

March 2, 2018

Skanska USA Building, Inc. Ryan Aalsma, Vice President, Account Manager, <a href="mailto:ryan.aalsma@skanska.com">ryan.aalsma@skanska.com</a> 18615 Tuscany Stone, Suite 245, San Antonio, TX 78258

Dear Mr. Aalsma:

The Alamo Colleges District Board of Trustees has awarded the contract for the Purchase of Construction Manager-at-Risk Services for the District for the General Obligation Bond Projects, CSP #18C-005 to your company.

In accordance with Texas Government Code 2252.908, please visit the Texas Ethics Commission website at <a href="http://www.ethics.state.tx.us/whatsnew/elf\_info\_form1295.htm">http://www.ethics.state.tx.us/whatsnew/elf\_info\_form1295.htm</a> to create a log in and complete the required **CERTIFICATE OF INTERESTED PARTIES FORM 1295**. Please use "18C-005" for field 3 on the 1295 form. Once you have returned the completed, signed form to Alamo Colleges District, we will "acknowledge" the form using the Texas Ethics Commission website and will move forward to finalize the contract award. This form may be emailed to kgottfried@alamo.edu.

Please forward original certificate(s) of insurance meeting the requirements outlined in Section 5.6 of the proposal documents. Certificate(s) of Insurance may be emailed to <a href="mailto:kgottfried@alamo.edu">kgottfried@alamo.edu</a> with the **ORIGINALS TO FOLLOW** by mail. Please note the following special requirements:

- 1. ACCD must be named as additional insured on the general and auto liability policies.
- 2. Certificate must include waiver of subrogation against Alamo Colleges District, its Officers, employees, and elected officials.
- 3. A 30 day notice of cancellation clause is required instead of the usual 10 days.

The TEXAS FAMILY CODE CERTIFICATION and HB 89/SB 252 CERTIFICATION - ISREAL BOYCOTT document must also be received before we can execute the contract. Please have all shareholders who own 25% or more of the shares complete and execute this document.

Please forward these documents as soon they are available so we can execute the contract.

Please contact me at 210/485-0122 or at <a href="mailto:kgottfried@alamo.edu">kgottfried@alamo.edu</a>, if you have any questions or need assistance.

Thank you for your interest in Alamo Colleges District contracting.

Cordially,

## Karen Gottfried

Assistant Director
Purchasing and Contract Administration

Attachment - 1

CONTRACT/PROJECT NAME:		Purchase of Construction Manager-at-Risk Services for the District for the General Obligation Bond Projects			
CONT ADDR	RACTOR NAME: ESS:				
CERTI	FICATION OF ELIGIBILITY V	VITH TEXAS F	AMILY CODE PROV	ISION	
Under Section 231.006, Texas Family Code, the vendor or applicant certifies that the individual or business entity named in the contract, bid or application is not ineligible to receive the specified grant, loan or payment and acknowledges that this contract may be terminated and payment may be withheld if this certification is inaccurate.					
owners must b	ertification is required for each ship interest of at least 25 perc be submitted for each perso ation: name; social security nu	ent in the busir on meeting the	ness entity submitting to previously describe	the bid.	The following information
1.	NAME (PLEASE PRINT OR	TYPE)	SOCIAL SECURITY	#	PERCENTAGE OWNERSHIP
	SIGNATURE		DATE		
2.	NAME (PLEASE PRINT OR	TYPE)	SOCIAL SECURITY	#	PERCENTAGE OWNERSHIP

**PERCENTAGE OWNERSHIP** 

## HB 89/SB 252 CERTIFICATIONS - ISRAEL BOYCOTT

NAME (PLEASE PRINT OR TYPE)

**SIGNATURE** 

**SIGNATURE** 

3.

I, the undersigned vendor, do hereby certify and verify that neither Contractor, nor any affiliate, subsidiary, or parent company of Contractor, if any (the "Contractor Companies"), boycotts Israel, and Contractor agrees that Contractor and Contractor Companies will not boycott Israel during the term of this Agreement. For purposes of this Agreement, the term "boycott" shall mean and include terminating business activities or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory.

DATE

DATE

SOCIAL SECURITY #

Initials of Authorized Representative of Vendor

I, the undersigned vendor, do hereby certify and verify that Contractor is not a company identified on the Texas Comptroller's list of companies known to have contracts with, or provide supplies or services to, a foreign organization designated as a Foreign Terrorist Organization by the U.S. Secretary of State.

Initials of Authorized Representative of Vendor