



ALAMO COLLEGES DISTRICT  
San Antonio College

Faculty Senate  
San Antonio College

## Minutes

December 7, 2018 – 12:30 PM, VAC room 120

Meeting called to order by: Senate President, Lennie Irvin at 12:30 PM.

Note taker: Ruby Martinez, Senate Secretary

Senators absent: Robert Inman, Jose Moreno, Tom Cox, Deidre Flynn-Dobson, Gerald Busald, Kim Hochmeister

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### A. Approval of Minutes

- November minutes were not available or approved.

### B. Reports of Officers

- Senate President Lennie Irvin: stated some comments on Faculty Compensation. Terry Slonaker was not available. In 2013, the Board passed their commitment to “Threeness”. There is a Faculty District Compensation Committee. In HR, there is another group that runs data to see if it matches up with the Faculty District Compensation Committee. The HR VP Linda Boyer-Owens says it usually matches up. The data that President Lennie Irvin presented showed that we are not in the top three average community college salaries in Texas. This data is supposed to go before the Board. The United Faculty Senate is going to present the data at the meeting. There was much discussion generated at the Faculty Senate. The main concern was understanding the data and who is going to take this data to the Board or what can we do with it? President Lennie Irvin stated that our pay scale is in Alamo Share. Senator Mahmud Yusuf stated that our low pay is the incentive for some faculty to not be involved. Faculty Compensation is not transparent. Every year, we are falling behind the average.
- Senate Vice President Gerald Busald: No report
- Senate Secretary Ruby Martinez: No report

### C. Adjunct Faculty Council

- **Senator, Amanda Martin:** stated the council’s main focus was on getting their last newsletter out. She also stated that the council was in the process of planning an event during convocation week.

### D. No Board of Trustees meeting. No report

### F. Reports from Standing Committees

- **Communication - Senator Robyn McGilloway: No report.**
- **Curriculum and Instructions - Senator Alex Bernal: No report.**

**Senator Teanna Staggs** presented a talk on the **Faculty Development Activities for 2017** and **The Faculty Development Advisory Board(FDAB)**. It was extremely informative for all members. She also included handouts for all Faculty Senate Members.

Each college offers a best practice in the Faculty Development and ours at San Antonio College is Quality Matters. There are 3 certification Programs implemented: Adjunct Faculty Certification, Master Teacher Certification, and Faculty Leadership Certification. Senator Teanna Staggs also stated that there are many adjunct faculty from San Antonio College that are participating in the Adjunct Faculty Certification Program. Senator Teanna Staggs said that the Faculty Development Advisory Board(FDAB) has a say on budget and can bring in expertise from the national level and local level. We were also given an opportunity to look at copies of the 2017-2018 Faculty Development Catalog. A few copies were distributed to members. There are 5 Faculty Fellows appointed and Marie Valentin is appointed at San Antonio College.

Marie Valentin was a guest speaker at this meeting and inquired the Faculty Senate on questions such as when is the best time for training? She also asked what is the best mode of communication with faculty, as well. Senator Barbara Knotts suggested an “advisory board”. Senator Bruce Davis suggested that Marie Valentin should have a sacfaculty development email so that everyone (all faculty, both full-time and part-time) receives the email. Marie Valentin said she will send the calendar to President Lennie Irvin so he can send to all faculty since he has access. Senator Martha Fabrique stated that Marie Valentin should go the coordinators to communicate. Marie Valentin shared her information: phone 210-269-8715 and email: mvalentin5@alamo.edu

- **Policy and Procedures - Senator Deidra F. Dobson: No report.** President Lennie Irvin stated that we found the Faculty Handbook but it needs much attention. We will update it in the Spring. Some items are updated and some are not. It needs much work. Senator Olivia Sandoval stated the forms for promotion are outdated and inquired who she should contact. Linda Boyer-Owens is the person to speak to. Teanna Staggs spoke about the issue of Instructional Materials(IM). The IM issue is that in the tuition bill, if more than one course is utilizing IM, charges are not delineated. Additionally, students are unsure what is actually included in an IM charge in specific courses where they have already been informed by professors that IM adoptions are being used.

Senator Robyn McGilloway made a motion to ask District to include separate IM charges on students’ tuition bills by course. The motion was seconded and passed.

- **Research - Senator Patricia Portales:** stated that one question was added about tenure on the Faculty Survey.
- **Surveys and Elections – Senator Mai Lai Eng:** stated the survey is already out. It is coming from Lennie. It closes on Wednesday December 10, 2018. There was one glitch with an error message but it was not an issue.

President Lennie Irvin mentioned we will be nominating senate officers in January and elect in February.

- **G. New Business/Announcements: Senator Isabel Garcia** is on the Alamo Colleges Environmental Sustainability Council and spoke to the senate about “greening” the curriculum. She gave us a form for faculty that want to participate. It can also be done electronically. Senator Isabel Garcia would like to promote this effort in Spring 2019 since we are at the end of the semester.

Senator Kim Hochmeister wanted to talk about parking. We are losing over 500 spots. This is going to be a huge issue for faculty, staff, and students. Senator Olivia Sandoval brought up the small compact entrance and exit. Senator Alex Bernal stated that there are too many reserved spots.

Senator Mahmud Yusuf was not pleased with the attitude and lack of help at the Instructional Technology Center for Quality Matters 6<sup>th</sup> edition update.

Meeting adjourned: at 2:40 pm.

Submitted by Ruby Martinez, Senate Secretary