



The proponent department is the College Veterans Affairs Office

AUTHORITY:	Palo Alto College Catalog
PRINCIPAL PURPOSE:	Request by a student to receive certification enrollment for veteran benefits.
ROUTINE USES:	Used to evaluate and determine certification for Federal and State veteran benefits.
DISCLOSURE:	Voluntary. Failure to furnish information may result in denial of certification.

1. STUDENT ID	2. HOME COLLEGE <input type="checkbox"/> PARENT LETTER <input type="checkbox"/> NLC <input type="checkbox"/> NVC <input type="checkbox"/> PAC <input type="checkbox"/> SPC <input type="checkbox"/> SAC		3. DATE OF REQUEST
4. STUDENT NAME (LAST, FIRST, MI)	5. ACES EMAIL @student.alamo.edu		6. DATE OF BIRTH
7. PRIMARY STREET ADDRESS	8. CITY	9. STATE	10. ZIP
11. PRIMARY PHONE	12. EMERGENCY CONTACT PHONE		13. CHANGE OF ADDRESS? <input type="checkbox"/> YES <input type="checkbox"/> NO
14. SOCIAL SECURITY NUMBER	15. DEGREE <input type="checkbox"/> AA <input type="checkbox"/> AS <input type="checkbox"/> AAS <input type="checkbox"/> AAT <input type="checkbox"/> CERTIFICATE		16. DEGREE/AREA OF STUDY

**** IMPORTANT NOTE**** Students must enroll for the certification process to begin. Courses listed for payment must be part of your current degree program. Students must notify the College Veterans Affairs (VA) office of any changes to enrollment status (Add/Drop/Withdraw), failure to do so may result in over-payments and/or debts to the college or Federal VA, which the student assumes FULL responsibility. Internet Developmental Courses and 3-Peat fees do not qualify for certification for payment of VA education benefits. Certification may take up to 6 weeks to process. *******

17. MILITARY STATUS (PLEASE SELECT ONE)

☐ VETERAN ☐ FAMILY MEMBER-SPOUSE ☐ FAMILY MEMBER-CHILD ☐ Active Duty

18. LIST EVERY UNIVERSITY/COLLEGE YOU HAVE ATTENDED AS A STUDENT (MUST SUBMIT ALL OFFICIAL TRANSCRIPTS)
(ONLY COMPLETE WHEN THIS IS YOUR FIRST TIME BEING CERTIFIED AT THIS COLLEGE)

19. YEAR REQUESTED	20. SEMESTER REQUESTED <input type="checkbox"/> FALL <input type="checkbox"/> SPRING <input type="checkbox"/> SUMMER
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21. LIST THE COURSE(S) REQUESTED TO BE CERTIFIED FOR VA BENEFITS AND HAZLEWOOD EXEMPTIONS

CREDIT HOURS	COURSE NAME(S) & COURSE NUMBER(S) i.e. HIST-1301, ENGL-2332...	SEMESTER TYPE i.e. 16 Week, Flex 1...	COLLEGE i.e. NLC, NVC ...	LOCATION OF CLASS (OFFICIAL USE ONLY)
	Total Hours			

VA ENROLLMENT CERTIFICATION REQUEST

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22. STUDENT ID

23. STUDENT NAME (LAST, FIRST, MI)

24. REQUESTED BENEFIT(S) (PLEASE SELECT ALL THAT APPLY)

☐ CH 30 MONTGOMERY GI BILL

☐ CH 31 Rehab (S901112229)(F901376553) PO# _____

☐ CH 33 POST 9/11 (S901112219)(F901376552) _____%

☐ CH 35 DEPENDENT: CLAIM # _____

☐ CH 1606 RESERVE/NATIONAL GUARD

_____ CREDIT HOURS FOR VA BENEFIT

☐ HAZLEWOOD LEGACY, 800027%

☐ HAZLEWOOD ORPH DEP, 800037%

☐ HAZLEWOOD SPOUSE, 800047%

☐ HAZLEWOOD (VET/DEP), 800057%

_____ % _____ CREDIT HOURS FOR HAZLEWOOD

Comments:

25. REQUEST FOR TUITION AND FEE DEFERMENT (9IPV Veteran): ☐ NO

Texas Education Code §56.0065

☐ YES, I have read and agree to the terms of form TVC-ED-6.

FOR OFFICIAL VA OFFICE USE ONLY

VA Approval _____ Comments: _____

CHAPTER 33 TERMS:

1. The student enrolls at the Alamo Colleges District.
2. The student applies for the Certification of Eligibility through the college Veterans Affairs Office.
3. Alamo Colleges District is responsible to refund the Federal VA in the case where a student fails to attend on class day. If the student attends at least one day of class and a refund is processed it is the student's responsibility to refund the Federal VA.

CONDITIONS:

1. In the event that the student is not eligible for the maximum eligibility, the College must receive a payment within 30 days, as described in the terms above. It is the student's responsibility to make payment within the appropriate dates without regards for the College billing procedures or postal delays.
2. In termination of enrollment for any reason, the unpaid balance of tuition and fees is due and payable immediately.
3. The return of a non-sufficient check does not constitute a drop. If a check is returned by the maker's bank unpaid, the maker is responsible for the unpaid balance, plus the return check charge, which is due immediately.
4. Any unpaid balance is sent to a collection agency. The fee charged by the collection agency is added to the student's account. The college's failure to enforce all terms and conditions stated herein shall not constitute a waiver of the underlying obligations agreed to by the student.
5. A student who fails to make full payment of tuition and fees, including any incidental fees, by the due date may be prohibited from registering for class until full payment is made.

IT IS HEREBY AGREED THAT:

I acknowledge and accept responsibility for all debts plus any collection fees owed to the Alamo Colleges District under the terms and conditions stated herein, and agree that:

1. I will notify Admissions and Records of any change in my mailing address;
2. I will not be allowed to register for any succeeding academic period unless all debts to the College have been paid; and
3. I will not be allowed to receive an official transcript of any work completed at the Alamo Colleges District unless all debts to the College have been paid.

WITH MY SIGNATURE BELOW, I ACKNOWLEDGE THAT I HAVE READ AND AGREE TO THE TERMS AND CONDITIONS

26. STUDENT SIGNATURE

27. DATE

FOR OFFICIAL VA OFFICE USE ONLY

28. RECEIVED BY

29. DATE