Learning Assessment Reflection - Academic Success
Fall 2019 - SAC Scores Report Form
Completed by Coordinator/DAR
Resource links identified in blue

Academic Discipline: [   ]

Chair: [   ]

Rubric (ABCD): [   ] **Rubric Offered for SPRING 19:** ☐ Yes   ☐ No

Members present for discipline meeting:

Members **NOT** present for discipline meeting:

Did ALL discipline faculty/adjunct faculty complete, print, and submit their IPPE Use of Data Report prior to this discipline meeting?

☐ Yes   ☐ No

Use of Data Report

Coordinators: Discipline Meeting PREPARATION WORK
Communicate and serve as a resource to faculty for completion of the Use of Data Report, which will be used during the scheduled discipline meeting discussions and to answer the following question.

Question below to be answered at the scheduled discipline team meeting.
After the faculty/adjunct faculty completed and reviewed the IPPE Use of Data Report, what overall conclusions were made regarding learning assessment?

[   ]

Course Student Learning Outcomes Report

Coordinators: **Discipline Meeting PREPARATION WORK** **(Both Arts & Sciences and PTE)**
1. Have available the discipline Fall 2018 SLO Performance by Dept., Course, CSLO Report that you ran in spring for SAC Scores, to use for comparison.
2. Generate and print/save your Spring 2019 SLO Performance By Dept., Course, CSLO Report for the discipline.

Discipline Meeting: TASKS
1. As a discipline, review and analyze the Spring 2019--SLO Performance-Dept., Course, CSLO report.
   In addition, have the Fall 2018-- SLO Performance-Dept., Course, CSLO report available. Both reports are needed to complete the following:
   • Looking at the Spring 2019 report, did any CSLO fall below 70%? If yes, and it is NOT an outcome that has an action plan already developed, develop an action plan. If an action plan already exists in eLumen, update the plan.
   • An Action Plan should have been created at last SAC Scores event (Spring 2019) if a CSLO from Fall 2018 was < 70%. Now looking at the Spring 2019 report, did the same CSLO from the Fall 2018 report fall below 70%? Update the Action Plan with the result.
   • Finally, looking at the Fall 2018 report, are there any CSLOs that were < 70% but now ≥ 70% in the Spring 2019 report? Note that this is an improvement in your success rate and identify this as an update to the Action Plan.
2. Coordinator/DAR: Submit the Action Plan(s) in eLumen.
3. Coordinator/DAR: Save a screenshot of the Action Plans and upload to platform. *(Instructions on last page of document)*
   • Name file in following format: AP_CSLO_Rubric_Spring19 (Example: AP_CSLO_SGNL_Spring19)

Question below to be answered at the scheduled discipline team meeting.
After the discipline analyzed the SLO Performance by Dept., Course, CSLO Report, what conclusions were made?

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Program Student Learning Outcomes Report

Coordinators: **Discipline Meeting PREPARATION WORK** **(PTE only)**
Review the SLO Performance Report: SLO Performance PSLO Report By Degree PTE Only. Have this available at the discipline meeting for review, as it will provide information on the performance of PSLOs.

Discipline meeting: TASKS
1. As a discipline, review and evaluate the SLO Performance -PSLO Report By Degree for the degree/discipline.
   Please complete the following for Spring 2019:
   • Using the report, has the discipline identified any PSLOs that are not performing at ≥70%?
     NOTE: If PTE's PSLO is "0" in a column, and you haven't done so already, please write a justification as an Action Plan in eLumen as to why the PSLO measures at "0".
   • If you identify the PSLO at < 70%, create/update an Action Plan in eLumen to improve the PSLO Skill performance.
2. Coordinator/DAR: Submit the Action Plan(s) in eLumen.
3. Coordinator/DAR: Save a screenshot of the Action Plans and upload to platform. *(Instructions on last page of document)*
   • Name file in following format: AP_PSLO_Rubric_Spring19 (Example: AP_PSLO_SGNL_Spring19)

Question below to be answered at the scheduled discipline team meeting.
After the discipline analyzed the PSLO by Degree Report by Rubric Report, what conclusions were made? (**PTE only**)

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Marketable Skills Report

Coordinators: Discipline Meeting PREPARATION WORK **(Both Arts & Sciences and PTE)**
Review the SLO Performance Report: SLO Marketable Skills Report by Rubric. After opening the Excel document, you will need to find your Rubric Tab at the bottom. Have this available at the discipline meeting for review, as it will give you information on the performance of Marketable Skills.

Discipline meeting: TASKS
1. As a discipline, review and evaluate the SLO Performance Marketable Skills Report By Rubric for your degree/discipline.
   Please complete the following for Spring 2019:
   • Using the report, has the discipline identified any Marketable Skills that are not performing at ≥ 70%?
   Note: *If Arts and Sciences' Marketable Skills column is highlighted in yellow, CSLOs must be mapped (based on the THECB mapping requirements) to that Marketable Skill. If you see blanks in those yellow columns, please go into eLumen and map appropriately.*
   If PTE has not yet MAPPED to the Marketable Skills, this must be completed now.
   • If you identify the Marketable Skill < 70%, create/update an Action Plan as a discipline team in eLumen to improve the Marketable Skill performance. The Coordinator/DAR will submit the Action Plan in eLumen.
2. Coordinator/DAR: Submit the Action Plan(s) in eLumen.
3. Coordinator/DAR: Save a screenshot of the Action Plans and upload to platform. *(Instructions on last page of document)*
   • Name file in following format: AP_MS_Rubric_Spring19 (Example: AP_MS_SGNL_Spring19)

Question below to be answered at the scheduled discipline team meeting.
After the discipline analyzed the Marketable Skills by Rubric Report, what conclusions were made?

SUMMARY

Question below to be answered at the scheduled discipline team meeting.
After reaching your conclusions, what improvements in Learning Assessment for the discipline will be made for the future?

Verify completion of the following for the required report: (Responses: Y | N | NA)

	Reviewed	Analyzed	Entered action plan(s)	Updated action plan(s)
CSLO Report:				
PSLO Report (PTE Only):				
Marketable Skills Report:				

Discipline Assessment Validation Committee (DAVC)

In this section each discipline should provide the detailed process by which they validate assessments. This can include: peer reviews, discipline committee review, review of rubrics, etc.

Lead Member:

Committee Members:

Description of the DAVC Process:

Additional comments for IPPE:

Submitting forms:

Learning Assessment Reflection (this form)
1. *Review form to ensure you have completed all sections.*
   (Exception: PSLO question only for PTE).

2. *Save file with the following name format:*
   Name of Discipline_FALL19

3. *Upload the file to SAC Scores File Upload page. Directions on SAC Scores web page: www.alamo.edu/sac/sac-scores .*

Action Plans(s) - If applicable
When creating or updating an action plan, include detailed strategies for improvement for the CSLO, PSLO, or Marketable Skill

1. *Save a screenshot of the action plans from eLumen.*
   Use the name format indicated for each section above requesting action plans

2. *Upload the file to SAC Scores File Upload page. Directions on SAC Scores web page: www.alamo.edu/sac/sac-scores*