

## SAC SCORES: Assessment Day FALL 2018 Strategic Planning Year-End Activities

Print the **2017-2018 Analysis Answers Report by Question** (responses to the 2017-2018 Year-End Analysis Questions).

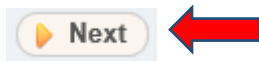
1. Access WEAVEonline: <https://app.weaveonline.com/sac>. Use the established San Antonio College WEAVEonline ID and Password credentials to login.
2. Navigate to and click on the **Reports** tab.



3. On the **Reporting** page, which displays, make the following selections. (**Example:** Journalism/Photography)

1: Select cycle	2: Select a report	3: Select report entities
<input type="radio"/> 2017-2018 (Current)	<b>Analysis Question Reports</b> <input type="radio"/> Analysis Answers Report by Question	<input type="radio"/> Selected entities (see choices) <input checked="" type="checkbox"/> Journalism/Photography

4. Scroll to, and Click **Next**.



5. On the **Reporting: Analysis Answers Report by Question** page, which displays, select the following parameters:

- **Report-Specific Parameters:**  
 Keep user-inserted formatting?
- **Analysis Questions:**  
 Click [Clear All](#)  
 Then select all the questions, beginning:  
 [Year-End]

6. To view the **2017-2018 Analysis Answers Report by Question** for the selected entity, click **Run**.



7. The report displays. To print the report, navigate to the upper right-hand corner, click **Print this report**.

