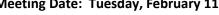


SACS REAFFIRMATION 2016 - AGENDA / MEETING

COLLEGES Functional Team: Administrative

Meeting Date: Tuesday, February 11



SA

Southern Association of Colleges and Schools Commission on Colleges

ST. PHILIP'S COLLEGE

Attendees: Paul Borrego (Chair), Randy Dawson, Robert Fernandez, Pamela Ray, Angela McPherson Williams Absent: Lacy Hampton, Erick Akins, Grace Zapata,

ITEM	TIME	AGENDA ITEM	ACTION ITEMS	NOTES
1		Review assigned roles, making sure everyone understands their responsibilities	Chair, Paul Borrego, reviewed our assigned roles.	Everyone understands their roles.
2		Review your principles, get a feel for what you are dealing with	Each sub-committee member is to review these materials and learn more about the Financial Resources and Facilities areas. Please look at the resources and previously submitted documents.	 Paul handed out resources and will email additional information. Look at the information on AlamoShare that Mecca provided. We went over the questions to determine if any of the committee members had expertise in that area
3		Identify principles that may be of concern	Our goal is to provide documentation that will support SACSCOC re-accreditation.	 The sub-committee is concerned about getting budget information most of which can only be accessed by contacting District Offices. Dirty Dozen-most common areas where colleges get hit during these processes. We are concerned about finding the appropriate resources to find the answers to the questions.
4		Assign team members to specific principles	Robert CS 3.3.1.2 Admin. Support Outcomes p.	

		51 Paul CS 2.11.1 Financial Resources p. 12 Angie	
		CS 3.10.1 Financial Stability p. 80 Randy CR 2.11.2 Physical Resources p. 30 Pamela	
		CS 3.10.3 Control of Finances p. 82 Lacy CS 3.11.3 Physical Facilities p. 30 Grace	
		CS 10.2 Financial Aid Audit p. 81 Eric CS 3.10.4 Control of Sponsored Funds p. 82	
5	Make sure all team members review Phase 1 narrative responses for their assigned principles	Review Phase 1 narrative for your principle.	
6	Develop a meeting schedule through the rest of the semester	Standard Meeting Times-Every Tuesday at 2:30 pm Future Meetings will be in the VPCS	Please contact Paul and Lacy if you are unable to attend a meeting.

			Conference Room in SLC 306	
7	standaro agenda/	meeting minutes on dized 'minutes template d to Rhonda	Angie Mac will report meeting minutes and email to Rhonda Johnson.	
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10				

Submitted by Angela McPherson Williams, Recorder