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When the fields associated to this COVERSHEET SUMMARY page are completed in subsequent pages of this document, the fields on this page will populate.

Evaluation of Program Outcomes
Learning Assessment - Student Success Learning Outcomes
Year End -AY 2020-2021

Student Success Area:

Dean:

Cycle	Measure: Marketable Skill Identified	Target (Expected Outcome) Threshold of acceptability	SSLO Marketable Skills Report by Student Success Area *% Meets/Exceeds*	SSLO Marketable Skills Report for Student Success Division *% Meets/Exceeds*
Spring 2020		**70% + Meets/Exceeds**		
Fall 2020		**70% + Meets/Exceeds**		
Spring 2021		**70% + Meets/Exceeds**		

Spring 2021 Goal Met: **YES**: new goal identified   **GOAL (FALL 2021):**

NO: continuing with Spring 2021 goal

FALL 2021 Report *(Reflection of Spring 2021 data Planning for Fall 2021)*
Finding/Analysis (Use the Spring 2020 – Spring 2021)

Action Plan (Use the Fall 2020 data):

Describe Improvement/Action Plan (Use the Spring 2021 data):

Learning Assessment Reflection
Student Success

Fall 2021 - SAC Scores Report Form
Completed by Director/Lead/Assessment Champion
(Send Completed Copy to area Dean) Typed Response Required
Resource links identified in blue (depending on your settings, the report will populate or appear in your 'Downloads' file)

Student Success Area:

Dean:

Department Assessment Lead:

Does this Department Report for Spring 2021/Annual Year-Spring: Yes   No

Student Success Area Tasks:

Please note: There are events scheduled for the SAC Scores: Assessment Day on Friday, September 24th

Review assessment tasks below and complete necessary preparation work in preparation for conducting your unit/department meeting.

1. *Review your Learning Assessment Validation Recommendation Form (emailed)*
   - *Implement changes as necessary*
   - *VIDEO: Reading your Learning Assessment Validation Recommendation Form*
2. *Review your SSLO mapping in from the backward design document you submitted last SAC Scores to ensure it is correct.*
   - *There may have been changes recommended from the Validation committee*
3. *Review the Evaluation of Program Outcomes (this form) (Information Below).*
4. *Conduct Unit/Department Meeting to review learning assessment*

Submitting forms:

Learning Assessment Reflection (this form)

1. Review form to ensure you have completed all sections.

2. Save file with the following name format:

   - *DEPARTMENT_SS- Fall2021 SAC Scores - Spring2021 Outcomes Reflection*

3. Send a copy to your DEAN for review

4. Upload the file to SAC Scores File Upload page. Directions on SAC Scores web page: www.alamo.edu/sac/sac-scores

5. Ensure you select "Learning Assessment Reflection" as the File Type

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Unit /Department Meeting: *Meet with the staff in your department to discuss Learning Assessments and Student Success Learning Outcomes (SSLOs) specific to your department.*

During the meeting review:

- *San Antonio College Marketable Skills & Focus Areas*
- *SSLOs for your department and ensure all staff understand them*
- *Any changes that will be implemented from the Learning Assessment Validation Recommendation Form*
- *Reporting / Measurement of these SSLOs (data that will be entered into eLumen)*
- *Progress on improving based on the metrics that will be entered into eLumen for reporting) for improvement in the next semester*

Student Success Validation Process Recommendation Review

Have available the departments *Learning Assessment Recommendation Form.*

Respond to the question below:
What improvements did you make to your SLOs, assessments, and/or mapping based on the recommendations from the committee? Provide detail. (Reviews based on the Backward design and assessment provided last SAC Scores)

Student Success Learning Outcomes Report (SSLO/CSLO)

Directors/Leads: Department Meeting Preparation

1. Have available the discipline **Fall2020** SLO Performance by Dept., Course, CSLO Report that you ran in Fall for SAC Scores.

2. Generate and print/save your **Spring2021** SLO Performance By Dept., Course, CSLO Report for the discipline.

Department Meeting: TASKS

1. As a department, review and analyze the **Spring2021**--SLO Performance-Dept., Course, CSLO report.
   In addition, have the **Fall2020**-- SLO Performance-Dept., Course, CSLO report available. Both reports are needed to complete the following:
   a. Looking at the **Spring2021** report, did any CSLO fall below 70%?
      ➢ If yes, and it is NOT an outcome that has an action plan already developed, develop an action plan. If an action plan already exists, copy and update the plan below.
      ➢ If you do not report for the Fall, note "Not applicable, Spring reporting only" in your response in box below and go to pg 3.
   b. An Action Plan should have been created at last SAC Scores event (Fall 2020) if a CSLO from **FALL2020** was < 70%. Now looking at the **Spring2021** report, did the same CSLO from the **Fall2020** report fall below 70%?
      ➢ Provide details in the update below.
      ➢ If you ONLY report for Spring, note, "Semester to semester Comparison - Not measurable, Fall reporting only" in your response below.
   c. Finally, looking at the **Fall2020** report, are there any CSLOs that were < 70% but now ≥ 70% in the **Spring2021** report?
      ➢ Note that this is an improvement in your success rate and identify this as an update to the Action Plan(s).
      ➢ If you ONLY report for Fall, note, "Spring to Fall Improvement - Not measurable, Fall reporting only" in your response below.

SSLO Performance: **ALL** SSLOs 70% or above Meets/Exceeds Expectations
                         NOT ALL SSLOs achieved 70% or above Meets/Exceeds expectations
                         (list SSLOs below)

 After the discipline analyzed the SSLO Performance Report, what conclusions were made?

- List all SSLOs that were below 70% Meets/Exceeds expectations. Include a detailed Action Plan on your plan of action to improvement the SSLO achievement
- If all SSLOs are above 70% Meets/Exceeds expectations:
  ➢ Identify one SSLO that could be improved (example, increase from 89% to 91%).
  ➢ Detail what action the department will take in Spring 2021 to increase achievement for the SSLO identified

At the department meeting, enter your response (below) for the questions asked above regarding CSLOs/SSLOs:

Evaluation of Program Outcomes: Marketable Skills (ISLOs)

Access and have available these two reports by clicking on the links. :

- SSLO Marketable Skills Report for Student Success **Area** Outcomes *Note: After opening the Excel documents, you will need to find your Rubric Tab at the bottom. Areas that reported after the deadline for reporting do NOT appear on the report. Contact Learning Assessment if you need assistance to run your report*
- Student Success- Marketable Skill Program **Division** Report
- Access a copy of the rubric Spring2021 Learning Assessment Reflection form from the SAC Scores submission page at alamo.edu/sac/sac-scores

Discipline Meeting TASKS

Use *SSLO Marketable Skills Report for Student Success AREA Outcomes:*

1. Reviewing the *SSLO Marketable Skills Report for Student Success AREA Outcomes*:
    a. Using the Spring2021 SAC Scores Learning Assessment Reflection:
        Did you meet your Spring2021 goal?

        YES: Review the reports to identify which Marketable Skill had the lowest achievement percentage (total of exceeds and meets columns) in Spring2021, for the Context
        NO: Continue using the Marketable Skill identified during Spring2021 for Fall2021

        - Enter name of the identified lowest Marketable Skill in the box:

    b. For each cycle period (Spring2021/Fall2020/Spring2020): Enter % information (calculate exact total of exceeds and meets columns) into the column field for "**SSLO Marketable Skills Report for Student Success AREA Outcomes**" for the Marketable Skill identified in 1.a. (Spring2021)
        - If you do not report during one of the reporting periods, enter "Not Applicable "
        - If you report during one of the reporting periods, but did not report that cycle, enter "Unavailable"

Use *SSLO Marketable Skills Report for Student Success DIVISION Outcomes*

2. Reviewing the *SSLO Marketable Skills Report for Student Success DIVISION Outcomes* (different from the the Marketable Skills Report by Area):
    a. Find the rows and columns of the Marketable Skill you identified in 1.a (Spring2021) as the lowest from the *SSLO Marketable Skills Report for Student Success AREA Outcomes*
    b. For each cycle period identified: Enter % information (total of exceeds and meets columns) into the column field for "**SSLO Marketable Skills Report for Student Success DIVISION Outcomes**"

Determine Goal:

3. After reviewing your achievement % in the chart below (whether above or below the target of 70%), determine a goal for Spring2021 and enter it into the "GOAL" blue box:
    - *Example: Spring2021: Below 70% Meets, Exceeds, **Goal**: 70% + Meets/Exceeds*
    - *Example: Spring2021: 86% Meets/Exceeds, **Goal**: 88% Meets/Exceeds*

Cycle	Measure: Marketable Skill Identified	Target (Expected Outcome) Threshold of acceptability	SSLO Marketable Skills Report for Student Success **AREA** Outcomes *% Meets/Exceeds*	SSLO Marketable Skills Report for Student Success **DIVISION** Outcomes *% Meets/Exceeds*
Spring 2020		**70% + Meets/Exceeds**		
Fall 2020		**70% + Meets/Exceeds**		
Spring 2021		**70% + Meets/Exceeds**		

New/Continuing GOAL (FALL 2021) :

Using the data in the table above, respond to the questions on the following page.

FALL 2021 Report *(Reflection of Spring 2021 data Planning for Fall 2021)*

Question 1

Finding/Analysis *Refer to the Spring2021 (Fall2020 data) SAC Scores Reflection Form):*

> *List the goal for Spring2021. What specifically did your review and analysis show regarding the progress made toward achieving or improving if above the 70% (expected outcome) for the identified Marketable Skill? Did the Rubric achieve or not achieve the intended target?*

Question 2

Action Plan *(Copy and paste from the Spring2021 (reflection of Fall2020) SAC Scores LA Reflection Form).*

> If the departments form, page 4, Question 3 box is BLANK or insufficient in detail, answer the following question:

> *What specifically did the review and analysis show regarding the identified Measure (Marketable Skill) that will require extra attention, i.e., what opportunities for improvement (OFIs) were identified, and how might the department best address them? What <u>specific</u> actions did the department take to advance the progress on attaining the Spring 2021 GOAL for the identified Marketable Skill that began in Spring2021?*

Question 3

Describe Improvement/Action Plan *(Use the Spring 2021 data):*

> *What specific actions will the department/area now take to advance the progress on attaining the **Fall 2021 GOAL** for the identified Marketable Skill to begin in Fall2021?*

Question 4

Department Meeting

> *During the unit/department meeting, what conclusions were made regarding Marketable Skills, SSLOs, and learning assessment?*