

## **B.10.2 (Policy) Summer Four-Day Work Week**

Responsible Department: Talent, Organization & Strategic Innovation

Board Adoption: 3-22-16

Last Board Action:

Last Amended: 4-25-19

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The College District shall operate under a summer four-day work week (except for those programs already committed to operate on Fridays, Saturdays or Sundays) as a utility cost-saving measure in conjunction with its participation in the CPS Energy Demand Response program. Daily hours worked shall be increased to compensate for work time lost due to the shortened work week.

The implementation of a summer four-day work week reduces costs of water, gas, and electricity consumption. The summer four-day work week has been implemented for five consecutive years immediately preceding the adoption of this policy, during which it has proven to be a successful utility and budget saving initiative without adverse impacts on student success.

The summer four-day work week shall be implemented by eight consecutive Friday facility closures starting in June and ending in late July or early August. The Alamo Colleges District Academic Calendar Committee, in consultation with the Human Resources and Facilities Departments, will determine the exact dates annually in advance, publish the dates in the Academic Calendar and report them to students, faculty, staff and Trustees no later than the April Board meeting preceding each such closure.