

August 8, 2019

ADDENDUM II
Purchase of Immunizations, Drug & Background Screening
Services for Students
CSP No. 19A-010

I. The following is being provided in response to questions received:

1. Question: Regarding Minimum Qualifications – Will out of state screening providers be considered as long as they maintain relationships with the proper drug screening collection and clinical service providers in the city of San Antonio?

Response: In accordance with the Minimum Qualifications for this CSP, “Offeror must affirm in writing and provide with their firm’s proposal submission: Offeror’s firm possesses locations in San Antonio, Texas to provide the proposed immunizations, drug & background screening services for students of the Alamo Colleges District.

Additionally, all Offerors are encouraged to submit a proposal. All proposals received will be evaluated in accordance with the CSP minimum qualifications and specifications. Purchases will be made from the awarded Offeror submitting a proposal.

2. Question: Can you confirm what service is needed with the SSN Validation? Is this a Consent Based Social Security Number Validation (CBSV), E-Verify, a confirmation that the Social Security Number matches SSA conventions prior to randomization in 2011, or something different?

Response: Refer to Section 3 – Proposal Pricing Schedule (page 22 of the CSP). Offeror may propose Social Security Number Validation and Social Security Number Trace for Background Screening services.

Additionally, Offeror should include a copy of firm’s price listing for all available service options with Offeror’s proposal.

3. Question: Can you provide more information regarding “referral process”? Is this just a request for information on how we direct candidates to drug screen collection facilities or immunization clinics, or something different?

Response: Yes. The following has been added to Section 2 – Terms and Conditions of the CSP and Submission of Proposal (page 15 of this CSP):

“2.2.3.f Referral process” is in reference to how your firm directs candidates to drug screen collection facilities or immunization clinics.”

4. Question: On page 17 – Part f. What is your firm’s referral process. We are looking for a little more detail on this part.

Response: Refer to response for Question #3 of this addendum. Offeror is to propose a referral process and include details with Offeror’s submission.

The deadline to submit a proposal for this project is by no later than 2:00 p.m. C.S.T., August 15, 2019.



5. Question: On page 17 – Part g. Please provide details in reference to the data exchange process for service requests and obtaining participant immunization, drug and background results. We are looking for a little more detail on this part.

Response: Offeror is to propose a data exchange process for submission of service requests and providing the Alamo Colleges District clientele with participant immunization, drug and background results.

6. Question: On page 17 – Acknowledgement of Addenda. Any clarifications or interpretations will be issued in written addendum form, and such addenda will be included as part of the proposal documents. Offeror shall acknowledge receipt of addenda in the spaces provided in the proposal form. Only written interpretations or corrections officially issued by an addendum shall be binding. As a past JDP client were there ever any addendums submitted?

Response: The Acknowledgement of Addenda clause on page 17 of this CSP refers to all addenda issued in reference to CSP 19A-010 for the Purchase of Immunizations, Drug & Background Screening Services for Students. Please refer to the following hyperlink for further details in reference to this CSP:

<https://www.alamo.edu/about-us/offices-departments/departments/purchasing/>

The deadline to submit a proposal for this project is by no later than 2:00 p.m. C.S.T., August 15, 2019.