

Preparation and Tasks For Learning Assessment –

Role: STUDENT SUCCESS LEAD

Friday, September 21st—SAC Scores: Assessment Event

PREP WORK (To be completed before the Sept. 21st meeting in Student Success Areas):

- 1. Complete Individual Meeting with IPPE regarding the close-out of the AY 2017-18.
- 2. Download and have access to type in the ADLI Form at <https://www.alamo.edu/sac/about-sac/college-offices/integrated-planning-and-performance-excellence/sac-scores/> on the day of the event.
- 3. Download and print or have access to type in the Sign-In Sheet <https://www.alamo.edu/sac/about-sac/college-offices/integrated-planning-and-performance-excellence/sac-scores/> on the day of the event.

TO COMPLETE BEFORE REPORT OUT SESSION: (Student Success Directors/Leads have completed their “prep” work to be ready for the area to meet on this day and time.)

TASK 1- Review your 2017-18 SSLOs, contexts, and settings (eLumen Organization Chart document)

TASK 2: Edit the eLumen Organization Chart for changes in SSLOs, contexts, and settings for AY 2018-19.

TASK 3: Bring up the ADLI form on a computer and type in responses to the questions then print.

TASK 4: Documents to Complete and Print for IPPE Office

1. Sign-In Sheet for your area
2. ADLI form-Type directly into the document.
3. Revised and completed eLumen Organization Chart

1:00-3:00pm: Breakout Sessions (See Schedule for session listing.)

3:30-5:00pm: Report Out –Student Success Areas- NAHC 218: Dean Cox-Hernandez