MEMORANDUM

To: Alamo Colleges District Family

From: Kristi Wyatt, Associate Vice Chancellor of Communications and Engagement

Date: January 25, 2022

Subject: Board Meeting Report

On behalf of Dr. Mike Flores, the following is a summary of proceedings of the Alamo Colleges District Board of Trustees meeting on January 25, 2022.

INVOCATION
Will Fanning, Northeast Lakeview College

MEMORIALS
Richard Buitron, December 25, 2021
Adjunct Instructor, San Antonio College

CEREMONIALS/RECOGNITION OF SPECIAL GUESTS

Special Recognition of Dr. Rick Baser, President of Northwest Vista College

Alamo Colleges District Employee of the Month (March)
Morgan Sanchez, Palo Alto College
Presenter: Dr. Robert Garza

AlamoPROMISE Student of the Month, Gema Elizondo Lozoya, Northeast Lakeview College
Presenter: Dr. Veronica Garcia

NEW BUSINESS
Discussion and Possible Action on Granting of Emeritus Status in Business Communications, Humanities & Psychology
Presenter: Dr. Veronica Garcia
The Board of Trustees hereby approved, with the recognition and appreciation for 14 years of dedicated service to Alamo Colleges District – Northeast Lakeview College and with the recommendation of the faculty and administration of Alamo Colleges District – Northeast Lakeview College and the Chancellor of the College District, Barbara Mayo, Professor Emeritus of Speech at Alamo Colleges District – Northeast Lakeview College.

ELECTIONS
Discussion and Possible Action to Approve an Order Calling for a General Election for Trustees of Single Member Districts 1, 2, and 3 to Be Held on May 7, 2022

Presenter: Roxella Cavazos

The Board hereby approved the Attached Order (i) Calling for a General Election To Be Held on the Uniform Election Date of Saturday, May 2, 2022 To Elect Three Single-Member District Trustees for District One (1), District Two (2), and District Three (3) to serve six-year terms; and (ii) Approving that Bexar County Elections Administration Will Provide Election Services and Conduct the Trustee Elections Jointly With Other Political Subdivisions as Determined by Bexar County Elections Administration.

Discussion and Possible Action To Approve an Order Approving Northwest Vista College and Palo Alto College as Early Voting and Election Day Voting Sites for the General Election on May 7, 2022 and Approving Other Colleges as Early Voting and Election Day Voting Sites if Added by Bexar County Elections Administration

Presenter: Roxella Cavazos

The Board hereby approved the Attached Order (i) Approving Northwest Vista College and Palo Alto College as Early Voting and Election Day Voting Sites for the General Election of Trustees for Single-Member Districts One (1), Two (2), and Three (3) on May 7, 2022; and (ii) Approving Other Colleges as Early Voting and Election Day Voting Sites if Added by Bexar County Elections Administration.

Discussion and Possible Action to Approve an Order Approving Northwest Vista College, Palo Alto College and San Antonio College as Early Voting and Election Day Voting Sites for Other 2022 Elections as Determined by Bexar County Elections Administration

Presenter: Roxella Cavazos

The Board hereby approved the Attached Order (i) Approving Northwest Vista College and Palo Alto College as Early Voting and Election Day Voting Sites for the General Election of Trustees for Single-Member Districts One (1), Two (2), and Three (3) on May 7, 2022; and (ii) Approving Other Colleges as Early Voting and Election Day Voting Sites if Added by Bexar County Elections Administration.

CITIZENS TO BE HEARD
**CHANCELLOR’S REPORT**
**ALAMO COLLEGES DISTRICT RECOGNITIONS**
- Northwest Vista College Recognition
- PepsiCo Foundation Uplift Scholarship
  Presenter: Sheila Marlow Due

Government Treasurers’ Organization of Texas (GTOT) Investment Policy Award
Presenter: Dr. Diane Snyder

Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting
Presenter: Dr. Diane Snyder and Patrick F. Vrba

Texas Police Chiefs Association Foundation Law Enforcement Agency Best Practices Recognition Program
**Presenter:** Dr. Diane Snyder

**REPORTS**

Four Disciplines of Execution (4DX) Report & Wildly Important Goal Presentation: Improve NLC IT Customer Service
**Presenter:** John Honchell

Quarterly Media Update
**Presenter:** Kristi Wyatt

Executive Faculty Council Quarterly Report
**Presenter:** Aaron Prado

Executive Staff Senate Report Out
**Presenter:** Valarie White

**STUDENT SUCCESS** – Clint Kingsbery, Chair
AlamoEXPERIENCE Model Update
**Presenter:** Dr. Adelina Silva

Report and Possible Discussion on Current and Future Student Success Considerations

**LEGISLATIVE COMMITTEE - Joe Alderete, Jr., Chair**
2022 Federal Legislative Agenda
Report and Possible Discussion on Current and Future Legislative Considerations

WORKFORCE DEVELOPMENT COMMITTEE, Gloria Ray, Chair
Workforce Development Committee Report
Presenter: Xavier Urrutia

Education and Training Center Update
Presenter: Dr. Sammi Morrill

Discussion and Possible Action for the Purchase of Instructional Training Services and Materials
Presenter: Xavier Urrutia and Mr. Gary O’Bar
The Board of Trustees hereby awarded a contract to New Apprenticeship, LLC for an estimated annual amount of $132,700 providing for Instructional Training Services and Materials in support of the Texas is IT! Program through a grant from the United States Department of Labor, as requested by the office of the Interim Vice Chancellor for Economic and Workforce Development.

Report and Possible Discussion on Current and Future Workforce Development Considerations

POLICY AND LONG-RANGE PLANNING COMMITTEE, Dr. Lorraine Pulido, Chair

Discussion and Possible Action on B.5.3 – Board Policy
Presenter: Joe De La Rosa and Linda Boyer-Owens
The Board of Trustees approved the direction to direct that the annual policy and procedure review plan be published more broadly and to authorize the Office of Ethics, Compliance, and Policy to modify the review plan or initiate outside-cycle policy review to adjust to business needs and priorities.

Report and Possible Discussion on Current and Future Policy and Long-Range Planning Considerations

AUDIT, BUDGET AND FINANCE COMMITTEE, Roberto Zarate, Chair

Annual Financial Highlights for the Fiscal Year Ending August 31, 2021
Presenter: Patrick Vrba

2021 Weaver & Tidwell, LLP Audit Results and Required Communication
Presenter: Weaver & Tidwell Partner
Discussion and Possible Action on FY2020-21 Annual Comprehensive Financial Report

**Presenter:** Patrick Vrba


Internal Audit Quarterly Update

**Presenter:** Frank Cortez

Discussion and Possible Action on the Annual Review of the Internal Audit Charter

**Presenter:** Frank Cortez

The Board of Trustees hereby approved the Internal Audit Charter attached to this Minute Order to be effective as of January 25, 2022.

Report and Possible Discussion on Current and Future Audit, Budget and Finance Considerations

**BUILDING, GROUNDS & SITES SELECTION COMMITTEE,** Anna U. Bustamante, Chair

Discussion and Possible Action for the Purchase of Construction Services for the Preventative Maintenance of the Student Commons Building Moisture Barrier at Northeast Lakeview College

**Presenter:** Gregory L. McClure and Dr. Veronica Garcia

The Board of Trustees hereby awarded a contract to SpawGlass Contractors, Inc. providing for the purchase Construction Services for the Preventative Maintenance of Student Commons Building Moisture Barrier at Northeast Lakeview College for a cost of $1,933,410.51 (including contingency) as requested by the office of the Vice Chancellor for Finance & Administration.

Report and Possible Discussion on Current and Future Building, Grounds and Sites Selection Considerations

**LEGAL AFFAIRS COMMITTEE,** Leslie Sachanowicz, Chair

Report and Possible Discussion on Current and Future Legal Affairs Considerations.
PERSONNEL
Discussion and Possible Action on Appointment of Full-Time Faculty

Presenter: Linda Boyer-Owens
The Board of Trustees hereby approved the appointment of Full Time Faculty submitted by the College Presidents for the 2021-2022 academic year. Further Board action will not be required for these persons to teach in the indicated disciplines.

Discussion and Possible Action on Appointment of Administrators

Presenter: Linda Boyer-Owens
The Board of Trustees hereby approved the recommendation of employment for the following administrator positions

CONSENT AGENDA

EXECUTIVE SESSION

Next Regular Board Meeting Date: Tuesday, February 22, 2022
Alamo College District Board Room
2222 N. Alamo St.
San Antonio, Texas, 78215