



**Faculty Senate  
San Antonio College**

## **Minutes**

November 17, 2017 – 12:30 PM, VAC 120

Meeting called to order by: Senate President, Julie Engel at 12:35 PM.

Note taker: Robyn McGilloway, Senate Secretary

Senators Absent: Lisa Black, Tom Cox, Martin Davila, Jose Luis Moreno and Teanna Staggs

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### **A. Approval of Minutes**

- October minutes approved - Senators Gerald Busald & Mai Lai Eng

### **B. Board of Trustees Report**

- October 23rd – Senator Luis Rodriguez reported that Chancellor Leslie will be retiring next year. The board reported their board assessment scores. There was a 4DX presentation on degree targets for 2017 of 13,800 degrees and certificates. The board recognized that our transfer students are performing better compared to native university students.

### **C. Reports of Officers**

- Senate President Julie Engel:
  - In a meeting with Dr. Vela, he shared that the Dean of Student Success search is underway. Three candidates were on campus over the last week. The search committee plans on making a decision, and report to the board in December. In addition, Dr. Vela will address the issue of benefits for adjunct faculty.
  - The faculty senates across the colleges all agree that the end of course survey is an issue. A proposal will be brought to the Executive Faculty Council to look at the survey.
  - There is a committee working on replacing the Vice Chancellor for Academic Success. The committee plans to present a decision to the board in December.
  - The Senate presidents asked Dr. Leslie about the procedure for selecting his replacement. His response was that the board has revised the job description to support current policies and initiatives. Letters will go out to search committee members, and a selection will be made in March or April.
  - SAC is piloting a college wide meeting calendar.

- The Senate presidents have brought forward the idea of “Threeness” in terms of pay. The issue is that we base our “Threeness” on the previous year. There is a proposal to consider between two and three to ensure “Threeness”. Dr. Leslie will discuss the topic with the District-wide Compensation Committee.
- The Senate presidents have submitted a memo to Dr. Leslie asking for clarification in writing regarding faculty tenure.
- Senate Vice President Barbara Knotts: No report.
- Senate Secretary Robyn McGilloway: No report.
- Guest: Quintin Longoria, Chair of Alamo Colleges Student District Council
  - The Council is currently deliberating possible initiatives to pursue for the upcoming Spring Semester. The Council is interested in the following topics: VIA public transportation, student retention, DSS, campus parking, and work study email merge. Mr. Longoria asked the Faculty Senate for suggestions and input regarding topics that the district student representation should undertake. The Faculty Senate suggested the following: students evaluate the instrument for evaluating instructors, campus nurse, student activity fee, automated student withdraw procedure, advising pins, and dual credit budget discussion.

#### **D. Adjunct Faculty Council**

- President, Amanda Martin: Adjunct Faculty Council is working on two proposals relating to inclusion of adjuncts across the college district, and the Spring 2015 compensation proposal.

#### **D. Reports from Standing Committees**

- **Communication - Senator Deidre Flynn-Dobson:** called for senators to complete their biographies and photo for the Faculty Senate webpage. Newsletter recommendations have not yet been discussed.
- **Curriculum and Instructions - Senator Lennie Irvin:** presented a draft statement focusing on the faculty view of the win-win agreements and 70% PGR standard. Senator Valadez-Ortiz motioned to send the document to the administration. The motion was seconded by Senator Busald. The motion was discussed. Momentum points and course completion funding were areas of confusion. A second concern was the method by which 70% PGR benchmark was evaluated. Senator Hunt moved to amend the motion to add questions that were raised during the discussion. Administration should answer the questions and incorporate a communication strategy for the faculty improvement plan. The amendment was approved. The main motion to send the amended document to administration was approved. The committee will send the edited document to senators via email.

- **Research – Senator Luis Rodriguez:** gave an update on the college wide ad hoc committee reviewing pay for instructional labs. Senator Rodriguez stated that the committee has been charged with researching the budget impact as well as recommendations for funding. The committee report should be completed in the spring.
- **Surveys and Elections - Senator Sharon Argo:** stated that the Piper Award will not be given this year. In addition, recommendations were made to change the bylaws but will be discussed after a decision has been made on any changes made to senate representation.
- **Policy and Procedures - Senator Tiffany Cox:** presented a proposal for accepting transfer courses without SAC equivalencies for elective credit. See below for the proposal. Senator Bernal suggested an amendment to the proposal to include language allowing discipline leads and chairs to look for SAC equivalences and then if they cannot award an equivalence go to the general elective credit. Senator Cox motioned to send the amended proposal to the Curriculum Committee. Eleven voted for the motion, four opposed, and two abstained. The motion passed.

**Proposal for accepting transfer courses without SAC equivalencies for elective credit.**

ELNA – Elective Credit Non-Advanced. An elective designation for courses that are transferrable to San Antonio College but that do not have exact equivalencies in the San Antonio College catalog. ELNA courses may be used for any general lower division elective that is not course or discipline specific. ELNA courses will be approved by the Department Chairperson under which similar courses are offered.

Example: Russian Literature course from University of Arizona (RUSS 2101) → Evaluated by Department Chair supervising Literature courses → Student awarded elective credit as ELNA 2999.

Students can use up to 18 hours of ELNA elective credit towards the Associate of Arts and up to 9 hours of ELNA elective credit towards the Associate of Science at San Antonio College. ELNA elective credits cannot be used towards core requirements.

Student cannot be awarded ELNA credit if:

- Courses are workforce credit hours (as listed in the Workforce Education Course Manual)
- Courses are in disciplines not taught at San Antonio College (ie, Livestock Management)
- Courses were earned at an unaccredited transfer institution

Upper-division level transfer courses may be considered for lower-division level credit for program electives only, not Core requirements.

Justification:

Accepting elective credit from accredited transfer universities recognizes coursework that students have earned but that are not offered at San Antonio College. Students can complete a credential at San Antonio College and transfer successfully to a university without taking additional, unnecessary courses. All students still must complete at least 25% of their credential at San Antonio College to meet state residency requirements.

- The Policy and Procedures Committee proposed changes/updates to the Faculty Senate By Laws in response to changes proposed by Senator Irvin. Senator Hunt motioned to accept Article III, Section 1; Article IV, Sections 2 and 3; and Article VI Section 1. The motion was second by Senator Irvin. During discussion, questions regarding size of the different departments came into question. The motion was tabled until further research could be obtained.
- It was proposed to add Article VII: Officers, Section 7. The Vice-President serves as the President-Elect, and will become President of the Faculty Senate in the following year. Article VIII: Officer Elections, Section 1 was changed.

*Faculty Senate officer elections (for the following year) are conducted at the May meeting of the Faculty Senate. In 2017-2018 academic year, the Senate will elect a President, a Vice-President / President-Elect, and a Secretary. Beginning in the 2018-2019 academic year, the Senate will elect the incoming Vice-President / President-Elect and Secretary only.*

Senator Hunt motioned to accept the proposed changes to Article VII, Section 7 and Article VIII, Section 1. The motion was second by Senator Maunsell. The motion passed.

- The committee proposed a change to Article IX: Meetings, Section 5.

*Faculty Senate members will develop the agenda using the following process:*

- *New agenda items are submitted by members or committee chairs to the Faculty Senate Secretary ~~officer to be assigned to~~. Faculty Senate officers will meet one week prior to the monthly Senate meeting and assign agenda items as a committee report out or to be raised for general discussion under new business.*
- ~~*Committee chairs also may submit agenda items for committee report out.*~~
- *Items should be submitted no later than one week prior to the monthly meeting.*

Senator Hunt moved to accept the change. The motion was second by Senator Maunsell. The motion passed.

- Article XIII: Standing Committees, Section 4 was updated to include the following sentence, 'This committee is also responsible for updating the Faculty Handbook each Spring term'. Senator Hunt moved to accept and Senator Bernal second. The motion passed.
- The committee proposed a change to Appendix B, Election of Tenure/Termination Appeals Committee – Detailed Steps, Section 6.

*The Elections and Surveys committee tallies the number of nominations received by each faculty member. Two faculty members from A&S and the one faculty member from PTE with the highest number of votes are selected as the new members of the Tenure/Termination Appeals Committee.*

Senator Hunt moved to accept and Senator Martin second. The motion passed.

- The committee proposed a change to Appendix D, Election of Promotion Appeals Committee – Detailed Steps. The language was corrected to align with Board Policy. Senator Hunt moved to accept and Senator Maunsell second. The motion passed.
- The committee proposed a change to Appendix E, Election of Faculty Senate Members – Detailed Steps. The motion was tabled until further research could be obtained.
- The committee proposed a change to Appendix F, Officer Job Descriptions. Senator Hunt moved to accept and Senator Martin second. The motion passed.
- Senator Busald made a motion to accept Senator Irvin’s language regarding the Chair’s nomination to Faculty Senate. Senator Bernal second the motion. The motion was tabled until the committee finalizes the Faculty Senate By Laws.

#### **E. Other Business/Announcements**

- President Engel notified the Faculty Senate of funding available to attend the TCCTA Conference in Frisco, TX (March 1<sup>st</sup> – 3<sup>rd</sup>).
- President Engel will discuss Voluntary Classroom Visits by Administration at the next Faculty Senate Meeting on December 8<sup>th</sup>.

Meeting adjourned: at 2:55 pm.

Next Meeting: December 8, 2017 at 12:30 pm in VAC 120.

Refreshments: December 8, 2017 – Senators Ruby Martinez & Gerald Busald

Standing Committee Meetings: January 16, 2017 - Senators Alex Bernal & Lennie Irvin

Regular Board of Trustee Meetings: January 23, 2017 - Senators Teanna Staggs & Mariano Aguilar

Submitted by

Robyn McGilloway, Senate Secretary