



### Explore Your Pre-Major and NVC's Institutes

[www.alamo.edu/enroll/explore](http://www.alamo.edu/enroll/explore)

It is best to explore your pre-major and NVC's Institutes before you apply. Once you apply, we can help you identify your math pathway. See back for more information.



### Complete and Submit Application for Admission

[www.applytexas.org](http://www.applytexas.org)

Please allow five business days for processing. Once your application is processed, you will receive two emails - a confirmation from ApplyTexas and an email from NVC with instructions on accessing your student portal called ACES.



### Submit All Official High School Transcripts/GED Scores or College Transcripts

*NVC Records and Residency Office - CCC 100*

Official high school or college transcripts are required for your admissions. Visit AlamoNAVIGATE and click on "Submit Transcripts and Documents" for more information on transcript requirements for First Time In College, Transfer, and Returning Students.



### Login to ACES Account

[alamoaces.alamo.edu](http://alamoaces.alamo.edu)

Click on "Get My ACES Username" and follow the instructions for the default password to log in for the first time. For technical assistance, contact the Help Desk at 210-485-0555.



### Activate your AlamoNAVIGATE Checklist

Click on the "Start Here" tab and then "AlamoNAVIGATE" to access your personalized enrollment checklist will help you track your next steps and show all the items needed for your enrollment with NVC.



#### Upload Bacterial Meningitis Documentation (Students Under 22)

In AlamoNAVIGATE, click "Turn In Shot Records" and then "Secure Site" link to upload your documents. There is a \$10 processing fee. Please allow 3 business days for processing. Students taking **only** online classes may submit a waiver form in person at the Records Office. Learn more at [www.alamo.edu/meningitis](http://www.alamo.edu/meningitis).



#### Complete Go FAARR and Test Prep Modules

The Go FAARR module is required for all new students, and the Test Prep module is required for all students who are required to take the TSI placement test. Students exempt from the TSI may skip the Test Prep Module. After you activate your AlamoNAVIGATE checklist, click "complete Go FAARR and Test Prep Modules" on your MyPath. Click on "Enroll" and then "Incomplete" to complete the modules.



#### Take the TSI College-Readiness Test (If Applicable)

*Testing and Assessment Office - CCC 207*

Take the TSI assessment exam to determine your placement into college-level English and Math courses. Students may be exempted from the TSI with qualifying scores or documents. Visit AlamoNAVIGATE and click on "Take Your Placement Test" for information on hours, exemptions, and frequently asked questions.



#### Complete Math or English Refresher Courses (If Applicable)

*Readiness Center/Post-Assessment Advising - CCC 200*

Students who do not place at college level will be required to take a refresher course before registering for classes. AlamoNAVIGATE will display your scores and more information on scheduling a refresher course.



#### Sign Up For Orientation and Advising

**First Time In College (FTiC) Students:** FTiC students will register for classes at New Student Orientation (NSO). Once all enrollment steps have been completed, visit AlamoNAVIGATE and click "Sign Up For NSO."

**Transfer Students:** View registration instructions and sign up for Transfer and Former Student Orientation by clicking "Sign Up For NSO" in AlamoNAVIGATE.

# Additional Resources

## Vista Central: Welcome and Admissions Center

Cypress Campus Center (CCC) 126

210-486-4125 | [nvc-admissions@alamo.edu](mailto:nvc-admissions@alamo.edu)

[www.alamo.edu/nvc/visit](http://www.alamo.edu/nvc/visit)

Vista Central assists new, returning, and transfer students with the enrollment process. Students can use the Vista Central computer lab to submit an application, apply for FAFSA, or complete enrollment steps.

## Records and Residency

Cypress Campus Center (CCC) 100

210-212-5266 | [nvc-records@alamo.edu](mailto:nvc-records@alamo.edu)

[www.alamo.edu/nvc/records](http://www.alamo.edu/nvc/records)

Submit official transcripts, update residency, or make any changes to your student record.

Official transcripts may be submitted:

- In person: Hand-deliver transcripts to the Records and Residency Office in CCC 100. **Transcripts must be in a sealed envelope.**
- Electronically: Schools can send electronic PDF transcripts to NVC through a secure server such as Parchment, eSCRIPT-SAFE, or National Student Clearinghouse and Transcripts at [nvc-records@alamo.edu](mailto:nvc-records@alamo.edu).
- By mail: Send transcripts to 3535 N. Ellison Dr. San Antonio, TX 78251. Please mark transcripts "ATTN: Records."

Foreign transcripts must be evaluated and translated from any company listed at [www.naces.org](http://www.naces.org). The original, foreign transcript must accompany the evaluated document.

Home school transcripts must be notarized.

GED graduates must submit their test scores report issued by the state where the test was taken and passed.

## Financial Aid

Cypress Campus Center (CCC) 108

210-212-5266 | [dst-sfs@alamo.edu](mailto:dst-sfs@alamo.edu)

[www.alamo.edu/district/financial-aid](http://www.alamo.edu/district/financial-aid)

Learn about different types of financial aid or ask questions about your financial aid award. Students can also submit their FAFSA in the Vista Central computer lab. NVC's Federal School Code is: 033723.

## NVC Institutes and Career Exploration

We have organized all our programs into NVC Institutes that match students' areas of interest with career goals, giving you a clear path to the career goal you have in mind.

When you submit an application to Northwest Vista College, you will be asked to select an NVC Institute and a Pre-Major. NVC offers 5 institutes to choose from, each with a variety of pre-major options.

- Creative & Communication Arts
- Business & Entrepreneurship
- Health & Biosciences
- Public Service
- Science & Technology

We encourage students to explore the NVC Institutes and pre-major options *before* submitting an application. Search by job or career field to view the best pre-major for your interests, along with potential job titles, salary ranges, demand for jobs, and more.

Explore your possibilities at:

[www.alamo.edu/enroll/explore](http://www.alamo.edu/enroll/explore)

## Download the Navigate App!

Download the Navigate app to access your AlamoNAVIGATE checklist on the go! AlamoNAVIGATE offers personalized resources for career planning and financial aid in addition to your enrollment steps.

Look for "Navigate - College Simplified" in the Google Play or App Store.



### NOTES

Student ID: \_\_\_\_\_

ACES Username: \_\_\_\_\_

Intended Major: \_\_\_\_\_

NVC Institute: \_\_\_\_\_

Math Pathway: \_\_\_\_\_

NSO/Advising Appt. Date: \_\_\_\_\_