What is Dual Credit?

• College credit and high school credit earned upon completion of a class with a grade of “C” or better
• Students will be exposed to college-level material and are considered college students
• As college students, dual credit participants are protected by FERPA law and their information cannot be disclosed to parents
• Students have the potential to earn 30+ college credits prior to high school graduation
• Dual Credit courses generally transfer to most Texas public colleges/universities
  • Always check with the school you want to attend about transfer credits
Potential Advantages of Dual Credit

- Saves money
  - Reduces tuition and textbook costs for overall college education
- Gets many prerequisites out of the way
- Students take on the responsibilities of being a college student, easing the transition from high school to college
How does AP differ from Dual Credit?

AP - Advance Placement

- AP classes are not college credit until the receiving institution accepts the score earned on the AP test and transmits the credit onto the transcript
  - Score requirements vary from one institution to the next and may require a higher score than the AP passing standard
- AP credit is not automatically transmitted on the college transcript
  - Student must meet the institution’s criteria and follow through with the admission procedure to have credit posted on the college transcript
- The student’s overall college GPA will not include credit earned through AP
- AP scores can be considered for dual credit pre-requisites
  - However, student must follow through to ensure AP credit is posted on the college transcript
- Some high school courses are set up to offer both AP and DC – Recommended
How does Dual Credit differ from AP?

DC - Dual Credit

- Dual Credit classes, offer students the ability to earn both college credit and high school credit simultaneously
- Students will earn two sets of grades.
  - One for the college, which will be calculated into the overall college GPA and automatically transmitted on the college transcript
  - One for the high school, which will be calculated into the high school GPA and transmitted on the high school transcript
  - DC grades can differ from what is earned at the college versus the high school
- Dual Credit courses are designed off a college curriculum and taught by high school teachers approved and hired as adjunct college instructors
- Students must apply and be accepted into the Dual Credit Program, much like applying for a four year university
- Although many high schools offer AP/DC courses, it is not a guarantee the student will earn AP/DC credit per course
  - If the student does not qualify for DC, he/she will be seating in the class but only earning AP
Is Dual Credit the Right Choice for Everyone?

- Parents and students should consider goals, maturity, responsibility, and academic ability levels prior to enrolling in a dual credit program.

- You might decide not to participate in dual credit if you:
  - Are struggling with your other high school classes
  - Feel overwhelmed with your current load of coursework and extracurricular activities
  - Are not ready to take on college-level course work and the responsibilities of being a college student
Who Should take Dual Credit?

- The THECB developed the Dual Credit program for high school students
- Students who:
  - Submit all required documents for admission on time and are considered “college ready” off their test scores
  - Are academically ready to take on the responsibilities of a college student
  - Have good time-management skills to ensure they are successful in the both the college program and their high school activities and studies
How Many Courses be taken per Semester?

- First time freshman are restricted to ONE course per spring semester
- Fewer course options are available for 9th grade students
  - Course offerings vary by high school
  - Home School students can select form the Approved Course listing, see your NVC Dual Credit Liaison for guidance

- First Time and Returning Sophomores, Juniors and Seniors are allowed to take a maximum of two dual credit courses each fall and spring semester
  - Course offerings vary by high school
  - Home School students can select form the Approved Course listing, see your NVC Dual Credit Liaison for guidance
AlamoENROLL and Apply Texas

- Students will complete the **Apply Texas** application through the AlamoENROLL - Ready, Set, Apply module, accessible at [www.alamo.edu/AlamoENROLL](http://www.alamo.edu/AlamoENROLL)
  - The residency portion must be answered per the parents’/legal guardians’ residency status
- How do students know their application has been processed and can move on to the next step?
  - Log into their **ACES account** after 48 hours
  - If successful, complete tab “Start Here” modules (GoFAARR and Test Prep).
  - If high school student cannot log into their account, contact your [Dual Credit High School Liaison](http://www.alamo.edu/AlamoENROLL)
  - Home school students contact the NVC Help Desk at 210-486-4777 or the [Home School Dual Credit Liaison](http://www.alamo.edu/AlamoENROLL).
  - Note: The Apply Texas login information is not the same as the ACES login information.
The GoFAARR Module:

· All dual credit students **must** complete the Dual Credit GoFAARR module
  
  · This module will cover important information pertaining to college and the Alamo Colleges dual credit programs (Approx. 10-15 minutes)

· This module is only accessible through the student’s ACES account. Located within the Start Tab.

  · ACES can be accessed at [https://aces.alamo.edu/cp/home/displaylogin](https://aces.alamo.edu/cp/home/displaylogin)

  · For assistance with logging into ACES:
    
    · High School students work with your High School Liaison
    
    · Home School students work with your NVC Dual Credit Liaison

**TECHNOLOGY SUGGESTIONS if using HOME COMPUTER:**

- If possible, choose Firefox 23 and 24, Google Chrome 29 and 30.
- Ensure to disable pop-up blockers.
The Test Prep Module:

- The Test Prep module is part of the Alamo Colleges Pre-Assessment Activity (PAA) and will cover important information regarding the test and State laws/regulations. (Approx. 15-30 minutes)
- Dual Credit students must complete this module if:
  - The student decides to take the TSI Assessment through the College’s Testing Center and/or
  - The ISD/High School is not an approved TSI Testing site and will be sending their students to the College’s Testing Center for the TSI Assessment and/or
  - The ISD/High School is an approved TSI Testing Center and has decided the Alamo Colleges Pre-Assessment Activity (PAA) is sufficient for their needs
    - Please check with your High School Liaison to determine whether or not you need to complete the Test Prep module
    - All Home School students are required to complete the Test Prep module
The Test Prep Module Continued…

- This module is also located within the Start Tab in ACES and will become available after the student has completed the GoFAARR module.

- Both the GoFAARR and Test Prep modules will have a 10 question quiz.
  - The questions will be over the information the student read in each module.
  - To complete each module, the student must answer up to 7 questions correctly; five attempts will be provided.

- The Test Prep module will also have an optional, mini practice assessment. This portion will provide 15 questions in Reading, Writing, and Math.
  - Since this portion is optional, students do not need to go through all the questions per section and/or get the questions correct to complete the module.
  - This portion may take anywhere from 1-3 hours to complete, depending on the student.
Admission Process for All First Time Students

- **Apply online TODAY:** [www.alamo.edu/AlamoENROLL](http://www.alamo.edu/AlamoENROLL)
- **Check ACES online:** [https://aces.alamo.edu/cp/home/displaylogin](https://aces.alamo.edu/cp/home/displaylogin)
- **Complete the AlamoENROLL modules:** GoFAARR and Test Prep
- **Submit Parent/Student Consent Form:** All students are required to have a signed consent form. Please see your high school dual credit liaison for assistance
- **Submit Residency Documentation:** Only required from students incorrectly coded as Out of State or Foreign. Please see your high school dual credit liaison for assistance
- **Submit High School Transcript:**
  - Home School students must submit a notarized high school transcript with anticipated graduation date
  - Public and Charter students: The High School Liaison will submit a form in place of a transcript on your behalf
• **Test and Submit Test Results:** Please see your high school dual credit liaison for testing dates, deadlines, and information
  • Home School students please visit the Testing Center website for testing schedule: [http://alamo.edu/nvc/admissions/testing/](http://alamo.edu/nvc/admissions/testing/)

• **Eligibility Status:** Please see your high school dual credit liaison before the end of the year to confirm your eligibility status
  • Home School students visit with your NVC Dual Credit Liaison

• **Registration:** All Dual Credit registration is performed by the NVC Dual Credit Office. See high school dual credit liaison and check your ACES account for registration status
  • Home School students, please notify your NVC Dual Credit Liaison for class registration
  • Home School students please make sure to pay all balances by the payment deadlines, otherwise you will be dropped.
Returning Students Re-Applying

- **Returning Juniors and Seniors do not re-submit an Apply Texas Application** (see below for exceptions to this rule)
- If required or desire submit any Re-Test Scores
  - Re-turning students who choose or need to test through the TSI Assessment will be required to complete the PAA
    - Public/Private school students, seek guidance from your high school dual credit liaison
    - Home school students, seek guidance from the NVC Dual Credit Liaison
- If required, submit the Bacterial Meningitis Form. Required when taking courses on the college site. Disregard if one is already in your file.
- **Factors that will require a re-turning student to re-apply:**
  - Applied for fall and was not registered in the college system
  - Applied for an Academic Year and was not registered for either fall or spring, in the college system
  - Dropped from all courses prior to the start of the term/first class day, in the college system
  - To re-apply, student will need to complete the Apply Texas application through the AlamoENROLL – Ready, Set, Apply module
Admission Deadlines

- Alamo Colleges has a set calendar in which each high school is to submit the required admission documents for their students.
- Per this calendar, many high schools have decided to create their own deadlines to ensure each student meets the Alamo Colleges deadlines.
- Please check with your high school dual credit liaison for your school’s admission deadlines.
- Home School students, please contact Tori Martinez at, vmartinez420@alamo.edu, for a complete list of your deadlines.
  - The fall 2017 application is due February 13, 2017.
  - Home School students are also required to submit the following in addition to the admission requirements:
    - MOU
    - Annual Agreement
    - Notarized High School transcript
Registration Timeline/College Academic Calendar

- All dual credit registration is performed through the NVC Dual Credit Office
- Fall Registration takes place in July and August
- Spring Registration takes place in November and December
  - The high school dual credit liaison will receive regular updates on the enrollment status of their students
- Prior to the First Day of Class
  - Students can be added and dropped from courses
- First Day of Class to Census (12th Day of Class)
  - Students are no longer able to add classes
  - Students can continue to drop courses without affecting the college transcript
    - Public/Private school students, seek guidance from high school liaison
    - Home school students, seek guidance from NVC Dual Credit Liaison
Registration Timeline/College Academic Calendar Continued...

- After Census to Last Day to Withdraw
  - Students requesting/need to be dropped from course(s) will be withdrawn
  - A Final Grade of “W” will be posted on their college transcript
  - The withdrawal:
    - Will not count toward the Six Drop Rule
    - Will count toward the 3-Peat Rule

- After Last Day to Withdraw
  - Students are no longer allowed to withdraw from a course and will receive the grade earned, while in the course at the end of the semester
  - Final Grades are posted at the end of each fall and spring semester and are accessible through ACES
  - Students only have till the College’s Census date to contest their enrollment, per fall and spring semester
    - The College will not backdate enrollment for any semester once the Census date has past.
Dual Credit Student Responsibilities

- Students must:
  - Submit all required admission documentation and have qualifying test scores by the high school’s deadlines to be considered for the program
    - Home School students must follow the college’s Dual Credit Annual Calendar
  - Verify eligibility for the courses they plan to take by meeting regularly with their high school dual credit liaison
    - Home School students must meet with their NVC DC Liaison
  - Choose courses identified as Dual Credit or AP/DC on their high school course card
    - Home School students must choose from the Approved Dual Credit List agreed upon with parents.

NOTE
Completing a high school course card does not guarantee enrollment at the college for your selected courses. Enrollment is dependent on eligibility and, at times, availability.
Dual Credit Student Responsibilities Continued…

• Check your ACES account on a regular basis to verify:
  • Apply TX Application was received and processed
  • If necessary per high school and/or college...
    • All AlamoENROLL modules were completed (GoFAAR and/or Test Prep)
  • Enrollment through the college was processed for the correct courses each fall and spring semester
    • Recommendation: Check enrollment at least two weeks before the first day of class per fall and spring semester
    • Notify the dual credit teacher or high school liaison IMMEDIATELY if you do not appear on the NVC roster, a week prior to the first day of class
      • Home School students notify your NVC Dual Credit Liaison
  • Grades earned are correct per course and semester

REMINDER
The grade earned through the college may not be the same grade earned at the high school
Questions & Closing
Dual Credit Team

**Julie Boerm**
Dual Credit Coordinator of High School Programs

**Marilyn Perez**
Senior Dual Credit Specialist

**Tori Martinez**
Senior Dual Credit Specialist & Home School Liaison

[www.alamo.edu/nvc/dual-credit/](http://www.alamo.edu/nvc/dual-credit/)