



Purchasing & Contract Administration

March 18, 2019

ADDENDUM II
Purchase of Travel Services for Students of Palo Alto Colleges TRIO Upward
Bound & Upward Bound Math & Science
CSP No. 19A-011

I. The following is being provided in response to questions received:

- A. Question: When will CSP No. 19A-011 be awarded? We are holding air that will either require deposit or release of space shortly.

Response: The anticipated award date for this CSP is April 16, 2019.

- B. Question: Please clarify how many copies should be included. The CSP states six with 4 in parenthesis.

Response: Section 2.C Submission of Proposal (page 21 of this CSP) is being restated as follows:

Offeror must provide one (1) original, four (4) bound copies and one (1) electronic copy on flash/thumb drive (preferred format for electronic copy is Word or PDF).

- C. Question: What is meant by "bound" copies?

Response: "Bound" copies refers to copies, which are held or fastened by adhesive, spiral, binding comb or other binding materials.

- D. Question: Do we need to sign and include Section 8 of this CSP?

Response: No. Section 8 Terms and Conditions of the Contract (pages 29-37 of this CSP) is a sample agreement, which includes the Alamo Colleges District terms and conditions. A completed version of this contract will be presented to the awarded vendor for signatures.

The deadline to submit a proposal for this project is by no later than 2:00 p.m. C.S.T., March 22, 2019