

SPC Action Plan

**Department of Education Finding #1: Student Credit Balance**

**Deficiencies**

| Action Plan   | Timeline              |
|---|-----------------------|
| SPC paid \$120,903.36 to DOE  | June 2, 2015          |
| Coordinate with Dr. Whitis, District Director of Student Financial Aid, to draft a letter to account for the deposits made on June 2, 2015, address the modifications made to original balance \$146,997.34 and identify the next steps needed to resolve account | Week of June 22, 2015 |
| FY15 audit will be completed and submitted to DOE   | December 2015         |

**SPC Action Plan**

**Department of Education Finding #11: Annual Security Report**

| Action Plan  | Timeline                  |
|--|---------------------------|
| Clery Act - Chief Adams is reviewing and preparing a response and documentation of compliance. This involves submitting copies of 2012, 2013 and 2014 Annual Security Reports with proof of distribution as well as a certification statement. | June 22, 2015             |
| SPC will gather reports to submit for DOE review, e.g., SOP, ASR, etc.   | Week of June 22 - 25 2015 |
| SPC will submit all materials for DOE review   | June 29, 2015             |

## SPC Action Plan

### **Department of Education Finding #12, Part 86: Drug & Alcohol Prevention Program Requirements Not Met**

| Action Plan  | Timeline           |
|--|--------------------|
| Drug & Alcohol Prevention Program Biennial Review  | June 22, 2015      |
| Drug & Alcohol Prevention Program Biennial to VPSS | September 11, 2015 |
| Submit draft President for review                  | September 18, 2015 |
| SPC will submit all materials for DOE review       | September 30, 2015 |