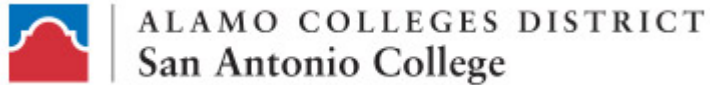


Subject: SAC Vehicle Update
Date: Thursday, September 21, 2017 at 8:59:08 AM Central Daylight Time
From: SAC - PR
To: SAC - PR
Attachments: 643027EA-B3C8-4240-A2E8-3136F5B382F2.png



SAC Vehicle Update

Reservations are now available for the SAC suburban.

The vehicle was purchased to help minimize travel expenditures to conferences, workshops, trainings, etc.

The reservations can be made through the Office of the Vice President of College Services. Several guidelines are in place, including:

- The vehicle is available for use by SAC faculty and staff to attend conferences, workshops, etc.
- The vehicle can be used for supervised student trips.
- The vehicle is limited to in-state travel, outside of the San Antonio area.
- All drivers of the vehicle are required to have a valid drivers license and take the appropriate training(s.)

For more information about reserving the vehicle, please contact Janae Johnson at sac-vehicle@alamo.edu or 210-486-0902.

Thank you!