

### **D.5.3 (Policy) Holidays, Leaves and Absences**

Responsible Department: Talent, Organization & Strategic Innovation

Board Adoption: 4-28-09

Last Board Action: 3-19-19

Reviewed: 1-20-26

---

The College District provides a comprehensive and systematic program of leave for all benefits-eligible College District employees. The program includes both compensated and uncompensated leave. The immediate supervisor or designee must approve all leave requests.

Talent, Organization and Strategic Innovation shall develop, administer and monitor leave policies and procedures. Hiring authorities and all supervisors are responsible for the consistent and fair application of these policies and procedures.

*Legal Reference - TACC Policy Reference Manual*

Procedure [D.5.3.1](#) Holidays, Leaves and Absences

Procedure D.5.3.2 Peace Officer Mental Health Leave