eLumen Quick Guide

**What:** Mapping CSLO to PSLOs (PTE) or Mapping CSLO to Marketable Skills (Arts & Sciences and PTE)

**Role:** Department Chair/Coordinator/DAR

**When:** before the Fall Term begins

1. Login to eLumen at [https://alamo.elumenapp.com/elumen/](https://alamo.elumenapp.com/elumen/)

2. Be sure that you are in the role of Department Coordinator and in the correct discipline

3. Click on SLOs & Assessments and the Curriculum Map tab

**FOR PROFESSIONAL & TECHNICAL EDUCATION (PTE) MAPPING TO PSLOs**

4. Click on the drop down arrow and click on the Core PSLOs button

5. Click on the drop down arrow on the Programs tab and select the appropriate AAS degree you will map

**FOR ARTS & SCIENCES AND PROFESSIONAL & TECHNICAL EDUCATION (PTE) MAPPING TO MARKETABLE SKILLS**

4. Click on the drop down arrow and click on the Core Marketable Skills button

**skip to #6 after this step**
Your curriculum map will appear.

6. ** You should see Core Marketable Skills here if mapping to Marketable Skills.
**PTE: you should your degree name listed here if mapping to PSLOs.

7. ** All the Marketable Skills will be listed here – be sure to scroll to the right to see all the Marketable Skills
**PTE mapping to PSLOs: all your PSLOs will be listed here – you may have to scroll to the right to see all your PSLOs

8. Your classes are listed in the rubric order and CSLOs are listed below each course title

9. In the empty boxes, click to add a checkmark mapping the CSLO to the PSLO/ Marketable. To remove a checkmark, simply click on the checkmark again.

**Please note: Each CSLO has to be mapped to at least one PSLO/ Marketable Skill.