



May 10, 2019

ADDENDUM I
Purchase of Commercial Insurance Lines of Coverage
CSP No. 19A-016

I. The following is being provided in response to questions received:

- A. Are you seeking proposals direct from insurance companies without commissions or are you seeking proposals through agents to include commissions?

Response: The Alamo Colleges is seeking proposals through agencies that include commissions.

- B. We are requesting detailed property information (Statement of Values and COPE Data) in order to respond to the CSP for the Property line of coverage.

Response: The information requested will be provided by subsequent Addendum.

- C. Please provide the following additional information:

1. Property Statement of Values (SOV) in excel format.
 - Include the materials of each roof
 - Include the age of each roof
 - For any roof 15 years and older, advise if the roof has been repaired or when the college intends to replace
2. Provide the premiums for each line of coverage for policy years 2013-14, 14-15, 15-16, 16-17, 17-18 and 18-19
3. Provide Property loss runs from 2013-14 and 14-15.
4. Will you be bidding the Educators Legal Liability coverage? I did not see an attachment for ELL

Response:

- #1 – will be provided by subsequent Addendum.
- #2 – Excel Attachment titled “Insurance Policy Historical Info 2011-2019” is included with this addendum.
- #3 - will be provided by subsequent Addendum.
- #4 – Educators Legal Liability is a required Coverage of the CSP. The Alamo Colleges expects ELL coverage to be part of the GL and Law Enforcement coverage. Can be single policy or combined with GL & LE

Additionally, Attachment I (17 pages) to include ELL information is being provided with this addendum to assist Offerors in submitting a proposal.

The deadline to submit a proposal for this project is by no later than 2:00 p.m. C.S.T., April 4, 2019



Purchasing & Contract Administration

- D. I have been asked by the underwriter to provide the attached application before they will offer a quotation, can you please complete.

Response: The Alamo colleges will not be completing any additional individual applications during the bid solicitation process other than what we have currently provided. We will complete the application if the Offeror is awarded a contract.

- E. We received the invitation to bid on CSP #19A-016, however, we unable to open the following attachments: B, C, D, E, F, H, & I.

When we attempt to open them, a pop-up appears stating “For the best experience, open this PDF portfolio in Acrobat X or Acrobat Reader X, or later.” However, the apps are already installed on our computer. If you have a suggestion, your advice would be highly appreciated.

Response: No other Offerors` have expressed a similar inability to access the CSP documents, and the Alamo Colleges District tested the link and was successful. The CSP and all related attachments are available on our website: <https://www.alamo.edu/about-us/offices-departments/departments/purchasing/>.

- F. We are in receipt of your Request for Competitive Sealed Proposals (CSP No. 19A-016) for the Purchase of Commercial Insurance Lines of Coverage. I am contacting you to determine if the process will involve market assignments to brokers interested in competing on the various lines of coverage being put out to bid.

In review of the documents included in the package, I did not see any information denoting there would be broker market assignments. If there will be no market assignment process, our firm will not be participating, as any viable markets would be blocked by the first submitting agent, regardless of capability or market relationship; thereby, limiting opportunities to secure competitive options on behalf of Alamo College Districts.

Response: The Alamo colleges will not assign markets.

The deadline to submit a proposal for this project is by no later than 2:00 p.m. C.S.T., April 4, 2019