

ST. PHILIP'S COLLEGE DUAL CREDIT HOMESCHOOL CHECKLIST

St. Philip's College offers low-cost college courses while completing high school graduation requirements to public, private, charter AND Homeschool students.

Please complete the following checklist to enroll in the Dual Credit Program at St. Philip's College.

- ☐ **Complete and submit your admission application at [ApplyTexas.org](https://applytexas.org)**
Visit applytexas.org to apply for admission. Allow 3-5 business days to proceed to the next steps.
- ☐ **Retrieve student ACES Username and Banner ID number**
You will receive two emails. **First** email will state you have successfully submitted your application. **Second** email will provide the student ACES Username and Banner ID. **IF NOT RECEIVED**, please contact Dual Credit office to retrieve them.
- ☐ **Submit required onboarding documents**
 - ☐ High School Programs Student/Parent Consent Form
 - ☐ Homeschool Parent Invoice Registration Form
- ☐ **Submit High School Transcript**
Homeschool transcript must be notarized and include expected graduation date. If the student is an incoming freshman with no high school course history, please list prospective courses for the upcoming fall/academic year.
- ☐ **Submit Bacterial Meningitis Vaccination Records**
 - ☐ Submit through ACES ONLY if taking a course on St. Philip's College Campus
 - ☐ Bacterial Meningitis Online Waiver (ONLY if taking ALL online course)
- ☐ **Schedule Academic Advising with a Dual Credit Advisor and register**
Contact our High School Programs office to schedule an appointment with one of our Dual Credit advisors and register for the Full Academic Year (Fall, Spring, & Summer).

Dual Credit Homeschool Quick Facts:

- Pay \$100 per class, per student (Ex: 2 Classes = \$200).
- Access FREE Textbooks.
- Complete up to 14 CLASSES (Not credits).
- No TSI needed if completed ≤15 credits, but highly recommended for advising purposes.

**Scan to contact
one of our
Dual Credit Advisors
in the [Advisors](#) tab.**



Campus Map & Resources

**High School Programs Office
Sutton Learning Center (SLC)
Building 10 - Room 104**
1801 Martin Luther King Dr.
San Antonio, TX 78203

Our office is located across the hallway from the UPS office, first door by the exit.

Parking Information

Parking at St. Philip's College is open to all guests including visitor, student, and employee parking.

LOT 4 is closest to our office.
(Use 130 Maryland St. to locate Lot 4 in your GPS)

Student Info:

Banner ID: _____

ACES Username: _____

Additional Student Services


► Student Accessibility Services

**Center for Advocacy and
Student Empowerment (CASE)**

210-486-2468

► Welcome Center

Visit our Welcome Center to take your student ID. Must provide Banner ID and a valid photo ID/proof of enrollment.

 **ALAMO COLLEGES DISTRICT**
St. Philip's College

SPC MLK Campus Map



Connect with High School Programs!

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 @SPCHighSchoolPrograms



High School Programs

ALAMO COLLEGES DISTRICT
St. Philip's College

Questions? Call 210-486-2761 or visit alamo.edu/spc/dual-credit