Remember...

When a situation requires the evacuation of a building, such as a FIRE, or BOMB THREAT...

**ALERT:**
If a fire, pull the fire alarm. If you see something, or receive information about a bomb or bomb threat, call Alamo Colleges Police at **5-0911** from an internal phone, and **210-222-0911** from outside the Alamo Colleges. Then...

**LEAVE:**
Leave the building.

**ASSEMBLE:**
Assemble at your designated emergency evacuation assembly area.

**MOVE:**
Move to safety as required by police and emergency responders.

**OCCUPY:**
Re-occupy the building only when the “all clear” is given.

For questions on ALAMO, or when/how to evacuate buildings, contact the Enterprise Risk Management team using the information provided below:

**Mike Legg**  
Director, Enterprise Risk Management  
210-485-0206  
mlegg2@alamo.edu

**Rick Tobin**  
Emergency Management Coordinator  
210-485-0063  
ptobin3@alamo.edu