



**Faculty Senate
San Antonio College**

Minutes

May 5, 2017 – 12:30 PM, MLC 643

Meeting called to order by: Senate President, Tiffany Cox at 12:42 PM.

Note taker: Barbara Knotts, Senate Secretary

Senators Absent: L. Black, M. Lennon, T. Maunsell and M. Watson

Excused: Tom Cox, D. Flynn-Dobson, K. Hochmeister, R. Martinez and R.

Watson

A. Approval of Minutes

- April 21, 2017 minutes approved.

B. Board of Trustees

- Senate President reported on a Special meeting on Developmental Education. The chair person from each college gave a presentation on what they were doing at their college to address the needs of their students. At the end of presentations, the presenters were asked what do they needed. Some of the suggestions given included more funds, SLI position, and tutors to help our students.

C. Reports of Officers

- **Senate President Tiffany Cox:** Vice President Tammy Perez and Secretary Barbara Knotts were acknowledged by the Senate President for their support and hard work. President Cox presented each of them with a gift card.
- On behalf of the Senators, Vice President and Secretary thanked the Senate President for her dedication and leadership and presented her with a glass bowl with a plaque.
- **Senate Vice President Tammy Perez:** No report.
- **Senate Secretary, Barbara Knotts:** Reminded Senators to attend BOT summer meetings.

D. Reports from Standing Committees

- **Communications- Senator Moreno:** He requested that all new senators contact Leonard Zeigler to have their picture taken for the Faculty Senate's website and to send the picture and a small bio to Senator Tom Cox for posting. Also a comment was made about archiving the Faculty Senate older documents. Senator Knotts volunteered the use of her department server to host the older documents until a different location can be found.
- **Policy and Procedures-Senator Jeff Hunt:** He presented the edits and recommendation changes for the faculty 40 hours workload document. After discussion, a motion was made and seconded to support the document. The motion passed.
- **Curriculum-** President Tiffany Cox: She announced that the committee chair, Senator Mike Burton was running late and she would provide the information regarding the faculty survey. She stated that the survey was well received and replies were very high (about 54%). As a result of the survey, the CET is already moving forward with some of the recommendations. A second survey is planned for the fall semester.
- **Surveys and Elections – President Tiffany Cox** presented the candidates for officers: Julie Engel for President, Barbara Knotts for Vice President and no candidate for secretary. Secretary nominations were requested from the floor. Senate Robyn McGilloway was nominated and she accepted. No other noninations were made therefore; a motion was made by President Tiffany Cox and seconded by Senator Hunt to accept the 3 candidates for the positions. The motion passed. The Senate officers for 2017-2018 are Julie Engel for President, Barbara Knotts, Vice President and Robyn McGilloway, Secretary
- **Research – Senator Kim Hochmeister:** No Report

Meeting Adjourned at 1:50 pm.

Next Meeting: October 20, 2017 at 12:30 pm in VAC 120.

Submitted by

Barbara Knotts, Senate Secretary