



Request for Quote

Direct Questions Regarding this quote to:

Department: Purchasing & Contract Administration
 Name: Sabina Swank
 Email: sswank5@alamo.edu
 Phone: (210) 485-0105

Quote Type: Item by Item All or None
 Company Rep: _____
 Phone: _____
 Fax: _____
 Email: _____

All quotes are to be **F.O.B Destination** with freight cost included in unit cost. No additional freight charges are allowed.

DESCRIPTION	PART NUMBER	U/M	QTY	UNIT COST	EXTENDED COST
Erlenmeyer Flask, 125mL			36		
Beakers, 600mL			24		
Wide Mouth Bottle, 500mL, Poly Ca			12		
Shipping (Zip Code: 78224)					
Inside Delivery Required to Zip Code _____ <input type="checkbox"/> YES <input type="checkbox"/> NO Indicate Additional Charge.					
TOTAL					

DELIVERY: _____ days ARO

Award may be made to the low responsible bid for each item. "All or None" bids are not accepted unless requested. Alamo Colleges may request proof of insurance (General and Auto Liability; Worker's Compensation) prior to contract award for quotes that require provision of on-site services.

Company Name: _____ Quote No.: _____

Authorized Signature: _____ Quote valid for _____ days.

Print Name: _____

FAX your quote to (210) _____ Attn: _____ or

Email to: _____ No later than: _____

QUOTE TO BE VALID A MINIMUM OF 30 CALENDAR DAYS AFTER DEADLINE DATE.