

SUMMER Before Start of Fall

- 1. Notify IPPE: Learning Assessment of curriculum changes for upcoming academic year (degrees, PSLOs, CSLOs)
- 2. Verify existing CSLOs
- 3. Verify/edit PSLO/CSLO mapping

CHAIR TO WE

COORDINATOR, DISCIPLINE ASSESSMENT RFP

LEARNING ASSESSMENT eLumen TIMELINE

For support with eLumen, contact the Office of Integrated Planning and Performance Excellence Learning Assessment Team sac-slos@alamo.edu



FALL Week After Census

- 1. New terms will be loaded in the system
- 2. If not using common assessments, "plan" SLO expectations for terms
- 3. If using common assessments, "plan" assessments, not the SLO expectations, for the terms
- 4. Ensure faculty verify CSLOs, confirm course sections and load assessments
- 5. Run SLO by Performance: Dept, Course, CSLO & SLO by Performance for Spring term

FALL During Each Term

- 1. Prompt faculty to complete scoring assessment alongside delivery of assessments in class
- 2 . Completes preparation work and leads disciplines with Fall SAC Scores: Assessment Day

FALL End of

Term

- 1. Ensure faculty has completed in eLumen
- 2. Run SLO by Performance: Dept, Course, CSLO & SLO by Performance for Fall term

SPRING Week After Census

- 1. New terms will be loaded in the system
- 2. If not using common assessments, "plan" SLO expectations for terms
- 3. If using common assessments, "plan" assessments, not the SLO expectations, for the terms
- 4. Ensure faculty verify CSLOs, confirm course sections and load assessments
- 5. Run SLO by Performance: Dept, Course, CSLO & SLO by Performance for Spring term

SPRING During Each Term

- 1. Prompt faculty to complete scoring assessment alongside delivery of assessment in class
- 2 . Completes preparation work and leads disciplines with Spring SAC Scores: Assessment Day

SPRING End of Term

- 1. Ensure faculty has completed in eLumen
- 2. Ensure faculty reviews recommendations from the Learning Assessment Validation Committee (LAVC)

SUMMER During Each Term

- 1. Prompt faculty to complete scoring assessments
- 2. Ensure faculty score assessments by Final Grade due date