### FUTURE PAC PROFESSIONALS WORKSHOP SERIES

<table>
<thead>
<tr>
<th>Event</th>
<th>Date(s)</th>
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<tbody>
<tr>
<td><strong>It’s Your Move: Exploring Career Options</strong></td>
<td>Tuesday, February 11th or Wednesday, February 12th</td>
<td>12:00pm-1:00pm</td>
<td>Sabine Rm 216</td>
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<tr>
<td><strong>Building &quot;You&quot;: Resumes &amp; Cover Letters that Stand Out</strong></td>
<td>Tuesday, February 25th or Wednesday, February 26th</td>
<td>12:00pm-1:00pm</td>
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<tr>
<td><strong>What (not) To Say: Practice Makes Perfect</strong></td>
<td>Wednesday, March 19th, by 30-minute appointment</td>
<td>1:00pm-3:00pm</td>
<td>Nueces Rm 112</td>
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<td><strong>What (not) To Say: How to Ace Interviews</strong></td>
<td>Tuesday, March 18th</td>
<td>12:00pm-1:00pm</td>
<td>Sabine Rm 216</td>
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<tr>
<td><strong>Search Smarter, Not Harder: How to Find that Job or Internship</strong></td>
<td>Tuesday, April 15th or Wednesday, April 16th</td>
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**It’s Your Move: Exploring Career Options**
Tuesday, February 11th or Wednesday, February 12th
12:00pm-1:00pm, Sabine Rm 216

Many students attend college without deciding what to major in; in fact, most students change their major at least 3 times! This workshop will introduce students to FOCUS 2 and Career Dimensions, two career assessments that the CAT makes available for students to utilize. Additionally, other assessments and the “3 Steps to Career Exploration” will be covered, giving students a head start to begin their career exploration process.

**Building "You": Resumes & Cover Letters that Stand Out**
Tuesday, February 25th or Wednesday, February 26th
12:00pm-1:00pm, Sabine Rm 216

Do you know how long an employer will look at a resume before deciding if it belongs in the keep pile or the pitch pile? The answer is 10-15 seconds. This workshop will highlight the do’s, do not’s, and formatting styles that catch the employer’s eye - in a good way. We will also preview Optimal Resume, which is online software provided by the CAT that helps students create resumes, cover-letters, and other documents needed for the application process.

**What (not) To Say: Practice Makes Perfect**
Wednesday, March 19th, by 30-minute appointment
1:00pm-3:00pm, Nueces Rm 112

As they say, practice makes perfect. The Career Services team of the Center for Academic Transitions will provide students an opportunity to schedule a mock interview. All interviews will be tailored to the career focus of the student. Interviews will be recorded and students will be evaluated on dress, preparation, and overall interviewing skills. Students will be able to come to the CAT to schedule their appointments March 3rd through March 7th.

**Foolproof Interview Success: Panel and Fashion Show**
Wednesday, April 1st
11:00am-12:00pm, Student Center Annex

Join us as we welcome local recruiters for a panel discussion on their perspective of what gets you noticed, what skills matter most, and how you can better position yourself for the next step in your career and job development. We invite you to come with the questions you have wanted to ask, but have not had the opportunity to do so until now! We will follow up with an Interview Dress for Success Fashion Show, highlighting what to wear and what NOT to wear.

**Search Smarter, Not Harder: How to Find that Job or Internship**
Tuesday, April 15th or Wednesday, April 16th
12:00pm-1:00pm, Sabine Rm 216

Students with questions about how to find internships and jobs: look no further! This workshop will answer questions about how to start the process of looking and finding part-time or full-time jobs and internships. Student will leave with specific steps on how to decide what to look for, where and when to search, and who to talk with. Get ready to start your search with confidence!

For more information, please call the Center for Academic Transitions Career Services Advisors at 210-486-3131.