

## SAC SCORES: Assessment Day FALL 2019 Strategic Planning Year-End Activities

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### Prior to September 20, 2019 Pre SAC Scores Work Session Checklist

<input type="checkbox"/>	<b>1.</b> Arrange Pre SAC Scores Work Session: save-the-date, location, technology needs, etc. <a href="#">Link: <u>Arrange Pre SAC Scores Work Session</u></a>
<input type="checkbox"/>	<b>2.</b> Obtain data relevant to the unit's strategic plan for Year-End Review/Analysis <a href="#">Link: <u>Obtain Data for Year-End Review-Analysis</u></a>
<input type="checkbox"/>	<b>3.</b> Ensure each unit member has access to the data <a href="#">Link: <u>Data Accessibility</u></a>
<input type="checkbox"/>	<b>4.</b> Access the 2018-2019 Detailed Assessment Report, DAR, (Strategic Plan) in WEAVEonline and print or save the report. <a href="#">Link: <u>Access the 2018-2019 Detailed Assessment Report (Strategic Plan)</u></a>
<input type="checkbox"/>	<b>5.</b> Pre SAC Scores Work Session:  As a unit, collaboratively review and assess year-end data for each Objective-Measure-Target of the 2018-2019 Detailed Assessment Report (Strategic Plan). In WEAVEonline, document 2018-2019 Year-End Findings for each Objective-Measure-Target, update/generate Action Plans (if applicable), and document answers to Year-End Analysis Questions.  <input type="checkbox"/> Findings <a href="#">Link: <u>Entering a Strategic Plan Year-End Finding</u></a>  <input type="checkbox"/> Year-End Analysis Questions <a href="#">Link: <u>Access and Enter Answers to 2018-2019 Year-End Analysis Questions</u></a> <a href="#">Link: <u>2018-2019 Analysis Answers Report by Question</u></a>

Summer 2017, voting members of the Strategic Quality Enhancement Committee (SQEC) evaluated mid-year strategic plan entries documented in WEAVEonline of 12 Unit Strategic Plans. Summers 2018 and 2019, SQEC voting members evaluated 24 Unit Strategic Plans.

Rubric used for the evaluations: [Link: Mid-Year Rubric for Evaluating Department-Unit Strategic Assessment Plan](#)

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**September 20, 2019**  
**SAC Scores Work Session**  
**Checklist**

<input type="checkbox"/>	<p><b>1.</b> As a unit, collectively ensure the 2018-2019 Detailed Assessment Report, DAR, (Strategic Plan) has the following documented in WEAVEonline.</p> <p style="margin-left: 20px;"><input type="checkbox"/> Year-End <b>Findings</b> for each 2018-2019 Objective-Measure-Target</p> <p style="margin-left: 20px;"><input type="checkbox"/> Answers to <b>Year-End Analysis Questions</b></p>										
<input type="checkbox"/>	<p><b>2.</b> Have the following report, from WEAVEonline, uploaded to <a href="https://sacweb03.sac.alamo.edu/eScores/scores.aspx">https://sacweb03.sac.alamo.edu/eScores/scores.aspx</a>.</p> <p style="margin-left: 20px;">2018-2019 Analysis Answers Report by Question (Answers to Year-End Analysis Questions)</p>										
<input type="checkbox"/>	<p><b>3.</b> As a unit, collectively determine which goals, objectives, measures, and/or targets are to continue in the 2019-2022 Strategic Plan.</p> <table border="1" style="width: 100%; margin-top: 10px; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; padding: 5px;">Initiative Status</th> <th style="text-align: left; padding: 5px;">Move Forward/Do Not Move Forward</th> </tr> </thead> <tbody> <tr> <td style="padding: 5px;">Met</td> <td style="padding: 5px;">Do not move forward</td> </tr> <tr> <td style="padding: 5px;">Partially Met</td> <td style="padding: 5px;"></td> </tr> <tr> <td style="padding: 5px;"> <ul style="list-style-type: none"> <li>• Relevant to the new year</li> </ul> </td> <td style="padding: 5px;">Move forward</td> </tr> <tr> <td style="padding: 5px;"> <ul style="list-style-type: none"> <li>• Not relevant to the new year</li> </ul> </td> <td style="padding: 5px;">Do not move forward</td> </tr> </tbody> </table> <p style="margin-top: 10px;">Addressing initiatives to carry forward will occur later, in the 2019-2020 Strategic Plan Cycle. Access to the 2019-2020 Strategic Plan will be available after SAC Scores.</p>	Initiative Status	Move Forward/Do Not Move Forward	Met	Do not move forward	Partially Met		<ul style="list-style-type: none"> <li>• Relevant to the new year</li> </ul>	Move forward	<ul style="list-style-type: none"> <li>• Not relevant to the new year</li> </ul>	Do not move forward
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