ALAMO COLLEGES DISTRICT
San Antonio College

FACULTY

LEARNING ASSESSMENT eLumen TIMELINE

FALL Week of Convocation

1. Meet with disciple to discuss CSLOs
2. Make appropriate changes to assessments

FALL Week After Census

1. Verify the CSLOS & confirm course sections
2. Load assessments
3. Complete LAVC improvement survey if selected for review in previous spring

FALL During Each Term

1. Score assessments
2. Complete scoring by Final Grade due date
3. Participate in Fall SAC Scores: Assessment Day
4. Selected faculty are notified by LAVC if assessments will be reviewed in spring

FALL End of Term

1. Verify with Coor/DAR you show as complete on the Faculty Participation Report
2. Run Fall SLO by Term Report for Spring SAC Scores: Assessment Day
3. Submit assessment packet to the Learning Assessment Validation Committee if course section was randomly selected

SPRING Week After Census

1. Verify the CSLOS & confirm course sections
2. Load assessments

SPRING During Each Term

1. Score assessments
2. Complete scoring by Final Grade due date
3. Participate in Spring SAC Score: Assessment Day

SPRING End of Term

1. Run Spring SLO by Term Report for the Fall SAC Scores: Assessment Day
2. Review recommendations of LAVC (if selected)
3. Verify with Coor/DAR you show as complete on the Faculty Participation Report

SUMMER During Each Term

1. Score assessments
2. Complete scoring by Final Grade due date

For support with eLumen, contact the Office of Integrated Planning and Performance Excellence Learning Assessment Team sac-slos@alamo.edu

iPPE Learning Assessment

Updated AY 2018-2019