

C.02.07 Equipment/Property Management Policy

Responsible Department: Vice Chancellor for Finance and Administration

Board Adoption: 8-18-09

Last Board Action: 5-23-12

Last Amended: 2-5-18

Last Reviewed: 4-5-23



Property Management

The Alamo Colleges District shall ensure management controls are placed on all property, as appropriate, based on its value and nature. The Vice Chancellor for Finance and Administration shall define the control levels and procedures in accordance with generally accepted accounting principles (GAAP) and relevant law.

Disposal of College District Property

The Vice Chancellor for Finance and Administration has the sole authority and responsibility for approving the disposal of Alamo Colleges District owned excess, surplus, and expended property. Unauthorized disposal of Alamo Colleges District's property is prohibited.

Procedure [C.02.07.01](#) Use of College District Equipment, Supplies and Personnel

Procedure [C.02.07.02](#) Communication Device Assignments and Allowances

Procedure [C.02.07.03](#) Disposal of Alamo Colleges District Property

Procedure [C.02.07.04](#) Property Management: Inventory Control

Legal Reference - TACC Policy Reference Manual

CIB(LEGAL) - Equipment and Supplies Management: Disposal of Property