

Learning Assessment Reflection - Student Success

Spring 2020 - SAC Scores Report Form

Completed by Director/Lead/Assessment Champion

Student Success Area:

Dean:

Department Assessment Lead:

Student Success Area Tasks:

Please note: There are events scheduled for the SAC Scores: Assessment Day on Friday, February 21st. Please complete assessment tasks below before conducting your unit/department meeting.

1. Complete adding and scoring assessment(s) for Fall 2019 (if applicable) in eLumen.
2. Make sure your assessments are loaded in eLumen for Spring 2020 or AY 2019-2020.
3. Conduct Unit/Department Meeting to review learning assessment (Information Below).

Unit /Department Meeting: Meet with the staff in your department to discuss Learning Assessments and Student Success Learning Outcomes (SSLOs) specific to your department.

During the meeting review:

- San Antonio College [Marketable Skills](#)
- SSLOs for your department and ensure all staff understand them
- Reporting / Measurement of these SSLOs (data that will be entered into eLumen)

Did the department meet to discuss SAC SCORES data including progress on Summer/Fall Learning Assessment (based on the metrics that will be entered into eLumen for reporting) for improvement in Spring semester?

Yes No

If **No**, provide reasoning:

Unit/Department Meeting Held:

Prior to Spring
SAC SCORES Day

During designated time
on Spring SAC
SCORES Day

During the unit/department meeting, what conclusions were made regarding Marketable Skills, SSLOs, and learning assessment?

Identify if any additional areas of support for Marketable Skills, SSLO's, and learning assessment are needed:

Discipline/Department Meeting
Participation

Present at the meeting

| | | | | | |
|----|--|----|--|----|--|
| 1 | | 11 | | 21 | |
| 2 | | 12 | | 22 | |
| 3 | | 13 | | 23 | |
| 4 | | 14 | | 24 | |
| 5 | | 15 | | 25 | |
| 6 | | 16 | | 26 | |
| 7 | | 17 | | 27 | |
| 8 | | 18 | | 28 | |
| 9 | | 19 | | 29 | |
| 10 | | 20 | | 30 | |

NOT Present at the meeting: (Indicate E-Excused, U-Unexcused, example: Jane Doe, E)

| | | | | | |
|----|--|----|--|----|--|
| 1 | | 11 | | 21 | |
| 2 | | 12 | | 22 | |
| 3 | | 13 | | 23 | |
| 4 | | 14 | | 24 | |
| 5 | | 15 | | 25 | |
| 6 | | 16 | | 26 | |
| 7 | | 17 | | 27 | |
| 8 | | 18 | | 28 | |
| 9 | | 19 | | 29 | |
| 10 | | 20 | | 30 | |

Submitting forms:

Learning Assessment Reflection (this form)

1. Review form to ensure you have completed all sections.
2. Save file with the following name format:
Reflection_SS_Name of Department_Spring2020
3. Upload the file to [SAC Scores File Upload](#) page.
 - a. Directions on SAC Scores web page: www.alamo.edu/sac/sac-scores