

## ACES Login Information

**First-time users only:**  
Your default password will be the first two letters of your last name, **IN CAPS**, followed by your birthdate in **MMDDYY** format

[Get my ACES User Name](#)

[Get My Banner ID Number](#)

[Getting started with ACES](#)

Go to Website: <http://www.alamo.edu/main.aspx?id=1173#transcripts>

## Current Student - ACES

1. Log to ACES
2. Select the **"Student TAB"**
3. Click **"Web Services"** (on the left of page, under tabs)
4. Select **"Student"**
5. Select **"Student Records"**
6. Select **"Request Printed Transcript"**

## Former Students and Employees Log-in To ACES Instructions

1. If you remember your User ID and password, log-in to ACES in the spaces indicated in the Secure Access Box.
2. If you forgot your password, click the *Forgot Password?* Link at the bottom of the Secure Access Log-in Box and answer the Security Question.
3. If you still cannot log-in to ACES, call the Help Desk at 210-485-0555.
4. Once you have signed in to ACES, click the link for Web Services located on the bottom left-hand side of the Home Tab page.

## Official Transcript Requests

Transcript requests are being processed daily, however, due to required validation of converted data, it may take more than 10 business days to process your request. Please contact your Enrollment Services/Admissions and Records Office if your request is not processed in 10 business days so that they may follow up on your request. Please **do not submit** another request, as this may further delay your transcript.

### Step 3



#### Web Services

##### [Web Services](#)

Register for courses, search the course catalog, view grade and transcripts, update your personal information, and access many other administrative services.

### Step 4

#### Personal Information Student

Search

## Main Menu

### Personal Information

View/update your address(es) and phone  
customize your directory profile.

### Student

Register and view student accounts.

### Financial Aid

Apply for Financial Aid; View financial aid



## Step 5

Personal Information **Student** Financial Aid Faculty Services

Search  Go

### Student

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**Registration**  
Check your registration status, class schedule and add or drop classes

**Student Records**  
View your holds, Enrollment Verifications, Request Transcript, Apply to Graduate

**Student Account**  
View your account summaries and statement/payment history

**Login to Schedule Planner**  
Plan your courses for this semester with this fabulous new tool. If you have logge

## Step 6

Personal Information **Student** Financial Aid

Search  Go

### Student Records

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[View Holds](#)

[Midterm Grades](#)

[Final Grades](#)

[Grade Detail](#)

**[View Unofficial Academic Transcript](#)**

**[Request Printed Official Transcript](#)**

**[View Status of Official Transcript Request](#)**

[Course Catalog](#)

[View Student Information](#)

[Class Schedule](#)

[Request Enrollment Verification](#)

[Apply to Graduate](#)

[View Application To Graduate](#)

[Data Validation/Survey Page](#)

a. **The Registration Splashpage must be completed b**  
**Splashpage. Internet Explorer 9 and above is require**

## Non - Current Student

- Go to website: [https://secure.touchnet.com/C20015\\_ustores/web/product\\_detail.jsp?PRODUCTID=904](https://secure.touchnet.com/C20015_ustores/web/product_detail.jsp?PRODUCTID=904)
- Fill out to request (\$10.00 Fee per transcript)

ALAMO COLLEGES

Home Register Log In My Cart Search

All Stores

Select a Store

### Alamo Colleges Transcript Fee (Non-Current Students)

Home | Alamo Colleges Transcript Request | Alamo Colleges Transcript Fee (Non-Current Students)

Transcript Fee (Non-Current Students)

This method of paying for/requesting your transcript is solely for those students that:

- Are NOT currently enrolled in coursework through one or more of the Alamo Colleges
- OR
- Were NOT enrolled at one or more of the Alamo Colleges in the last twelve months
- OR
- Are NOT able to access a "Student" tab via their ACES login

(Students who DO meet one of the bullets above are required to request their transcript through their Alamo Colleges account at: <https://aces.alamo.edu/cp/home/display/login>.)

BY PROCEEDING WITH YOUR REQUEST, YOU ACKNOWLEDGE THE FOLLOWING: