

Faculty Senate San Antonio College



MINUTES March 2, 2016 – 3:00 PM, VAC 120

MEETING CALLED BY: President, Lisa Black, called the meeting to order at 3:04 PM.

NOTE TAKER: Tammy Perez, Senate Secretary

Members Absent: S Duffy, L Rodriguez, R Rodriguez, R Watson

A. Approval of Minutes

- February minutes approved

B. Reports of Standing Committees and Board of Trustees Meetings

- S Borawski, Tom Cox, J Engel;
 - BOT talked about expanding access to dual credit. Teachers have to be certified so we have to look at how to get them certified.
 - Looked at summer 4 day workweek as a permanent fixture rather than something they vote on annually. They voted to approve the 4 day work week for this summer.
 - Need to improve the communication between IT and students – students are complaining.
 - BOT is looking forward to the building of the administration building.

C. Reports of Officers

- Lisa Black – Senate Mixer, DMM and timeline Mixer
 - Suggestions for future Senate Mixers – maybe have a tour next time of the house. People seemed to stay until it was over. It went very well. Extremely well attended. Thank you for coming.
 - DMM – They are working on the foundation of what will be built upon. It will help us to make better decisions, build trust and respect, and establish a culture of inclusive collaboration and communication. It will promote accountability through transparency and defined roles and make data-informed decisions. There are three key themes that stand out: structure, communication, and policy and procedure. They will submit the draft to Dr. Leslie hopefully to have a final product by May. This will have an emphasis on faculty training relevant to the work of the senates.
- Tiffany Cox – Faculty Round-Up
 - There was a presentation of senate's evolution: what were the changes, why now, and what would happen if we didn't make the changes. Lisa explained the committee structure and discussed what type of senate we want to be. The new committee chairs were introduced, as were the new senate philosophy and values statements, and processes that need to be in place were mentioned. The DMM won't work unless we have a strong faculty senate. There was an explanation of the influences and pressures that are affecting us statewide and nationwide. The committee chairs spoke about their specific areas and what they have been doing this year as well as future plans.

- The push for graduation attendance was brought up as it relates to submitting grades and outcomes. Mono made a motion for Senate to send a statement to extend the deadline of grades and eLumen by one day Lisa made an amendment to send to policy committee instead to research the grade submission dates and elumen deadlines in order to create a recommendation – Motion with proposed amendment passed.
- Tammy Perez – Fall Road Show, NLC, VPSS
 - The Road Show will begin in the fall. This is to be a social get-to-know-you tour of the departments. Based on the email discussions of Faculty Senate hosting the Road Show, Tammy made a motion that all electronic votes in the future will be honoring Robert's Rules. The motion passed
 - NLC has moved forward in their accreditation journey
 - The VPSS search is gearing up again. The members of the new committee were announced.

D. Report of Adjunct Faculty Council

- Amanda Martin
 - Introduced Irene Keller as new adjunct rep. They will be discussing the final corrections to the Adjunct Faculty Handbook and will hopefully have a final copy by sometime after spring break. They will also be discussing the Adjuncts Creating Excellence awards and what that will look like this year.

E. Reports of Standing Committees

- Communication (Tom Cox)
 - Meeting Friday to talk about the website design. Will try to finalize what the structure will look like. They would like a new member from the college at large who has technical expertise. This committee wants to assure that there are pictures of the senators on the website. He would like to arrange the pictures for the April meeting and will speak with Leonard about the best place to do that. They would like to additionally post the chart showing the rotation schedules of Senators.
- Curriculum and Instruction (Mike Burton)
 - They are convening a subcommittee with people outside senate concerning increasing pressures to increase PGR/Retention rate. At what point does the rigor determine the grade? We need to look at Ws. Recommendations were to address the low-hanging fruit of Ws – maybe academic and non-academic reasons – in order to make a recommendation on that quickly. Another recommendation was to have conversations with Dr. Clark's shop and to look at colleges statewide and nationwide.
- Policy and procedures (Jeff Hunt)
 - Every other week, there is a meeting with the college committee that is identifying issues with policies and procedures on campus. Each thing they find reveals more problems.
 - The Campus Carry Committee has Dean Walker and Frank Francis as representatives. There is no report from that committee as yet.
 - We will have a meeting on Monday the 21st 3:00 pm Policy committee meeting for bylaws changes. Jeff will facilitate the meeting vote will take place at the April meeting.
- Research (Kim Hochmeister) Faculty Salaries, Campus Carry –
 - Kim will send documents to the whole faculty senate on compensation committee findings. TCCTA has published that we are 6th in the state. District published that we would be in the top 3. Kim stated that we haven't gotten a raise in two years; we are 7%

down based on that information. Hoping to continue discussion on April 1 with the committee. They will look at the salary ranges. We are below the top 3 in adjuncts also but they don't know where we stand with respect to administrator salaries.

- There is a lot of concern about the win-win document.
- When departments realign, what will it mean to be program coordinator or Chair? The statement was made that Chairs will be more like Associate Deans and program coordinator duties will look more like Chairs.
- Campus carry information was gathered from the state. This group will formulate a statement to send to the policy committee to take over and will also send out communication to Senate about what is going on as they find out more information.
- Surveys and elections (Julie Engel)
 - Senate Elections: Need equal representation of faculty from the college. Looked at ratios. There are 162 FT Arts & Sciences faculty and 93 FT PTE faculty. Julie made a motion that the senate address the issue of equality of representation in both senate and committees. Discussion: We need to look at various issues. Why is the PTE faculty not running for senate? Maybe they are running but aren't winning due to department size. Be sure to do that research first. Mike made an amendment to the motion to simply change the dates and times of the meeting to see if that fixed the issues of equity. Amendment passed. Jolinda made a motion to research other issues outside of the time and date issue in order to insure equity. That motion passed.

F. Informational Announcements

- LEAP conference report-out – L Coleman and T Cox – They will send out information via email.
- Volunteerism – Laurie Coleman – If you're interested in volunteering, there is an opportunity that the chancellor sent out to attend the Chairs' Council and assist at that conference.
- The DSM is revised – Lisa passed out a workshop opportunity – it is free and will be held on the 4th floor of the library
- Counseling has cards detailing services offered – Steve Samet has them if you need more.

G. Adjournment – 5:01

Next meeting: April 6, 2016:

Next BOT meeting attendance:

Committee meeting March 8, 2016: L Lennon, K Hochmeister, L Rodriguez;

Regular BOT meeting March 22, 2016: L Lennon, K Hochmeister, L Rodriguez