she is in, and has an available seat, the student member could drop the Principles of Flight & Aviation and change to the Roller Coaster & Bridge Building class. They have their Parent/Legal Guardian fill out the Drop/Change form and return it to us. They will still attend the Rhapsodic Rhythms class, but will now attend the Roller Coaster & Bridge Building class instead of Principles of Flight & Aviation. Because the student has now had one drop/change in a semester they cannot change to another class until a new semester starts.
Registration Process & Campus Information

Registration
Completing a registration form does not guarantee a spot in a class or membership of the club. A completed registration packet and completed payment will only reserve a seat in any class and become a part of the C3 Club. Classes can be cancelled due to low enrollment, inclement weather, or other unforeseen circumstance. If there are no other desired alternative clubs available the day your class was originally scheduled, administration will work to reschedule the class.

Submit Payment
Payment can be made online or in person at the Bursars/Business Office. The Bursars Office is located in the Student Commons Building (Building 300 known as STCM) at 1201 Kitty Hawk Road, Universal City, Texas 78148. Their office hours are from 8 am – 5 pm on Mondays, Tuesdays, Wednesdays, and Fridays; and Thursdays from 8 am – 7 pm. Currently the Bursars/Business Office accepts Cash ONLY. If paying online you can pay with Debit/Credit card. Fees must be paid in full at the time of enrollment.

Withdrawal Policy and Refund Information
Parents must officially withdraw students via request fax, email, or in person in writing. They can use the Withdrawal Form located at the very end of this packet or make their own. However, ALL withdrawal requests must include student name, course title/titles they are enrolled in, parent/guardian’s signature, and date.

Payment Refunds 100% Full refunds are only given prior to attendance of the first semester class, or if the College cancels the class. After attendance to the first class of semester no refunds are given. Refund checks take approximately 5 to 6 business days.

Parking
Park in available non-reserved spaces only. Nowhere else. Parents/Guardians must accompany their child for class drop off and pick up. Only alternative guardians placed on students application will be allowed to pick up students. If a change needs to take place, you must notify WDCE department administration to make the arrangements before end of Club day.

Rules & Regulations
• Please be aware that the Alamo Colleges are Smoke-Free Campuses. Smoking of Any Kind is prohibited anywhere on the campus grounds, including the parking lot, inside of vehicles while on property, and this also includes electronic and vapor smoking alternatives. Students must go off campus if they choose to smoke.
• Speed limit entering into campus is 20 mph, and 10 mph in ALL PARKING AREAS. Campus Security will issue tickets for speeding!

Revisions
All pages and or sections of this document can potentially be changed or updated periodically. Take notice of this. Updates are noted in the top right hand corner of each page. As classes and procedures could change, revisions may or may not have the same dates on the page. Revisions made on this document are made per page in all areas, with exception of the C3 Club classes section. All pages that are a part of the C3 Club Class Choices Section will have the same date notated on them as a section regardless if one or more classes have been updated/changed/dropped etc.

For example, if we add a new class in the C3 Club, we will place the updated date on every page that is a part of the C3 Club Class Choices section with the most current date. For all other pages that may need changes they will be updated by their individual page(s) as needed.
CLASS CHOICES
CHECK THE BOX FOR THE APPROPRIATE GRADE LEVEL OF THE CLUB YOU WANT TO JOIN

**Robotics NXT 2.0**
Mindsotrrms
(3.5 HRS)

- Elementary School (Grades 3-5) TIER Class
- 2nd Semester Dates: 1/23/16-5/28/16

Students design, build and program awe-inspiring robots using LEGO’s ® most advanced and newest robotics technology – the powerful MINDSTORMS ® NXT systems. Classmates work as a team to complete projects and win games created for NXT. The NXT is today’s go-to robotics system for hobbyists.

As students learn about robotics they will build multiple competitive robots and program them to achieve objectives by both remote-control and autonomous control. They’ll learn to program their robots to perform real world tasks. Students will have the opportunity to gain experience using the same robotics kits used in the (FLL) First Lego ® League Tournaments.

*3.5 Hour courses build on each other. Be a part of the next Tier in the club!*

**Robotics EV3**
(3.5 HRS)

- Middle School (Grades 6-8) TIER Class
  - 1st Semester Dates: 9/12/15-1/9/16
  - 2nd Semester Dates: 1/23/16-5/28/16

Students design, build and program awe-inspiring robots using LEGO’s ® most advanced and newest robotics technology – the powerful MINDSTORMS ® NXT EV3 systems. The EV3 System is the next step in the Lego Mindstorm® curriculum. Classmates work as a team to complete projects and win games created for EV3. The NXT and EV3 is today’s go-to robotics system for hobbyists. The EV3 system features improved digital sensors, and a state of the art color-light sensor, new gyro sensors, touch sensors and an improved ultrasonic sensor.

As students learn about robotics they will build multiple competitive robots and program them to achieve objectives by both remote-control and autonomous control. They’ll learn to program their robots to perform real world tasks. Students will have the opportunity to gain experience using the same robotics kits used in the (FLL) First Lego ® League Tournaments.

*3.5 Hour courses build on each other. Be a part of the next Tier in the club!*

**Tetrix Robtics**
(3.5 HRS)

- Grade Levels 9-12 TIER Class

Tetrix Robotics is designed for you if you interested in challenging your creative problem-solving skills. Work in groups of 2-3 to design, build, and modify a robot using the Tetrix Robotics system. Program the robots using specially designed software and then use that robot to complete specific challenges and tasks. Will it be challenging for you? Definitely. Will you battle other robots? For sure! Note: this is a fantastic primer for students and teams interested in competing in the annual First Tech Challenge.

While building creative robots art their hearts content students will be learning and applying engineering concepts and principles to robots that will be competitive and program them to achieve objectives by both remote control and autonomous control. They’ll be able to control real-world actions of a robot using computer programming, and will gain experience using the same robotics kits used in First Tech Challenge League tournaments.

*3.5 Hour courses build on each other. Be a part of the next Tier in the club!*

Return to Index Page
With Unity 3D, students will learn to design games using software that the commercial game designers use! Unity 3D began as an Open Source Gaming Engine Program and has developed into one of the primary standards for use in game design today. It recently released its new update with more ability, which students will get to use in this class. Unity 3D is a powerful rendering engine fully integrated with a complete set of intuitive tools and rapid workflows to create interactive 3D and 2D content. It has easy multi-platform publishing, and thousands of quality ready-made assets in the Asset Store. Because Unity 3D began as an Open Source platform, it has a wide knowledge-sharing community. There are a plethora of persons who can help you build on what you have learned, and then you can help them learn as you share what you create and design on your own as well. Unity 3D is also compatible with other programs such as Blender.

*3.5 Hour courses build on each other. Be a part of the next Tier in the club!*

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**Unity 3D Game Design**

(3.5 HRS)

*Limited Seating*

**Electrifying Electricity**

(1.75 HRS)

**Ooey Gooey Chemistry**

(1.75 HRS)
From paper airplanes to air-powered rockets, from balsa wood gliders to rubber band powered helicopters, kids can explore the mechanical how’s and why’s of aerospace engineering in a fun, hands-on way! Kids begin with exploring the four forces of Flight: Thrust, Drag, Lift, & Gravity. Some of the activities students will get to be a part of is making glider aircraft and working with high pressure rockets. They will end with a solid understanding of various types of aircraft and a working understanding of the principles and physics of flight.

Rhapsodic Rhythms
(1.75 HRS)

Like energetic & eclectic Rhythms expressed in Percussive Craziness and other types of Drum Mania? If the answer is “Yes”, then join us for Rhapsodic Rhythms! Explore the Djembe Drums and its various versions that pronounce the defined sounds that we hear in various music around us. Along the way you won’t even realize that you’re even learning a little music theory. No experience necessary to know how to play a drum! Some of the activities you’ll focus on are the universal aspects of drumming that all types techniques that drums share! If you can learn to play one, it won’t be hard to learn another type of drum! You’ll realize the techniques of drumming are found in the way that you hold or strike a drum, basic coordination skills, easy rhythms, and playing as a group. The goal of this class is to help one to learn to play any hand drum with confidence and flare in any situation, such as a spontaneous jam with a group of friends or as a performance on stage! So come walk to the beat of your own drum! If you have your own Djembe or bongos please feel free to bring them.

Science of Sound
(1.75 HRS)

Experience is the best teacher, and hands-on inquiry-based science of sound provides the experience little scientists’ need to understand. Discover how and why sound works, and how and why we hear it through creative activities. Among the experiments the students will visually experience how sound waves travel, making and learning about different types of sound waves, and even see sound waves in fire! Students will enjoy the experience until it “Hertz”!

Principles of Flight & Aviation
(1.75 HRS)

From paper airplanes to air-powered rockets, from balsa wood gliders to rubber band powered helicopters, kids can explore the mechanical how’s and why’s of aerospace engineering in a fun, hands-on way! Kids begin with exploring the four forces of Flight: Thrust, Drag, Lift, & Gravity. Some of the activities students will get to be a part of is making glider aircraft and working with high pressure rockets. They will end with a solid understanding of various types of aircraft and a working understanding of the principles and physics of flight.
**Art Medium to the Max**  
(1.75 HRS)  
Move over crayons and colored pencils! Come explore all the fun and exciting ways to create art! Where technology and art collide! Explore acrylic paint, watercolor, pastel, and collage while using tools like brushes, straws, stencils and fingertips. Create your own wind-up toy from simple items! Some activities students may encounter using different types of instruments include creating splatter designs, exploring the use of primary colors to create an array of colors, and even using your fingertips as a tool to depict bluebonnets.

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<tr>
<th>Class</th>
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**Eats & Treats - Top Chef!**  
(1.75 HRS)  
Discover the Science in food with this hands-on-fun class by exploring the chemistry behind making and enjoying some of your favorite foods. Experiment with hydrophobic interactions to create beads of jelly candy! Use chromatography to separate and identify the pigments that color food. Learn how enzymes can breakdown food and test several methods to preserve food. Explore fluorescence to create glow-in-the-dark gummies! Even use chemistry to trick your taste buds into tasting flavors that aren’t there! So come try some new eats and treats. Be the next Alton Brown in food science!

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**Geocaching**  
(1.75 HRS)  
Join an entertaining and engaging adventure game that includes locating hidden caches at specific coordinates using GPS units. Effective use of technology in the classroom allows students to take ownership for their learning. Students are able to develop the practical and critical thinking skills that are necessary to better understand the world around them. The use of GPS devices and compasses helps create an exciting, empowering, and exploratory environment for students that engages them in the learning process. Students will explore geocaches on the campus ground and buildings when appropriate and weather permitting. *Students will need their own GPS device for this class. A regular GPS, or even a Cell phone with GPS navigation will work.*
# Simple Machines: Levers, Pulleys & Springs

(1.75 HRS)

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What are simple machines? What’s a pulley? Who is Rube Goldberg? And what in the world is a Fulcrum? That word alone sounds like that character from the Never Ending Story. So what do all these words and Rube Goldberg have in common? And what’s so interesting and fun about it all? Ever wonder how people lift heavy objects, like cars, or barges, or how machines like a crane works, or how an ant has the ability to lift 50 times its own weight?! (That’s like lifting a bulldozer by the way.) Well, here you can! Come learn creativity and ingenuity behind the amazing feats that have been created through the designs of Rube Goldberg and others. All from using simple things, such as found objects and recyclables. Just like McGuyver!! (Ask your parents about him.) -- Students will get to work in groups and be given a task that a machine must complete, as well as a minimum number of steps that must go into making the machines. Depending on the age of the students, the parameters of the project is altered. Inventions could be as simple as a mouse trap, or one as crazy as the mouse trap game itself!

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# Roller Coaster & Bridge Building

(1.75 HRS)

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</table>

Does your sibling tell you for your creativity? “Moooom Phineas and Ferb are making a title sequence!” Is your child’s curiosity like, “I wonder what would happen if I did/do…?” (Do they even question?) Well, in this course there is the option to see your creative things work, and see what happens when they don’t. In Roller Coaster & Bridge building the opportunity is a reality. It teaches students to push the limits of creativity, as well as work on team building skills. In this class students will design roller coasters & bridges. How complex can you make a cork-screw in your coaster design and still be humanly possible to ride? How strong can you make your bridge so that a tank or a plane could drive or make an emergency landing on it and not fall through? Test the limits, and learn how to think of new ways to be even more creative and become a master a problem solver.
## Hip-Hop D.A.N.C.E. (1.75 HRS)

D.A.N.C.E. ! Delivering dynamic Aerobic Networks Containing Exercise! It’s time to turn off the You Tube, and turn up the music to YOU! Join the fun and learn what has become known as hip-hop dancing! This style of dance is a mix of freestyle, jazz, break-dance, and indie. It’s filled with an eclectic assortment of quick and smooth movements. Did you know that Hip-Hop dancing not only helps develop basic rhythm abilities but as well as off-beat rhythm times too?! Learn some amazing routines and learn a little history surrounding the development of Hip-Hop along the way. You’ll even have the chance to participate in a Dance Play and Freestyle workout too! So get ready to D.A.N.C.E.!

### Elementary School (Grades 3-5)
- **1st Semester Dates:** 9/12/16-1/9/16
- **2nd Semester Dates:** 1/23/16–5/28/16

### Middle School (Grades 6-8)
- **1st Semester Dates:** 9/12/16-1/9/16
- **2nd Semester Dates:** 1/23/16–5/28/16

## Mother Earth
### Shake, Rattle & Roll (1.75 HRS)

Experience first-hand the technological advances that can help preserve our ever changing world. Harness the power of the wind by constructing your own energy generating windmill! Rip, cut, smash, and blend used scratch paper to make new recycled paper! Build a solar oven that makes s'mores! Learn about oil spills and ecologically sensitive ways to clean them. Create a greenhouse and directly measure the “greenhouse effect.”

### Elementary School (Grades K-2)
- **1st Semester Dates:** 9/12/16-1/9/16
- **2nd Semester Dates:** 1/23/16–5/28/16

## Forensics (1.75 HRS)

Step into the world of CSI! How does the science of forensics figure out what happened to something or someone when no other witnesses were around? Students will learn about fingerprinting, DNA, and bite marks as they solve their first mystery. The second mystery will take students into an environmental disaster which will lead them to a local lake to determine how much damage has occurred to the local water table and can it be repaired?
MORE CLASSES COMING SOON!

LEARNING CHESS
ALTERNATIVE ENERGIES
INTERNET SECURITY
CARE OF PETS
WEATHER
COLOR OF SCIENCE
APP DESIGNERS - DROIDS
FIRE & ICE
YEAR ROUND C3 CLUB YOUTH PROGRAMS REGISTRATION PACKET

General and Additional Information

Participant Name: ___________________________                      □ M  □ F

Name of School Attending ___________________________ DOB ___________

Next School Year Grade Level: □ 3rd □ 4th □ 5th □ 6th □ 7th □ 8th □ 9th □ 10th □ 11th □ 12th

Parent/Guardian Name: _____________________________________________

Address _____________________________ City __________________________ State ________ Zip Code ________

Phone Number ___________________________ Primary Email __________________________

Additional information for parents:
1. No drugs or medications can be administered by Northeast Lakeview College representatives or staff. (All prescription medications and allergies should be reported on the Emergency Contact and Medical Information Form.)
2. No weapons are allowed on the campus of Northeast Lakeview College
3. Northeast Lakeview College is a smoke-free campus. Smoking is not permitted anywhere on the campus of Northeast Lakeview College including parking lots, and while in vehicles when on property. This includes all electronic and vapor smoking alternatives.
4. Please identify special needs (physical disability, learning disability, etc.) on the Emergency Contact and Medical Information Form.
   • Please respect all listed “drop off” and “pick up” times. Participant supervision is NOT available outside the programmed times and locations.

Behavior Agreement

While attending the summer programs, students are expected to conduct themselves as model participants. It is very important that both students and parents/guardians understand the behavior guidelines for the summer camp program.

Please read and review the following rules with your child:
1. Show respect for self, other individuals, and property.
2. Food and drink, including gum and candy, are allowed only during breaks in applicable camps.
3. Internet use, if applicable, is restricted to authorized sites. No unauthorized internet use or searches are permitted while on campus.
4. No disruptive behavior will be permitted. Parents/guardians will receive immediate notification of their child’s behavior. A second notice will constitute removal from the program.

I have read and fully understand the Behavioral Agreement. I understand that as a Summer Camp parent/guardian and participant, we are required to adhere to these rules and guidelines that are deemed necessary by the college administration for the duration of the program and while on the campus of Northeast Lakeview College.

I agree to discuss these rules with my child to ensure understanding and compliance. I understand that non-compliance can constitute immediate dismissal from the program without entitlement to tuition/fees refunds.

______________________________  __________________________  __________________
Sign                      Parent/Guardian Signature               Date

If applying by email or fax-scan, please mark this box for verification that you give your permission for this to serve as your electronic signature.
Emergency Contact and Medical Information

All prescription medication should be reported. No drugs or medication are allowed on campus. No drugs or medications can be administered by Northeast Lakeview College representatives. Medications are to be administered only by the participant’s parent/guardian. Please print legibly, and then only sign where requested.

Parent/Guardian Name: ________________________________

Daytime Phone Number: ____________________________ Primary Email: ________________________________

Emergency Contact(s):

________________________________________________________

Last Name, First Name (_____)________________________
Daytime Telephone

________________________________________________________

Last Name, First Name (_____)________________________
Daytime Telephone

Who has been designated to pick up the participant each day?

________________________________________________________

Relationship to Participant Last Name, First Name (_____)________________________
Daytime Telephone Number

________________________________________________________

Relationship to Participant Last Name, First Name (_____)________________________
Daytime Telephone Number

List Allergies:

________________________________________________________

________________________________________________________

________________________________________________________

________________________________________________________

________________________________________________________

Is the student under any medications?

Yes: □    No: □

If so, list them here:

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

Please list additional pertinent information regarding special needs and your child’s learning/emotional/physical needs.

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

__________

Parent/Guardian Signature

If applying by email or fax-scan, please mark this box for verification that you give your permission for this to serve as your electronic signature.
TO THE PARENTS AND OR GUARDIANS OF THE SUMMER PROGRAM PARTICIPANTS:

Northeast Lakeview College, one of the Alamo College’s, is pleased to be able to provide children in the community with challenging, creative, and fun activities during the summer weeks. We strive to make their time with us not only enjoyable but safe.

As parents and guardians of these children, Alamo Colleges feels you should be fully informed of the conditions under which your children are visiting our campus.

Under the Texas Tort Claims Act, Northeast Lakeview College is a political subdivision of the State of Texas. Under this Act, Alamo Colleges is not responsible or liable to any person for property damage, personal injury or death. The only exception to the above involves an Alamo Colleges-owned vehicle. Under the Act, the damages Alamo Colleges may be held responsible for are limited for property damage, personal injury or death caused by a District-owned vehicle.

The Northeast Lakeview Campus does not have a Campus Nurse or Student Health Center. Basic first aid kits and supplies are available for minor scrapes and scratches that can be cleaned with soap and water and a Band-Aid. No treatment may be provided without a signed release from the parent or guardian. In the event of a life threatening emergency, local EMS services will be contacted.

This Release and Indemnification Agreement is mandatory for your child’s participation in our Summer Program. This Agreement will allow Northeast Lakeview College representatives to provide emergency and/or minor medical care for injuries or illnesses, which may occur while your child is participating in our Summer Program.

Signed Releases must be returned prior to the start of the program to allow your child's participation. Please be assured that every effort has been made to provide your child with a healthy, safe, “kid friendly” environment in which to enjoy these year round programs. Should you have any questions, please call Tivy Whitlock, Director of Corporate Training and Continuing Education, at (210) 486-5386.

The undersigned representative, on behalf of the child named below (herein after “the child”), who desires to participate in the Summer Program, and in consideration of being permitted to participate in said activity, voluntarily and knowingly executes this release and indemnity agreement on behalf of the child with the express intention of extinguishing the rights and obligations designated herein. The undersigned representative, on behalf of the child, hereby grants the Northeast Lakeview College representatives of the Alamo Colleges, the permission to provide treatment for emergency and/or minor medical injuries or illnesses, which may arise while the child is participating in a Summer Program activity.

As representative of the child, I hereby elect to and assume all risks for claims hereinafter arising, known or unknown, from the conduct of the Summer Program and hereby knowingly and voluntarily expressly release the Alamo Colleges, its employees, agents, representatives, officers, directors or others acting on behalf of Alamo Colleges, from all liability for claims arising out of such matters.

With the intention of binding the child and with full authority to do so, I hereby release, discharge and indemnify the Alamo Colleges, its employees, agents, representatives, officers, directors or other acting on behalf of Alamo Colleges, from any and all claims, demands, actions, judgments and executions which the child ever had, or now has, or ever will have, or which the child may claim to have against Alamo Colleges, its employees, agents, representatives, officers, directors or others acting on behalf of Alamo Colleges, in connection with or arising out of, directly or indirectly, any and all matters relating to the Summer Program, including any alleged acts of negligence by Alamo Colleges’ employees, agents, representatives, officers, directors or others acting on behalf of Alamo Colleges.

As the duly authorized agent of the child, I have read this release and indemnification and understand all of its terms. This release and indemnification agreement is executed voluntarily and with full knowledge of its contents and significance.

Name of Child

Name of Parent/Guardian or Authorized Representative for the Child

Parent/Guardian or Authorized Representative Signature for the Child

If applying by email or fax-scan, please mark this box for verification that you give your permission for this to serve as your electronic signature.
Media Release Form

I allow the Public Relations office at Northeast Lakeview College and its photography consultants, contractors, full-time and part-time employees to take either photographs and or record video of my child while attending a camp.

________________________________________
(Print child’s name)

Further, I hereby release and otherwise agree to hold Northeast Lakeview College and its employees harmless from any and all claims arising out of, or resulting from, my child’s appearance in the above production.

I further understand that I have the right to revoke this permission to Northeast Lakeview College at any time. This will only apply to future marketing, advertising and public relations pieces, not those already in existence. If I choose to revoke these rights, I must do so in writing and the document must include my signature.

These photos will be used for marketing, advertising, and public relations purposes, and may appear in brochures, newspapers, magazines, movie theaters, on buses, other such marketing pieces, or in the photographer’s portfolio. I agree that I will not receive any pay or reimbursement for these media types: Photography and or Recorded Video.

☐ My Child can be photographed Only. I agree to the following criteria written above regarding media as it pertains to photography only.

☐ My Child can be Videoed Only. I agree to the following criteria written above regarding media as it pertains to video only. (Video can include sound through class participation or volunteer interviewing.)

☐ I allow my child to be part of the Photography, Video, and Audio Media for this event.

☐ My child is NOT to be photographed or Videoed/Recorded in any Media whatsoever.

______________________________________  __________  ______________
Print Name of Child Date

______________________________________  ______________
Print Name of Parent/Guardian Parent/Guardian Signature

If applying by email or fax-scan, please mark this box for verification that you give your permission for this to serve as your electronic signature.
DROP/CHANGE CLASS FORM

Drop/Change Statement
All drop/change class requests must be placed in writing. Please use this form if you wish to drop/change your child from a class within the C3 Club Program and into another. Return via fax, email, or in person. Classes can be dropped no later than the Second (2nd) Saturday within the First month of a semester. September is the start of the Fall semester. January is the start of the Spring semester. Please be sure to fill in all fields, and to list the class or classes they were enrolled in. Please print legibly in all areas, and only sign where it requests for a signature.

Conditions for Dropping/Changing a class
1) Change is done within the first 2 sessions of a semester
2) It must be in their grade level age range as defined in this packet. (Refer to registration information page.)
3) The class they want to change to must have an available slot/seat.

Please Print Legibly

Please be aware that my child, _______________________________________________, is dropping from__________________________________________________________
Print Name of Child

the ___________________________________________________________ class. Please change and enroll them into
Print name of class you are dropping

the ___________________________________________________________ for the remainder of the semester.
Print name of class you are changing/enrolling into

Print the Day Print the Month Date Circle the year you are in

______________________________________________________________
Print Parent/Legal Guardian Name

__________________________ _________________________
Signature of Parent/Legal Guardian Name

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Withdrawal Statement
Parents must officially withdraw students via request fax, email, or in person- in writing. They can use this Withdrawal Form sheet for that purpose. Remember if a student only attended a 3.5 hour Tier designed class then they will only have that one class to withdraw from. If they attended any other classes then they would have had to sign up for 2 classes to be enrolled into the C3 Club. Please be sure to fill in all fields, and to list the class or classes they were enrolled in. Please print legibly in all areas, and only sign where it requests for a signature.

Please Print Legibly

Please be aware that my child, ____________________________________________, is WITHDRAWING from

Print Name of Child
the C3 Club Program. Below is and or are the class and or classes they are being withdrawn from.

______________________________________________________
Print Class Title here

______________________________________________________
Print 2nd Class Title here

______________________________________________________
Print the Day Print the Month Date 2015. / 2016. Circle the year you are in

__________________________________________
Print Parent/Legal Guardian Name

__________________________________________
Signature of Parent/Legal Guardian Name

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CE Club Program Attendance Schedule
*Remember all classes will always be on 2\textsuperscript{nd} & 4\textsuperscript{th} Saturdays of each month*

\textbf{2015-2016 Season}

\begin{itemize}
  \item \textbf{First Semester (Fall)}
    \begin{itemize}
      \item September 12, 2015
      \item September 26, 2015
      \item October 10, 2015
      \item October 24, 2015
      \item November 14, 2015
      \item December 12, 2015
      \item January 9, 2015
    \end{itemize}
  \item \textbf{C3 Club will NOT meet on these Saturdays}
    \begin{itemize}
      \item November 28, 2015 – Thanksgiving Break
      \item December 26, 2015 – Christmas Break (13- Jan. 3, 2016)
    \end{itemize}
  \item \textbf{Second Semester (Spring)}
    \begin{itemize}
      \item January 23, 2015
      \item February 13, 2015
      \item February 27, 2015
      \item March 12, 2015
      \item April 9, 2015
      \item April 23, 2015
      \item May 14, 2015
      \item May 28, 2015
    \end{itemize}
  \item \textbf{C3 Club will NOT meet on these Saturdays}
    \begin{itemize}
      \item March 26, 2015
    \end{itemize}
\end{itemize}

If college weekend classes are still meeting, then C3 Club will meet on its scheduled 2\textsuperscript{nd} and 4\textsuperscript{th} Saturday, unless otherwise specifically notated above.

Download or View Current Alamo Colleges Calendar: [http://www.alamo.edu/calendars/](http://www.alamo.edu/calendars/)

Please be aware that classes can be cancelled due to low enrollment, inclement weather, or other unforeseen circumstance. If there are no other desired alternative clubs available the day your class was originally scheduled, administration will work to reschedule the class.

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