

SAC SCORES: Assessment Day SPRING 2020 Strategic Planning

In this document, entity refers to unit, department, or discipline.

Spring 2020, mid-year strategic planning tasks include:

1. Documenting the entity strategic plan
2. Answering mid-year analysis questions
3. Uploading documents

Implementation of the Strategic Planning Online LLC, **SPOL**, platform which is replacing WEAVEonline at San Antonio College is not complete. Therefore, mid-year strategic planning will be documented using a Word template. If the entity does not have a strategic plan to document, consult with the respective Chair, Director, Dean, or Vice-President for direction.

1. Documenting the Entity Strategic Plan

To document an entity strategic plan, utilize the [2019-2022 Strategic Plan](#) Word template which is comprised of tables representing the [San Antonio College 2019-2022 Strategic Plan](#), the strategic plan has four strategic priorities with eleven goals. Therefore, the file has eleven tables. Your entity plan may not need to utilize the eleven tables.

- Complete with applicable information, green and red text areas of a table, for each objective/measure comprising the entity strategic plan. Refer to [Strategic Planning – Assessment Element Terms](#) for a review of objective, measure, target, etc.

Example of Partial Table (Blank)

STUDENT SUCCESS Goal 1, Objective Click or tap here to enter OBJECTIVE #.	
STRATEGIC PRIORITY	
STUDENT SUCCESS: Sustain, assess, and improve student pathways and optimize campus environments to expand access, increase retention, and guide and support student success through completion.	
Goal	
STUDENT SUCCESS - GOAL 1: Achieve higher rates of enrollment, persistence, retention, engagement, completion, and graduation across all student groups.	
Objective	
STUDENT SUCCESS – GOAL 1, OBJECTIVE Click or tap here to enter OBJECTIVE #.: Click or tap here to enter text.	
Measure	
Click or tap here to enter text.	
Target	
Click or tap here to enter text.	
Action Plan	
Click or tap here to enter text.	
Data Steward	Click or tap here to enter text.
Responsible Person(s)	Click or tap here to enter text.

- If the entity strategic plan addresses more than one objective/measure for a priority and goal, copy the respective priority and goal table as needed, to ensure each objective/measure has its own table
 - Example
An entity 2019-2022 Strategic Plan is addressing:

Priority and Goal	# of Objectives/ Measures
Student Success Sustain, assess, and improve student pathways and optimize campus environments to expand access, increase retention, and guide and support student success through completion. Goal 1 Achieve higher rates of enrollment, persistence, retention, engagement, completion, and graduation across all student groups.	3
Student Success Sustain, assess, and improve student pathways and optimize campus environments to expand access, increase retention, and guide and support student success through completion. Goal 2 Achieve and sustain excellent student and college support services, delivery of world-class programs, and high-quality instruction to create a best place to learn environment.	1
Performance-Excellence Commit to organizational growth, excellence, and sustainability through improved academic, administrative, financial, and operational efficiency and effectiveness. Goal 3 Invest in innovation, growth, and performance.	1

- The entity 2019-2022 Strategic Plan for this example will have five tables representing their entity strategic plan, one table for each objective/measure being addressed. [Click here to see example.](#)
- Delete tables for strategic priorities and goals not addressed in the entity strategic plan
- When saving the entity strategic plan
 - Save the file as a pdf
 - Include the entity name at the beginning of the filename
 - Example
{Entity name} 2019-2022 Strategic Plan

2. Mid-Year Analysis Questions

Answer questions in file [SPRING 2020 Mid-Year Analysis Questions.](#)

- If a question does not apply to the entity, please indicate the question is not applicable
- When saving the answers to the mid-year analysis questions
 - Save the file as a pdf
 - Include the entity name at the beginning of the filename
 - Example
{Entity name} SPRING 2020 Mid-Year Analysis Questions

3. Uploading Documents

Upload the entity strategic plan, and entity answers to the mid-year analysis questions to <https://sacweb03.sac.alamo.edu/eScores/scores.aspx>.