

MEMORIALS

Roberta Young – January 2020

CEREMONIALS/RECOGNITION OF SPECIAL GUESTS

Alamo Colleges Foundation Donor – [Charles Butt Foundation](#)

Employee of the Month – January 2020

[Nicholas G. Blakeney](#), Director of Information Technology, Palo Alto College

[San Antonio Woman Magazine](#) featured Role Model – Kristi Wyatt

UTSA/ Alamo Colleges District Cohort Master of Education in Educational Leadership & Policy Studies Higher Education Concentration - Dr. Richard Drum and [Graduates](#).

Eastside Education Training Center - [U.S. Department of Housing and Urban Development \(HUD\) EnVision Center Designation](#), Art Hall and Zuleika Morales, HUD District Director

NEW BUSINESS

Discussion and Possible Action on Travel Authorization for a Trustee Representative to attend the Achieving the Dream – DREAM2020 Conference

The Board of Trustees approved travel expenses for a Trustee representative to attend the Achieving the Dream – DREAM2020 Conference held on February 18-21, 2020 in National Harbor, MD.

ELECTIONS

Discussion and Possible Action To Approve an Order Calling for a General Election for Trustees of Single Member Districts 4, 8, and 9 and a Special Election for Trustee District 2 To Be Held on May 2, 2020. The Board of Trustees approved the Order Calling for a General Election and a Special Election.

Discussion and Possible Action To Approve an Order Approving San Antonio College and Northwest Vista College As Early Voting Sites for the General and Special Elections of Trustees on May 2, 2020 of Single Member Districts 2, 4, 8, and 9 and Requesting from Bexar County Elections Department That Other Colleges Be Designated as Early Voting Sites. The Board of Trustees approved the Order designating San Antonio College and Northwest Vista College as early voting sites for the May 2, 2020 Trustee Election and requesting Bexar County Elections Administration to add Palo Alto as an early voting site for the May 2 election.

CHANCELLOR'S REPORT.

Presidents' Update on Student Success Initiatives

4 Disciplines of Execution (4DX) Report & Wildly Important Goal (WIG) Presentation, San Antonio College [Allied Health 4DX Journey](#), Cheryl Startzell

[Executive Faculty Council Update](#), William Thornton

PROGRAM HIGHLIGHTS

San Antonio College [Dental Assisting Program](#), Carmen Santiago

LEGISLATIVE COMMITTEE - Joe Alderete, Jr., Chair

WORKFORCE COMMITTEE – Dr. Gene Sprague, Chair

Discussion and Possible Action on Leasing Offices in the Workforce Center of Excellence to Project QUEST, Inc.

The Board of Trustees authorized the negotiation and execution of a lease agreement with Project QUEST, Inc. to relocate its headquarters to the Workforce Center of Excellence, as requested by the office of the Vice Chancellor for Economic & Workforce Development, substantially in the form attached.

AUDIT, BUDGET AND FINANCE - Roberto Zárate, Chair

Discussion and Possible Action on the Annual Review of the Audit Charter

The Board of Trustees approved the Internal Audit Charter attached to this Minute Order to be effective as of January 21, 2020.

Discussion and Possible Action on the Annual Review of the Audit Committee Charter

The Board approved the Fiscal Year 2018-19 total budget with projected revenues of \$500,067,656; restricted and plant fund balance outflow of resources of \$(208,995,688); operating fund balance commitment of \$0; and expenses of \$709,063,344, and the All Funds Budget Report by Location.

Discussion and Possible Action for the Purchase of Catering Services

The Board of Trustees awarded a contract to Hearthstone Restaurant Group Inc., Black Rock, Inc. dba Poblano's Restaurant and Catering, Mia's Mexican Grill, Diehard Catering and Event Center, LLC., dba Chef Don's Catering, Zoe's Kitchen, Anne Marie's Catering, 375°, Fusion Cuisine Catering, Heavenly Gourmet, LLC., Texas Taco Cabana, L.P., Chongco Thai Rice and Noodles, Spice of Life Catering, Berbere Ethiopian Cuisine, and Absolutely Delicious Catering providing for the purchase of Catering Services on an as needed basis for approximately \$100,000 annually as requested by the Vice Chancellor for Finance and Administration.

Discussion and Possible Action for the Purchase of Professional Fundraising Services for the AlamoPROMISE Program.

The Board of Trustees approved the award of a contract to the Street Fund, LLC providing for the purchase of professional fundraising services for AlamoPROMISE Program in the estimated annual amount of \$144,000, as requested by the Office of Institutional Advancement.

Discussion and Possible Action for the Purchase of Executive Search Services. The Board of Trustees approved the award of a contract to Academic Keys LLC, Alamo HR LLC, Gold Hill Associates, and Pedigo Staffing Services LLC, providing for the purchase of Executive Search Services on an as-needed basis for an estimated \$200,000 annually as requested by the office of the Associate Vice Chancellor for Human Resources and Organizational Development.

POLICY AND LONG-RANGE PLANNING - *Joe Alderete, Jr., Chair*

Discussion and Possible Action on Audit Services Policy C.1.2 and Internal Audit Protocol C.1.2.1. The Board of Trustees approved the policies and procedures related to audit services as described in the minute order.

BUILDING, GROUNDS & SITES SELECTION - *Joe Jesse Sanchez, Chair*

Discussion and Possible Action on Guaranteed Maximum Price for Alamo Colleges District – San Antonio College (SAC) Fletcher Student Success Administration Building Renovation Capital Improvement Project (CIP) Construction Manager-at-Risk J.T. Vaughn Construction (CSP 18C-005). The Board of Trustees approved the Guaranteed Maximum Price Construction Manager-at-Risk fee negotiated with J.T. Vaughn Construction, LLC in the amount of \$18,552,118 for the construction of the Alamo Colleges District – San Antonio College (SAC) Fletcher Student Success Administration Building Renovation Capital Improvement Project (CIP).

PERSONNEL

Discussion and Possible Action on Appointment of Full-Time Faculty
The Board of Trustees approved the appointment of Full Time Faculty submitted by the College Presidents for the 2019-2020 academic year. Further Board action will not be required for these persons to teach in the indicated disciplines.

CONSENT AGENDA

Approved

EXECUTIVE SESSION

The board approved the Charges to the Chancellor.

Next Regular Board Meeting Date: Tuesday, February 18, 2020

Alamo College District Board Room
2222 N. Alamo
San Antonio, Texas, 78215